



**SKILLSIQ**

CAPABLE PEOPLE MAKE CLEVER BUSINESS

**Local Government  
Validation Guide  
June 2020**



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## Introduction

SkillsIQ is a not-for-profit Skills Service Organisation (SSO) supporting industry in developing standards to equip the people-facing workforce with the right skills for jobs now and into the future. SkillsIQ is funded by the Department of Education, Skills and Employment to support the Industry Reference Committees (IRCs) responsible for the development and maintenance of Training Packages in the following sectors:

Community Services  
Health  
Local Government  
Public Sector  
Floristry  
Hairdressing and Beauty Services  
Funeral Services  
Retail Services  
Sport, Fitness and Recreation  
Tourism, Travel and Hospitality.

IRCs drive the process of Training Package development and are made up of people with experience, skills and knowledge of their particular industry sector. IRCs are responsible for the provision of strategic input and advice that represent the needs of their workforce and ensuring Training Package Products reflect these needs.

## Project Background

SkillsIQ, under the direction of the Local Government Industry Reference Committee, is undertaking a detailed update of the Training Package Products in the LGA04 Local Government Training Package. This is a significant project and an opportunity to shape the way skills are formally recognised in local government entities and aligned to meet the needs of the sector. This update will also address the requirements of the Standards for Training Packages 2012.

The Draft 2 Training Package material has been informed by research, workshops and discussions and interviews with subject matter specialist from six areas within local government. This material is now available for public validation and coordinated communication through sector networks such as the Australian Local Government Association and Local Government Professionals Australia.

The local government environment, including the scope of services provided, has changed significantly since the last full review of this Training Package in 2004. These trends require a significant shift in approaches to skills development and to qualifications.

As employers, councils require a diverse workforce that encompasses a wide range of occupations and requires a very broad range of skills from its personnel. Consultation with subject matter specialist groups between Draft 1 and Draft 2 has identified that there are multiple career pathways to working in local government and that many staff may require qualifications from other Training Packages or higher education (university-level) degrees.

Draft 2 LGA Training Package materials reflect current job roles and requirements **unique** to local government to ensure a skilled workforce is being trained for the local government sector's needs now and in the future.

In addition, there are areas where local councils are in competition with other sectors to attract staff, making occupational alignment and mobility significant factors in the skilling requirements for this sector.

***The aim of industry validation is for SkillsIQ to gather feedback from stakeholders on the proposed Draft 2 materials to ensure that graduates have the requisite skills to undertake jobs in the local government sector.***

## Validation Activities and Timelines

National validation for Draft 2 is open from **Friday, 19 June** to **Friday, 10 July 2020**. During this period input will be sought on the following Training Package Products relating to local government:

- 4 qualifications
- 6 skill sets
- 26 Units of Competency and associated Assessment Requirements.

SkillsIQ will be undertaking a number of key activities to engage community stakeholders and VET professionals. With COVID-19 restrictions still in place, consultation will occur using Zoom teleconference webinars and the SkillsIQ Online Feedback Forum. Further details are posted on the SkillsIQ website here:

<https://www.skillsiq.com.au/CurrentProjectsandCaseStudies/LocalGovernmentTPD>

The SkillsIQ Online Feedback Forum can be accessed here:

<https://www.skillsiq.com.au/FeedbackForum/TrainingPackages1/LGA04LocalGovernment/LocalGovernmentDraft2>

When accessing the Feedback Forum, please first refer to the 'How To' guide located on the page. It will provide directions for leaving and submitting comments.

Following the close of the consultation period, feedback received will be collated and evaluated. This feedback will inform the refinement of the Final Draft.

To remain up to date with project developments, subscribe to SkillsIQ at:

<http://www.skillsiq.com.au/Subscribetoournewsletter.aspx>

## About this Consultation Guide

This guide, which should be read in conjunction with Draft 2 Training Package materials, provides:

- A list of Draft 2 Training Package Materials (4 qualifications, 6 skill sets, 26 Units of Competency and associated Assessment Requirements)
- Mapping of qualifications and Units
- Key consultation questions on which SkillsIQ seeks feedback to provide information to the IRC.

### Contact details

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## List of LGA Qualifications

Qualification Code	Qualification Title
LGA30120	Certificate III in Local Government
LGA40120	Certificate IV in Local Government
LGA50120	Diploma of Local Government
LGA50220	Diploma of Local Government Elected Member

## List of LGA Skill Sets

	Skill Set Title
LGASS0000X	Elected Member Collaborative Decision Making Skill Set
LGASS0000X	Elected Member Skill Set
LGASS0000X	Local Government Entrant Skill Set
LGASS0000X	Manage in Local Government Skill Set
LGASS0000X	Property Management Skill Set
LGASS0000X	Rates Officer Skill Set

## List of LGA Units of Competency and Prerequisites

Unit Code	Unit Title	Prerequisite(s)
LGALGA001	Work in local government	Nil
LGALGA002	Meet elected member responsibilities	Nil
LGALGA003	Perform elected member functions	Nil
LGALGA004	Contribute to high level strategic decision making	Nil
LGALGA005	Administer rates	Nil
LGALGA006	Review rates	Nil
LGALGA007	Perform low impact development assessments	Nil
LGALGA008	Implement parking controls	Nil
LGALGA009	Provide evidence in court	Nil
LGALGA010	Conduct community consultations	Nil
LGALGA011	Provide advice to council	Nil
LGALGA012	Represent council in the community	Nil
LGALGA013	Provide public education	Nil
LGALGA014	Evaluate works maintenance needs and priorities	Nil
LGALGA015	Prepare site for new operational works	Nil
LGALGA016	Develop works maintenance schedule	Nil
LGALGA017	Prepare for operational works	Nil
LGALGA018	Manage civil plant and resources	Nil

Unit Code	Unit Title	Prerequisite(s)
LGALGA019	Administer property	Nil
LGALGA020	Interpret and apply development planning legislation, schemes and instruments	Nil
LGALGA021	Manage conflict situations in a regulatory environment	Nil
LGALGA022	Interpret and apply property management legislation	Nil
LGALGA023	Administer and apply road legislation	Nil
LGALGA024	Assess development applications and implement planning scheme	Nil
LGALGA025	Oversee asset management strategy	Nil
LGALGA026	Determine rates and charges	Nil

## Structure of the Training Package

### Skills required by local government workers

Local governments, the third tier of government in Australia, provide a wide range of services to their local communities. Job roles within local government can be separated into subcategories of councillors; executives and senior management; line managers and supervisors; professionals; administration; technical; trades; and operational workers. These job roles may be replicated across departments within council. Council structures and the key roles within them are impacted by geographic location and environmental characteristics.

Draft 2 proposes a Training Package that is different to the existing LGA04 Training Package. It has been developed in consultation with local government stakeholders between 2017 and 2019, and most recently targeted consultation with subject matter specialists. The subject matter specialists were asked to identify job roles in their area of expertise. They were then asked to highlight which of the roles required higher education qualifications. Further to that, the specialists highlighted roles that are not unique to local government. Draft 2 has been developed to meet the needs of the local government job roles that are **unique to local government**.

It proposes that there be a group of core Units of Competency that address the skills and knowledge required by council workers regardless of the department in which they work. It then provides elective Units of Competency that address specific skills and knowledge required of a particular job function within a specific department.

Careful consideration has been given to providing flexibility of application across departments and state jurisdictions, and in regard to legislative and regulatory requirements and the differing needs of metropolitan, regional and remote councils.

### Qualifications

Qualifications are made up of Units of Competency. Each Unit of Competency describes a discrete work task or skill. Units of Competency may be *either*:

- **Core** - compulsory Units that provide skills that are critical to performing the job role in all cases, or
- **Elective** – Units which can be chosen to accommodate specific workplace needs.

Qualifications are subject to packaging rules which define the permissible combinations of core and elective Units.

### Qualification packaging rules and core and elective Units

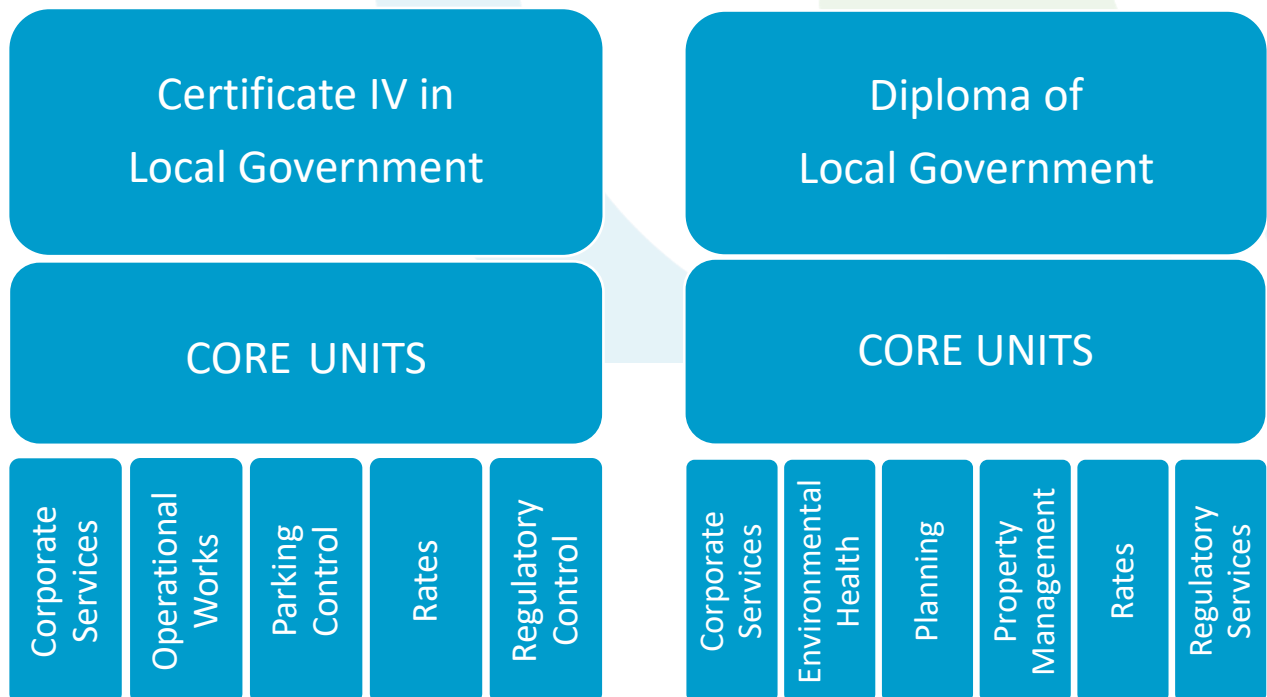
Consultation to date has advised that there are core skills that anyone who works in local government requires. Employers have indicated that graduates should generally be proficient in the following skills:

- Risk Management
- Work Health and Safety
- Communication.

The core Units of Competency for each qualification have been selected to support the learner in developing these skills.

Qualification packaging rules require the selection of elective Units. The electives allow learners to focus on a specialist role in local government or complete a generalist qualification.

The diagram below shows the specialisations possible in the *Certificate IV in Local Government* and the *Diploma of Local Government*.





## Questions for Consideration

The following series of questions have been developed to guide feedback for Draft 2 of the Local Government Training Package materials.

Ideally specialists within local government should provide feedback on their area of specialisation. For example, an operations works supervisor could focus their attention on the Certificate III. They could also consider the Certificate IV Group B: Operational Works elective Units. Similarly, a local laws officer could review Certificate IV Group E: Regulatory Control elective group or the Diploma Group F: Regulatory Services elective group.

### FEEDBACK ON QUALIFICATIONS

**Note:** Please provide feedback on the elective Units by selecting the relevant qualification and adding your comments to the **Electives** comment box.

- **Core Units**
  - Are the core Units relevant to all local government employees?
- **Specialisations**
  - Do the specialisations proposed in each qualification allow for job outcomes in that area of local government?
- **Imported Units**
  - Are the proposed imported Units able to be contextualised to a local government setting?
  - Is there any content in a Unit that would make it inapplicable to local government?
  - Does the selection of Units provide adequate flexibility within the qualification?
  - Do the imported Units provide career portability for the learner?
  - Are there any key components of a local government job role that are missing? Please provide suggested Units.

### FEEDBACK ON LGA UNITS

**Note:** Please add this feedback directly into the **Unit** comment box on the Feedback Forum. This can be done by selecting the Unit from the left-hand side of the page. You will find a comment box under each component of the Unit of Competency.

- **Suite of Units of Competency**
  - Are all draft LGA Units required? Should any be deleted?
  - Are all imported Units required?
- **Titles and Application Statement - Units of Competency**
  - Does the title reflect the skill being described? Could any be changed to better indicate what the Unit covers?
  - Does the Application Statement provide a clear and accurate description of the skill being described?
- **Elements and Performance Criteria**

- Do the Elements and Performance Criteria accurately describe what people do in local government? If not, what could be added?
- Do the Performance Criteria adequately describe the level of proficiency?
- **Performance Evidence**
  - Would the types of evidence prove that a person is competent in all the Unit outcomes, including Performance Criteria, foundation skills and knowledge?
  - Is the suggested volume (sufficiency) of evidence appropriate? Too little, too much?
  - Are the statements clear? Would assessors understand exactly what they must do?
- **Knowledge Evidence**
  - What is the essential knowledge required of an individual in order to perform the tasks described in the Performance Criteria? Is the Knowledge Evidence requirement specific enough?
  - Is there anything which should be added or deleted?
  - What is the breadth and depth of knowledge required? Is this described well enough to assist assessors to understand the scope?
- **Assessment Conditions**
  - Are the nominated environments appropriate?
  - Are the statements clear? Would assessors understand what they must provide for assessment?

## Qualification Mapping

LGA04 Qualification Code and Title	Draft 2 Code and Title	Comment in relation to Qualification E = equivalent N = not equivalent
LGA10104 Certificate I in Local Government		Not updated for draft 2. Removal proposed.
LGA10204 Certificate I in Local Government (Operational Works)		Not updated for draft 2. Removal proposed.
LGA20104 Certificate II in Local Government		Not updated for draft 2. Removal proposed.
LGA20204 Certificate II in Local Government (Operational Works)		Not updated for draft 2. Removal proposed.
LGA30104 Certificate III in Local Government	LGA30120 Certificate III in Local Government	E Reviewed qualification. Total Units: Unchanged. Core Units: Changed from 0 to 4. This qualification reflects the role of individuals who apply the skills

LGA04 Qualification Code and Title	Draft 2 Code and Title	Comment in relation to Qualification E = equivalent N = not equivalent
		and knowledge to work in local government. These individuals possess a range of well-developed skills where discretion and judgement are required and are responsible for their own outputs. Possible job titles include: Business Support Officer Maintenance Crew Member.
LGA30208 Certificate III in Local Government (Health & Environment)		Not updated for draft 2. Removal proposed.
LGA30304 Certificate III in Local Government (Operational Works)		Not updated for draft 2. Removal proposed.
LGA30404 Certificate III in Local Government (Regulatory Services)		Not updated for draft 2. Removal proposed.
LGA40104 Certificate IV in Local Government	LGA40120 Certificate IV in Local Government	<b>E</b> Reviewed qualification. Total units: Unchanged. Core units: Changed from 0 to 5. This qualification reflects the role of individuals who apply the skills and knowledge to work in local government. These individuals work with independence, taking responsibility for their own functions and outputs. <ul style="list-style-type: none"> <li>• Local Laws Officer</li> <li>• Maintenance Works Supervisor</li> <li>• Parking Inspector</li> <li>• Ranger</li> <li>• Rates Officer</li> </ul>
N/A N/A	LGA40220 Certificate IV in Local Government - Elected Member	<b>E</b> New qualification.  This qualification reflects the role of individuals who apply the skills and knowledge to work in public infrastructure in local government.

LGA04 Qualification Code and Title	Draft 2 Code and Title	Comment in relation to Qualification E = equivalent N = not equivalent
		These individuals work with independence, taking responsibility for their own functions and outputs.
LGA40204 Certificate IV in Local Government Administration		Not updated for draft 2. Removal proposed.
LGA40308 Certificate IV in Local Government (Health & Environment)		Not updated for draft 2. Removal proposed.
LGA40404 Certificate IV in Local Government (Operational Works)		Not updated for draft 2. Removal proposed.
LGA40504 Certificate IV in Local Government (Regulatory Services)		Not updated for draft 2. Removal proposed.
LGA40604 Certificate IV in Local Government (Land Management)		Not updated for draft 2. Removal proposed.
LGA40708 Certificate IV in Local Government (Planning)		Not updated for draft 2. Removal proposed.
LGA50104 Diploma of Local Government Administration		Not updated for draft 2. Removal proposed.
LGA50208 Diploma of Local Government (Health & Environment)		Not updated for draft 2. Removal proposed.
LGA50404 Diploma of Local Government (Operational Works)		Not updated for draft 2. Removal proposed.
LGA50508 Diploma of Local Government (Planning)		Not updated for draft 2. Removal proposed.
LGA50604 Diploma of Local Government (Regulatory Services)		Not updated for draft 2. Removal proposed.
LGA50712 Diploma of Local Government	LGA50120 Diploma of Local Government	<b>E</b> Reviewed qualification.

LGA04 Qualification Code and Title	Draft 2 Code and Title	Comment in relation to Qualification E = equivalent N = not equivalent
		<p>Total Units: Changed from 14 to 12. Core units: Changed from 0 to 4. This qualification reflects the role of individuals who apply the skills and knowledge to work in local government.</p> <p>These individuals work relatively autonomously and coordinate and supervise others. The work involves the self-directed application of knowledge and skills, and the provision of leadership and support to others. Possible job titles include:</p> <ul style="list-style-type: none"> <li>• Local Laws Inspector</li> <li>• Para planner</li> <li>• Property Officer</li> <li>• Rates Coordinator</li> <li>• Technical Officer.</li> </ul>
LGA60104 Advanced Diploma of Local Government (Operational Works)		Not updated for draft 2. Removal proposed.
LGA70108 Vocational Graduate Certificate in Local Government Management		Not updated for draft 2. Removal proposed.
	LGA50220 Diploma of Local Government - Elected Member	<p><b>New Qualification.</b> This qualification reflects the role of individuals who apply the skills and knowledge to perform as an elected member in local government. These individuals work relatively autonomously. The work involves the self-directed application of knowledge and skills, and the provision of leadership and advocacy.</p>

## Skill Set Mapping

### Skill sets – what they mean within Training Packages

There is a **general** understanding of the term ‘skill set’ and a **particular** meaning that applies within Training Packages. These differ.

Generally, an employer thinks of a ‘skill set’ as all the skills and knowledge required to perform the total functions that make up a job role. Within a Training Package the whole ‘skill set’ for a job is provided by a **qualification**.

Skill sets, the name of a Product contained within a Training Package, is a mini-set of skills. They can be:

- a group of skills that link to a licensing or regulatory requirement: these are things like the Responsible Service of Alcohol or Heavy Rigid Vehicle license
- a group of skills that can link to defined industry need: these could comprise a group of Units to upskill workers and can be thought of as a short upskilling course
- a group of Units linked to a defined industry need where a whole qualification, designed to fit majority need, just doesn’t fit, and workers just need a very restricted set of skills.

*Skill Set Mapping Table*

LGA04 Skill Set Code and Title	Draft 2 Skill Set Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGASS00002 Elected member	LGASS0000X Elected Member skill set	Removed LGALGA002 Work as an elected member and replaced with: <ul style="list-style-type: none"> <li>• LGALGA002 Meet elected member responsibilities</li> <li>• LGALGA003 Perform elected member functions</li> <li>• LGALGA003 Contribute to high level strategic decision making</li> </ul> Added: <ul style="list-style-type: none"> <li>• BSBLDR511 Develop and use emotional intelligence</li> </ul>
LGASS00003 Entrants' induction	LGASS0000X Local Government Entrant skill set	Removed: <ul style="list-style-type: none"> <li>• LGACORE102B Follow defined OHS policies and procedures</li> <li>• LGACORE103B Provide service to local government customers</li> <li>• LGACORE104B Work effectively in local government</li> <li>• LGACORE105B Work with others in local government</li> </ul> Added:

LGA04 Skill Set Code and Title	Draft 2 Skill Set Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		<ul style="list-style-type: none"> <li>LGALGA001 Work in local government</li> </ul>
LGASS00004 Local government compliance management		Not updated for draft 2. Removal proposed.
	LGASS0000X Elected Member Collaborative Decision Making Skill Set	New skill set.
	LGASS0000X Rates Officer Skill Set	New skill set.
	LGASS0000X Manage in Local Government	New skill set.
	LGASS0000X Property Management	New skill set.

## Units of Competency

### Units of Competency

Units of Competency (Units) have a number of **Elements** or main tasks/themes. These are supported by **Performance Criteria** – the steps taken to complete an element. They also include **Assessment Requirements** which mandate **Performance Evidence** (what a person has to demonstrate to show competence); **Knowledge Evidence** (the underpinning knowledge individuals must be able to show they possess in order to carry out the tasks) and **Assessment Conditions** – the physical aspects, resources and assessor requirements that must be present when assessment takes place.

For an explanation of the way in which content has been housed in the Standards for Training Packages format, please refer to: [Appendix A: Training Package Unit of Competency Terminology Guide](#).

### Significant change to local government Units.

In the time that has elapsed since the last review, much has changed in the ways in which councils conduct business; the use of contractors; technology advances; risk management; and work health and safety principles, etc.

Draft 2 also incorporates the COAG Industry and Skills Council reforms for Training Packages by:

- identifying and removing obsolete training package products from the system
- documenting industry expectations for training delivery and assessment
- enhancing portability of skills between occupations
- removing unnecessary duplication within the Training Package.

Units of Competency within the proposed Draft 2 will look significantly different to current versions. Historic and current consultation with Training Package users, including those that are subject matter specialists and training provider-based, has informed the need to make



widespread change. Additionally, changes have been made to meet the requirements of the *Standards for Training Packages (2012)*, as follows:

- Units have been updated to reflect the *Standards for Training Packages 2012*
- some Units have been combined to incorporate two or more LGA04 Units
- many Units are proposed for removal based on nil to very low uptake
- many imported Units are proposed as they describe the skills and knowledge required of a council employee and can be contextualised to the local government workplace.

### Imported Units

Units from other Training Packages, referred to as ‘imported Units’ are outside the scope of this project and cannot be reworded.

The review of the Draft 2 documents needs to determine whether the proposed imported Units should be included as proposed in the qualifications. For a full list of proposed imported Units please refer to: [Appendix B: Proposed Imported Units](#)

## Draft 2 Unit of Competency Mapping

### Determination of equivalence

A Unit is mapped as **equivalent** (E) when it provides the same skill and knowledge outcomes, as follows:

- Elements and Performance Criteria are the same, but are re-ordered and/or expressed differently for clarity
- Knowledge Requirements are the same but are expressed differently for clarity.

A Unit is mapped as **not equivalent** (N) when it provides different skill and knowledge outcomes:

- Elements and/or Performance Criteria have been added or removed, and/or
- Knowledge Requirements have been added or removed.

*Units of Competency Mapping Table*

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
NA	LGALGA001 Work in local government	N New Unit. This Unit describes the performance outcomes, skills and knowledge required to work effectively in a local government context.  This Unit applies to individuals working in local government across all job levels. Replaces: LGACORE104B Work effectively in local government



LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		<p>LGACORE105B Work with others in local government                      LGACORE101B Access learning and career development opportunities                      LGAWORK204A Plan daily work routines</p>
NA	LGALGA002 Meet elected member responsibilities	<p>N                      New Unit.                      This Unit describes the performance outcomes, skills and knowledge required to comply with the responsibilities as an elected member.</p> <p>This Unit applies to individuals who have been elected to office in local government including councillors and mayors. Includes content from and replaces:                      LGAGENE501A Undertake councillor roles and responsibilities                      LGAGENE502A Provide leadership within the council and community                      LGAGENE503 Perform the role of an elected member                      LGAGENE302A Contribute to effective decision making</p>
NA	LGALGA003 Perform elected member functions	<p>N                      New Unit.                      This Unit describes the performance outcomes, skills and knowledge required to perform elected member functions within council and the wider community.</p> <p>This Unit applies to individuals who have been elected to office in local government including councillors and mayors. Includes content from and replaces:                      LGAGENE501A Undertake councillor roles and responsibilities                      LGAGENE502A Provide leadership within the council and community</p>

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		<p>LGAGENE503 Perform the role of an elected member</p> <p>LGAGENE302A Contribute to effective decision making</p>
NA	LGALGA004 Contribute to high level strategic decision making	<p>N</p> <p>New Unit.</p> <p>This Unit describes the performance outcomes, skills and knowledge required to contribute to high level strategic decision making as an elected member in local government.</p> <p>This Unit applies to individuals who have been elected to office in local government including councillors and mayors. Includes content from and replaces:</p> <p>LGAGENE501A Undertake councillor roles and responsibilities</p> <p>LGAGENE502A Provide leadership within the council and community</p> <p>LGAGENE503 Perform the role of an elected member</p> <p>LGAGENE302A Contribute to effective decision making</p>
NA	LGALGA005 Administer rates	<p>N</p> <p>New Unit.</p> <p>This Unit describes the performance outcomes, skills and knowledge required to administer valuations, issue rates notices, allocate property addresses, maintain rates records and respond to rate enquiries.</p> <p>This Unit applies to individuals who work in local government. Replaces:</p> <p>LGAGOVA301B Assist customers with rate enquiries</p> <p>LGAGOVA402A Allocate property address</p> <p>LGAGOVA409A Maintain property rates and records</p> <p>LGAGOVA411A Prepare accounts for rates</p>
NA	LGALGA006 Review rates	N

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		<p>New Unit. This Unit describes the performance outcomes, skills and knowledge required to analyse valuations, review rates policy and structures and meet reporting requirements.</p> <p>This Unit applies to individuals who work in local government. Replaces: LGAGOVA508A Recommend rates and charges</p>
NA	LGALGA007 Perform low impact development assessments	<p>N New Unit. This Unit describes the performance outcomes, skills and knowledge required for development planning including assessing development applications, planning and conducting site inspections, maintaining planning records and responding to enquiries.</p> <p>This Unit applies to individuals who work in local government. Replaces: LGAPLEM401B Undertake assessments of domestic scale building applications LGAPLEM402B Assess minor applications for use or development LGAPLEM403A Attend requests for building and planning information and advice LGAPLEM407A Read and interpret titles, covenants and the local planning scheme LGAPLEM409A Draft planning permits and conditions LGAPLEM410A Provide service and information in preparing a development application LGAPLEM411A Conduct initial assessments of minor planning applications LGAPLEM412A Support the planning application, notification and appeals process</p>

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		LGAPLEM413A Conduct site inspections to check accuracy of plan and application documentation
LGAREGS301A Implement parking controls	LGALGA008 Implement parking controls	E Unit transitioned to the <i>Standards for Training Package 2012</i> and updated. This Unit describes the performance outcomes, skills and knowledge required to effectively implement councils' parking systems. It requires the ability to conduct regular parking patrols, monitor and maintain signage of parking restrictions, issue infringement notices, liaise with the public to encourage voluntary compliance, record incidents and write incident reports. Replaces: LGAREGS301A Implement parking controls
LGAREGS402B Provide evidence in court	LGALGA009 Provide evidence in court	N New Unit. This Unit describes the performance outcomes, skills and knowledge required to prepare for legal proceedings, present evidence and follow up outcomes of court proceedings.  This Unit applies to individuals working in local government across all job levels. Replaces: LGAREGS402B Provide evidence in court
LGACOM502B Devise and conduct community consultations	LGALGA010 Conduct community consultations	N Unit transitioned to the <i>Standards for Training Package 2012</i> and updated. This Unit describes the performance outcomes, skills and knowledge required to plan, conduct and report on community consultations. It requires the ability to engage and consult with communities to recognise and respond to the

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		needs of the community in a timely and effective manner. Replaces: LGADMIN417A Conduct community consultations LGACOM502B Devise and conduct community consultations
LGACORE501B Provide quality and timely advice to council	LGALGA011 Provide advice to council	N Unit transitioned to the <i>Standards for Training Package 2012</i> and updated. This Unit describes the performance outcomes, skills and knowledge required to monitor, assess and advise council on legislative and other requirements that impact on council operations to support council decision making. It requires the ability to recognise that councils operate within a legislative framework and that there is a strong need to provide councils with quality and timely information so they can best serve the community and its constituents. Replaces: LGACORE501B Provide quality and timely advice to council LGAGOVA501B Contribute to advice to council on legislation
LGACORE603B Represent council's role and value in the community	LGALGA012 Represent council in the community	N Unit transitioned to the and updated. <i>Standards for Training Package 2012</i> This Unit describes the performance outcomes, skills and knowledge required to represent the value of council to the community and stakeholders through relationships beneficial to all parties. This Unit applies to individuals who work in local government. Replaces: LGACORE603B Represent council's role and value in the community LGADMIN528A Provide advocacy and representation

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOM501B Develop and organise public education programs	LGALGA013 Provide public education	<p>N</p> <p>Unit transitioned to the <i>Standards for Training Package 2012</i> and updated.</p> <p>This Unit describes the performance outcomes, skills and knowledge required to provide education and information to the public on issues of public importance.</p> <p>It requires the ability to recognise the unique role councils can play in educating the public on matters of interest and concern and to identify the information needs, determine the appropriate communication and education channels and methods, provide education to the public and evaluate the educational programs.</p> <p>The Unit is appropriate for those responsible for developing public education programs.</p> <p>Replaces:</p> <p>LGACOM501B Develop and organise public education programs</p> <p>LGAEHRR504C Implement public environmental health education programs</p> <p>LGAEHRW508A Undertake education programs to achieve reduction, reuse and recycling of waste</p> <p>LGAPLEM506A Improve community knowledge and skills in environmental management practices</p>
LGAWORK301A Evaluate works maintenance needs and priorities	LGALGA014 Evaluate works maintenance needs and priorities	<p>E</p> <p>Unit transitioned to the <i>Standards for Training Package 2012</i> and updated.</p> <p>This Unit describes the performance outcomes, skills and knowledge required to identify and evaluate works conditions to ensure public safety and the preservation of assets.</p> <p>It requires the ability to identify the works maintenance requirements, prioritise work,</p>

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		<p>record problems and report on maintenance action.</p> <p>This Unit applies to individuals working in local government and undertaking tasks related to the maintenance of council assets.</p> <p>Replaces: LGAWORK301A Evaluate works maintenance needs and priorities</p>
LGAWORK303A Prepare site for new operational works	LGALGA015 Prepare site for new operational works	<p>E</p> <p>Unit transitioned to the <i>Standards for Training Package 2012</i> and updated.</p> <p>This Unit describes the performance outcomes, skills and knowledge required to establish a site at the commencement of operational works while following pre-determined plans and specifications. It requires the ability to securely prepare and close down the operational works site.</p> <p>This Unit applies to individuals working in local government and undertaking tasks related to the maintenance of council assets.</p> <p>Replaces: LGAWORK303A Prepare site for new operational works</p>
LGAWORK401A Develop works maintenance schedule	LGALGA016 Develop works maintenance schedule	<p>E</p> <p>Unit transitioned to the <i>Standards for Training Package 2012</i> and updated.</p> <p>This Unit describes the performance outcomes, skills and knowledge required to develop works maintenance schedules to meet council asset management program outcomes. It requires the ability to identify works priorities according to visual inspections and customer feedback, and develop work plans to meet council budgetary and asset management requirements.</p> <p>This Unit applies to individuals working in local government and undertaking tasks related to the maintenance of council assets.</p>



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		Replaces: LGAWORK401A Develop works maintenance schedule
LGAWORK402A Prepare for operational works	LGALGA017 Prepare for operational works	E Unit transitioned to the <i>Standards for Training Package 2012</i> and updated. This Unit describes the performance outcomes, skills and knowledge required to prepare a works project plan according to pre-determined budgets, council policies and management plan-compliant structural design standards. It requires the ability to communicate proposals to internal and external stakeholders. This Unit applies to individuals working in local government and undertaking tasks related to the maintenance of council assets. Replaces: LGAWORK402A Prepare for operational works
LGAWORK403A Manage civil plant and resources	LGALGA018 Manage civil plant and resources	E Unit transitioned to the <i>Standards for Training Package 2012</i> and updated. This Unit describes the performance outcomes, skills and knowledge required to manage civil plant and resources. This Unit applies to individuals working in local government and undertaking tasks related to the maintenance of council assets. Replaces: LGAWORK403A Manage civil plant and resources
NA	LGALGA019 Administer property	N New Unit. This Unit describes the performance outcomes, skills and knowledge required to process property transactions, buy and sell council properties, respond to property enquiries and maintain property records.



LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		This Unit applies to individuals who work in local government.
NA	LGALGA020 Interpret and apply development planning legislation, schemes and instruments	N New Unit. This Unit describes the performance outcomes, skills and knowledge required to interpret development planning requirements to determine compliance and provide advice. This Unit applies to individuals who work in local government.
NA	LGALGA021 Manage conflict situations in a regulatory environment	N New Unit. This Unit describes the performance outcomes, skills and knowledge required to resolve disputes and conflict situations that may arise when working in regulatory work roles. This Unit applies to individuals who work in local government and other regulatory environments.
NA	LGALGA022 Interpret and apply property management legislation	N New Unit. This Unit describes the performance outcomes, skills and knowledge required to interpret property management legislation and provide property management advice. This Unit applies to individuals who work in local government.
NA	LGALGA023 Administer and apply road legislation	N New Unit. This Unit describes the performance outcomes, skills and knowledge required to interpret road legislation, provide road advice, process road transactions, respond to road enquiries and maintain road records. This Unit applies to individuals who work in local government.
NA	LGALGA024 Assess development applications and implement planning scheme	N New Unit. This Unit describes the performance outcomes, skills and knowledge required to deal with

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		and make development application decisions as an elected member in local government. This Unit applies to individuals who have been elected to office in local government including councillors and mayors.
NA	LGALGA025 Oversee asset management strategy	N New Unit. This Unit describes the performance outcomes, skills and knowledge required to oversee a council asset management strategy as an elected member in local government. This Unit applies to individuals who have been elected to office in local government including councillors and mayors.
NA	LGALGA026 Determine rates and charges	N New Unit. This Unit describes the performance outcomes, skills and knowledge required to determine rates and charges as an elected member in local government. This Unit applies to individuals who have been elected to office in local government including councillors and mayors.
LGACOM401A Administer contracts	NA	Not updated for Draft 2. Removal proposed.
LGACOM402A Arrange contracts	NA	Not updated for Draft 2. Removal proposed.
LGACOM403B Conduct public educational presentations	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBCMM401 Make a presentation
LGACOM404B Establish cooperative arrangements with other organisations	NA	Not updated for Draft 2. Removal proposed.
LGACOM405B Implement and monitor the organisation's OHS policies, procedures and programs within the work group or section	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOM406A Investigate alleged breaches of legislation and prepare documentation	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPINV001 Plan and initiate an investigation PSPINV002 Conduct an investigation PSPINV003 Finalise an investigation
LGACOM407B Manage finances within a budget	NA	Not updated for Draft 2. Removal proposed. Replaced by: AHCBUS408 Operate within a budget framework
LGACOM408A Represent council at legal proceedings	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA009 Provide evidence in court
LGACOM409A Prepare tender documentation	NA	Not updated for Draft 2. Removal proposed.
LGACOM410A Prepare response to tenders	NA	Not updated for Draft 2. Removal proposed.
LGACOM411A Interpret and apply authority to act	NA	Not updated for Draft 2. Removal proposed.
LGACOM503B Prepare a budget	NA	Not updated for Draft 2. Removal proposed. Replaced by: FNSORG501 Develop and manage a budget
LGACOM601A Acquire and dispose of assets	NA	Not updated for Draft 2. Removal proposed.
LGACOM602B Coordinate and facilitate a change process	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBINN601 Lead and manage organisational change
LGACOM603B Develop, implement and review policies and procedures	NA	Not updated for Draft 2. Removal proposed. Replaced by: TLIP5037 Develop workplace policy and procedures
LGACOMP007A Participate in policy development	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPPCY002 Assist with specialist policy development
LGACOMP008A Apply conflict resolution strategies	NA	Not updated for Draft 2. Removal proposed. Replaced by:

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		BSBXCM501 Lead communication in the workplace
LGACOMP009A Implement effective communication techniques	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBXCM401 Apply communication strategies in the workplace
LGACOMP024A Develop community relations	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPGEN075 Build and maintain community relationships
LGACOMP025A Manage a local government project	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBPMG522 Undertake project work
LGACOMP026A Provide team leadership	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBWOR502 Lead and manage team effectiveness
LGACORE101B Access learning and career development opportunities	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA001 Work in local government
LGACORE102B Follow defined OHS policies and procedures	NA	Not updated for Draft 2. Removal proposed.
LGACORE103B Provide service to local government customers	NA	Not updated for Draft 2. Removal proposed.
LGACORE104B Work effectively in local government	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA001 Work in local government
LGACORE105B Work with others in local government	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA001 Work in local government
LGACORE601B Develop, implement and review operational plans	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBMGT517 Manage operational plan

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LGACORE602B Promote and facilitate organisational performance	NA	Not updated for Draft 2. Removal proposed.
LGACPRV501A Assess crime prevention needs within community groups or geographic areas	NA	Not updated for Draft 2. Removal proposed. Replaced by: PUACOM008 Develop and organise public safety awareness programs
LGACPRV502A Design a crime prevention initiative	NA	Not updated for Draft 2. Removal proposed. Replaced by: PUACOM008 Develop and organise public safety awareness programs
LGACPRV503A Manage and evaluate crime prevention initiatives	NA	Not updated for Draft 2. Removal proposed. Replaced by: PUACOM008 Develop and organise public safety awareness programs
LGACPRV504A Build the capacity of individuals, organisations and communities to support crime prevention	NA	Not updated for Draft 2. Removal proposed. Replaced by: PUACOM008 Develop and organise public safety awareness programs
LGACPRV505A Promote evidence-based approaches to support crime prevention initiatives	NA	Not updated for Draft 2. Removal proposed. Replaced by: PUACOM008 Develop and organise public safety awareness programs
LGACPRV506A Support the mainstreaming of crime prevention principles and practices	NA	Not updated for Draft 2. Removal proposed. Replaced by: PUACOM008 Develop and organise public safety awareness programs
LGADMIN417A Conduct community consultations	NA NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA010 Conduct community consultations
LGADMIN419A Implement and facilitate community development strategies and programs	NA	Not updated for Draft 2. Removal proposed. Replaced by: CHCCDE011 Implement community development strategies

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LGADMIN420A Contribute to policy development	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPPCY002 Assist with specialist policy development
LGADMIN421A Participate in negotiations	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBXCM401 Apply communication strategies in the workplace
LGADMIN422A Develop and maintain supplier relationships	NA	Not updated for Draft 2. Removal proposed.
LGADMIN423A Provide induction and orientation for new employees	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBHRM405 Support the recruitment, selection and induction of staff
LGADMIN424A Provide staff development programs	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBLED401 Develop teams and individuals
LGADMIN425A Develop a communication plan	NA	Not updated for Draft 2. Removal proposed.
LGADMIN525A Undertake business planning	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBMGT517 Manage operational plan
LGADMIN526A Coordinate policy development	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPPCY008 Develop public policy
LGADMIN527A Manage policy development	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPPCY009 Provide policy advice
LGADMIN528A Provide advocacy and representation	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA012 Represent council in the community
LGADMIN529A Manage finances	NA	Not updated for Draft 2. Removal proposed. Replaced by: FNSORG501 Develop and manage a budget



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LGAEHRH302B Undertake water sampling and routine reporting	NA	Not updated for Draft 2. Removal proposed. Replaced by: MSS025008 Perform sampling and testing of water.
LGAEHRH303A Undertake vector control duties	NA	Not updated for Draft 2. Removal proposed.
LGAEHRH304A Perform weed control duties	NA	Not updated for Draft 2. Removal proposed.
LGAEHRH305A Present environmental health education information	NA	Not updated for Draft 2. Removal proposed. Replaced by: CHCEDU008 Share health information
LGAEHRH403A Operate waste transfer, collection station or landfill facility	NA	Not updated for Draft 2. Removal proposed.
LGAEHRH404A Coordinate and support the delivery of health services	NA	Not updated for Draft 2. Removal proposed. Replaced by: CHCEDU002 Plan health promotion and community intervention
LGAEHRH405A Conduct routine inspections of food premises	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPREG013 Undertake inspections and monitoring
LGAEHRH502B Implement immunisation programs	NA	Not updated for Draft 2. Removal proposed.
LGAEHRH506B Monitor premises to minimise the spread of infectious diseases	NA	Not updated for Draft 2. Removal proposed.
LGAEHRH510A Contribute to public health emergency management plan	NA	Not updated for Draft 2. Removal proposed.
LGAEHRH604B Develop and implement environmental health education promotion and awareness strategies	NA	Not updated for Draft 2. Removal proposed. Replaced by: CHCEDU002 Plan health promotion and community intervention
LGAEHRR202B Provide animal care and control	NA	Not updated for Draft 2. Removal proposed.
LGAEHRR203B Support maintenance of public behaviour in areas under council control	NA	Not updated for Draft 2. Removal proposed.
LGAEHRR301B Monitor and control standards of accommodation	NA	Not updated for Draft 2. Removal proposed. Replaced by:

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		PSPREG013 Undertake inspections and monitoring
LGAEHRR302B Monitor and control standards of public swimming pools	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPREG013 Undertake inspections and monitoring
LGAEHRR303B Monitor areas under council jurisdiction	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPREG013 Undertake inspections and monitoring
LGAEHRR304B Operate council pound facilities	NA	Not updated for Draft 2. Removal proposed.
LGAEHRR401A Conduct routine inspections of non-food premises	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPREG013 Undertake inspections and monitoring
LGAEHRR402A Respond to environmental health complaints	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBCMM301 Process customer complaints
LGAEHRR501C Implement council's responsibilities in food safety	NA	Not updated for Draft 2. Removal proposed.
LGAEHRR504C Implement public environmental health education programs	NA	Not updated for Draft 2. Removal proposed. Replaced by: CHCEDU008 Share health information
LGAEHRR509A Undertake environmental and nuisance controls	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPREG013 Undertake inspections and monitoring
LGAEHRW201A Collect waste refuse or recyclables	NA	Not updated for Draft 2. Removal proposed.
LGAEHRW503B Implement programs for disposal and containment of waste	NA	Not updated for Draft 2. Removal proposed. Replaced by: CPPWMT4003 Implement waste management plans
LGAEHRW505B Implement strategies to minimise the impact of waste on the environment	NA	Not updated for Draft 2. Removal proposed. Replaced by: CPPWMT4003 Implement waste management plans



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LGAEHRW507A Plan and coordinate a waste collection or recycling service	NA	Not updated for Draft 2. Removal proposed. Replaced by: CPPWMT4003 Implement waste management plans
LGAEHRW508A Undertake education programs to achieve reduction, reuse and recycling of waste	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA013 Provide public education
LGAEHRW601B Conduct waste management audits and assess needs	NA	Not updated for Draft 2. Removal proposed. Replaced by: CPPWMT4009 Conduct waste audits
LGAEHRW603B Coordinate the implementation of council's waste management strategy	NA	Not updated for Draft 2. Removal proposed. Replaced by: CPPWMT4003 Implement waste management plans
LGAGCM701A Govern councils	NA	Not updated for Draft 2. Removal proposed.
LGAGCM702A Manage the human resources process in local government	NA	Not updated for Draft 2. Removal proposed.
LGAGCM703A Lead and develop local government staff	NA	Not updated for Draft 2. Removal proposed.
LGAGCM704A Lead the strategic planning process for local government	NA	Not updated for Draft 2. Removal proposed.
LGAGCM705A Manage and improve the organisation's processes	NA	Not updated for Draft 2. Removal proposed.
LGAGCM706A Develop risk management systems	NA	Not updated for Draft 2. Removal proposed.
LGAGCM707A Use financial and economic information for strategic decision making	NA	Not updated for Draft 2. Removal proposed.
LGAGCM708A Develop, lead and build community capacity	NA	Not updated for Draft 2. Removal proposed.
LGAGCM709A Build business opportunities and community initiatives	NA	Not updated for Draft 2. Removal proposed.
LGAGCM710A Manage contracts and contractors	NA	Not updated for Draft 2. Removal proposed.
LGAGCM711A Manage complex projects	NA	Not updated for Draft 2. Removal proposed.
LGAGCM712A Develop and manage an asset management plan	NA	Not updated for Draft 2. Removal proposed.

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LGAGENE302A Contribute to effective decision making	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA002 Meet elected member responsibilities LGALGA003 Perform elected member functions LGALGA004 Contribute to high level strategic decision making
LGAGENE303A Contribute to council teams	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBWOR502 Lead and manage team effectiveness
LGAGENE304A Conduct effective council meetings	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBADM502 Manage meetings
LGAGENE401A Monitor council's internal controls	NA	Not updated for Draft 2. Removal proposed.
LGAGENE501A Undertake councillor roles and responsibilities	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA002 Meet elected member responsibilities LGALGA003 Perform elected member functions LGALGA004 Contribute to high level strategic decision making
LGAGENE502A Provide leadership within the council and community	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA002 Meet elected member responsibilities LGALGA003 Perform elected member functions LGALGA004 Contribute to high level strategic decision making
LGAGENE503 Perform the role of an elected member	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA002 Meet elected member responsibilities LGALGA003 Perform elected member functions LGALGA004 Contribute to high level strategic decision making
LGAGOVA201B Issue permits	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA202B Process infringement notices	NA	Not updated for Draft 2. Removal proposed.

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAGOVA301B Assist customers with rate enquiries	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA005 Administer rates
LGAGOVA303B Coordinate production of communication materials	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA401B Administer the electoral roll	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA402A Allocate property address	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA005 Administer rates
LGAGOVA403A Arrange and supervise polling places	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA404B Establish purchasing networks to ensure council is resource effective	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA405A Implement debt recovery procedures	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA406A Implement marketing plan	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA407A Implement rehabilitation systems	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA408B Implement systems to promote a safe and healthy environment for the public and employees	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBWHS521 Ensure a safe workplace for a work area
LGAGOVA409A Maintain property rates and records	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA005 Administer rates
LGAGOVA410B Monitor council procedures to ensure compliance with relevant legislation	NA	Not updated for Draft 2. Removal proposed. Replaced by: TLIP5037 Develop workplace policy and procedures
LGAGOVA411A Prepare accounts for rates	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA005 Administer rates
LGAGOVA412A Prepare council for legal proceedings	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA413B Promote and maintain positive employee relations	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBLDR403 Lead team effectiveness
LGAGOVA501B Contribute to advice to council on legislation	NA	Not updated for Draft 2. Removal proposed.

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		Replaced by: LGALGA011 Provide advice to council
LGAGOVA502B Develop a marketing strategy	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA503A Implement recruitment systems	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA504A Prepare a council for elections	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA505B Prepare rate notice forms	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA506B Conduct council elections	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA507A Provide advice to council on human resources policies and procedures	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA508A Recommend rates and charges	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA006 Review rates
LGAGOVA602B Manage the recording and updating of data on council's assets	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA603B Develop a risk management strategy for council assets	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA605A Develop an asset management strategy for the council	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA606B Develop and maintain a community cultural plan	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA607A Develop, implement and monitor a programmed maintenance system of council's assets	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA608A Establish an annual budget that supports council's management and operational plans	NA	Not updated for Draft 2. Removal proposed. Replaced by: FNSORG501 Develop and manage a budget
LGAGOVA609A Establish, maintain and evaluate the organisation's OHS system	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA610B Implement computerised asset management systems	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA611B Implement disciplinary and termination procedures	NA	Not updated for Draft 2. Removal proposed.

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAGOVA612B Implement employee performance management systems	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA613B Measure cost of providing and maintaining council's assets	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA614B Monitor and maintain quality of asset management system	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA615A Provide information on asset management programs and practices	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA616A Provide property asset management services	NA	Not updated for Draft 2. Removal proposed.
LGAGOVA617A Report on assets in accordance with statutory and public reporting requirements	NA NA	Not updated for Draft 2. Removal proposed.
LGAGOVA618A Resolve valuation and property services disputes	NA	Not updated for Draft 2. Removal proposed.
LGALAND401A Apply the principles of ecologically sustainable development to council decisions	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBSUS401 Implement and monitor environmentally sustainable work practices
LGALAND402A Prepare plans of land management for land in council care, control and management	NA	Not updated for Draft 2. Removal proposed.
LGALAND403A Assess applications for the use of land in council care, control and management	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA007 Perform low impact development assessments
LGALAND404A Undertake research of the natural and built environment	NA	Not updated for Draft 2. Removal proposed.
LGALAND405A Implement strategies to minimise environmental pollution	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBSUS402 Implement an environmental management plan
LGALAND406A Respond to native title determination applications	NA	Not updated for Draft 2. Removal proposed.

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGALAND501A Identify environmental assets and prioritise environmental issues	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBSUS402 Implement an environmental management plan
LGALAND502A Identify native title issues relevant to local government context and functions	NA	Not updated for Draft 2. Removal proposed.
LGALAND503A Develop agreements with native title holders/traditional owners	NA	Not updated for Draft 2. Removal proposed.
LGALAND504A Undertake effective consultation with Indigenous people on matters of cultural heritage	NA	Not updated for Draft 2. Removal proposed.
LGAPLAN511A Manage council's development assessment system	NA	Not updated for Draft 2. Removal proposed.
LGAPLAN512A Integrate land use and transport planning	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM401B Undertake assessments of domestic scale building applications	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA007 Perform low impact development assessments
LGAPLEM402B Assess minor applications for use or development	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA007 Perform low impact development assessments
LGAPLEM403A Attend requests for building and planning information and advice	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA007 Perform low impact development assessments
LGAPLEM404A Prepare and present geographic information systems data	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM405C Provide assistance in carrying out building inspections	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPREG013 Undertake inspections and monitoring
LGAPLEM406B Analyse the natural and built environment	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM407A Read and interpret titles, covenants and the local planning scheme	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA007 Perform low impact development assessments



LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAPLEM408A Process building permits	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM409A Draft planning permits and conditions	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA007 Perform low impact development assessments
LGAPLEM410A Provide service and information in preparing a development application	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA007 Perform low impact development assessments
LGAPLEM411A Conduct initial assessments of minor planning applications	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA007 Perform low impact development assessments
LGAPLEM412A Support the planning application, notification and appeals process	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA007 Perform low impact development assessments
LGAPLEM413A Conduct site inspections to check accuracy of plan and application documentation	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA007 Perform low impact development assessments
LGAPLEM501A Achieve an efficient and sustainable use of natural resources	NA	Not updated for Draft 2. Removal proposed. Replaced by: AHCLPW501 Develop a management plan for a designated area
LGAPLEM503B Conserve and re-establish natural systems	NA	Not updated for Draft 2. Removal proposed. Replaced by: AHCLPW501 Develop a management plan for a designated area
LGAPLEM504A Develop strategies and approaches to minimise environmental pollution	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBSUS501 Develop workplace policy and procedures for sustainability
LGAPLEM506A Improve community knowledge and skills in environmental management practices	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA013 Provide public education

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAPLEM507A Maintain spatial database	NA	Not updated for Draft 2. Removal proposed. Replaced by: CPPSIS5040 Interpret and collate spatial data
LGAPLEM508A Manipulate and analyse data within geographic information systems	NA	Not updated for Draft 2. Removal proposed. Replaced by: CPPSIS5040 Interpret and collate spatial data
LGAPLEM509A Plan facilities for the users of public transport	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM510A Plan for the safe movement of cyclists	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM511A Plan for the safe movement of pedestrians	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM512A Provide geographic information systems data	NA	Not updated for Draft 2. Removal proposed. Replaced by: CPPSIS5040 Interpret and collate spatial data
LGAPLEM513A Conduct planning scheme research	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM602B Assist in developing an environmental management system for the organisation	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM603B Coordinate information gathering and geographic information systems development in council	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM606B Develop ecologically sustainable land management systems	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM609B Manage council parking system	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM610A Manage data within council's geographic information system	NA	Not updated for Draft 2. Removal proposed.
LGAPLEM612B Protect heritage and cultural assets	NA	Not updated for Draft 2. Removal proposed.
LGAREGS302A Operate and maintain council parking facilities	NA	Not updated for draft 2. Removal proposed.
LGAREGS303B Enforce legislation to achieve compliance	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPREG008 Act on non-compliance



LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAREGS304A Apply regulatory powers	NA	Not updated for Draft 2. Removal proposed.
LGAREGS305A Undertake animal or reptile control duties	NA	Not updated for Draft 2. Removal proposed.
LGAREGS403A Monitor public behaviour in council areas	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPREG013 Undertake inspections and monitoring
LGAREGS404A Undertake appointed animal control duties and responsibilities	NA	Not updated for Draft 2. Removal proposed.
LGAREGS406A Support programs to enforce compliance	NA	Not updated for Draft 2. Removal proposed. Replaced by: PSPREG013 Undertake inspections and monitoring
LGAWORK201A Control traffic at a work site	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIIRTM202D Position, set up and operate portable traffic signals RIIWH5205E Control traffic with stop-slow bat
LGAWORK204A Plan daily work routines	NA	Not updated for Draft 2. Removal proposed. Replaced by: LGALGA001 Work in local government.
LGAWORK205A Operate and maintain equipment	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIISAM204D Operate small plant and equipment.
LGAWORK206A Measure and calculate civil materials	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIICCM201D Carry out measurements and calculations.
LGAWORK208A Perform field support duties in the construction and maintenance of water reticulation systems	NA	Not updated for Draft 2. Removal proposed.
LGAWORK209A Perform field support duties in the construction and maintenance of sewerage collection systems	NA	Not updated for Draft 2. Removal proposed.
LGAWORK210A Perform field support duties in concrete construction	NA	Not updated for Draft 2. Removal proposed. Replaced by:

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		RIICCM209D Carry out concrete work.
LGAWORK211A Perform field support duties in the construction and maintenance of drainage systems	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIICRC301D Maintain drainage systems.
LGAWORK212A Perform field support duties in a roadwork environment	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIICBS317 Conduct road maintenance operations
LGAWORK302A Oversee traffic control plan around a work site	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIIWHS302E Implement traffic management plans RIIWHS303 Position, set up and program portable traffic control devices
LGAWORK304A Construct and maintain drainage systems	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIICRC203D Install sub-soil drainage RIICRC301D Maintain drainage systems
LGAWORK305A Construct and maintain concrete structures	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIICCM209D Carry out concrete work
LGAWORK306A Construct roads and pavements	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIICBS317 Conduct road maintenance operations
LGAWORK307A Maintain reticulated services	NA	Not updated for Draft 2. Removal proposed.
LGAWORK308A Lead a team	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBFLM312 Contribute to team effectiveness
LGAWORK309A Coordinate the work activities of a team	NA	Not updated for Draft 2. Removal proposed. Replaced by: BSBFLM312 Contribute to team effectiveness.
LGAWORK310A Maintain roads and pavements	NA	Not updated for Draft 2. Removal proposed.

LGA04 Unit Code and Title	Draft 2 Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
		Replaced by: RIICBS317 Conduct road maintenance operations.
LGAWORK311A Maintain bridges	NA	Not updated for Draft 2. Removal proposed.
LGAWORK404A Manage a civil works project	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIICWM401D Supervise civil works.
LGAWORK405A Plan and supervise roadworks	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIICWM401D Supervise civil works
LGAWORK406A Supervise concrete works	NA	Not updated for Draft 2. Removal proposed. Replaced by: RIICWM401D Supervise civil works
LGAWORK501A Prepare preliminary design for operational works	NA	Not updated for Draft 2. Removal proposed.
LGAWORK502A Prepare detailed works project documentation	NA	Not updated for Draft 2. Removal proposed.
LGAWORK503A Undertake project investigation	NA	Not updated for Draft 2. Removal proposed.
LGAWORK601A Monitor and finalise works projects	NA	Not updated for Draft 2. Removal proposed.
LGAWORK602A Supervise establishment of works projects	NA	Not updated for Draft 2. Removal proposed.
LGAWORK603A Determine and prioritise a council works program	NA	Not updated for Draft 2. Removal proposed.

## Appendix A: Training Package Unit of Competency Terminology Guide

Units of Competency specify the skills and knowledge a learner needs in order to complete a work task. Each Unit of Competency has associated Assessment Requirements, which detail what a learner must demonstrate and know, in order to be deemed competent, along with any special conditions which apply to the assessment of competency.

<b>UNIT CODE</b>	Unique code which identifies the Unit of Competency
<b>UNIT TITLE</b>	The Unit Title is a brief statement of the outcome of the Unit of Competency, i.e. what is the task that learners will be able to complete once they are deemed competent

<b>APPLICATION</b>	<p>The Application summarises:</p> <ul style="list-style-type: none"> <li>• the content of the Unit of Competency and the skill area it addresses</li> <li>• any relationship with other Units of Competency</li> <li>• any licensing requirements or relevant legislation</li> <li>• the Unit of Competency's scope, purpose and operation in different contexts, for example, by showing how it applies in the workplace.</li> </ul>
<b>PREREQUISITE UNIT</b>	<p>Prerequisites are other Units of Competency or in some cases licences, etc. that a learner must complete before undertaking this Unit of Competency.</p> <p>This may be in order to provide underpinning skills or knowledge that is essential for a learner to undertake this Unit.</p>
<b>ELEMENTS</b>	<p>The Elements are the basic themes of the unit of Competency. They describe the significant functions that form part of the work task that the Unit of Competency covers.</p>
<b>PERFORMANCE CRITERIA</b>	<p>The Performance Criteria specify the required steps that enable the learner to undertake the work task.</p>
<b>Assessment Requirements</b>	
<b>PERFORMANCE EVIDENCE</b>	<p>Identifies what a learner must demonstrate in order to be deemed competent at the work task.</p>
<b>KNOWLEDGE EVIDENCE</b>	<p>Identifies what a learner needs to know to perform the work task effectively.</p>
<b>ASSESSMENT CONDITIONS</b>	<p>Assessment Conditions provide the context for the Unit of Competency, describing essential operating conditions that must be present for assessment, depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.</p> <p>They may specify any of the following:</p> <ul style="list-style-type: none"> <li>• conditions under which competency must be assessed including variables such as the assessment environment or necessary equipment or tools</li> <li>• whether or not the Unit must be assessed in the workplace or may also be assessed via simulation</li> <li>• resource implications, for example access to particular equipment, infrastructure or situations</li> <li>• any required characteristics of assessors, e.g. whether they must hold a higher qualification in that field, etc.</li> </ul>

## Appendix B: List of proposed imported Units.

Note: Each Unit is hyperlinked to the document on training.gov.au.

Imported Units by Qualifications
<b>Certificate III in Local Government</b>
<a href="#">AHCARB303 Perform pruning operations</a>
<a href="#">AHCCHM307 Prepare and apply chemicals to control pest, weeds and diseases</a>
<a href="#">AHCMOM213 Operate and maintain chainsaws</a>
<a href="#">AHCPGD201 Plant trees and shrubs</a>
<a href="#">AHCPGD305 Conduct operational inspection of park facilities</a>
<a href="#">AHCPMG301 Control weeds</a>
<a href="#">AHVVVM304 Transport and store chemicals</a>
<a href="#">BSBCUS201 Deliver a service to customers</a>
<a href="#">BSBFLM312 Contribute to team effectiveness</a>
<a href="#">BSBINN201 Contribute to workplace innovation</a>
<a href="#">BSBRKG304 Maintain business records</a>
<a href="#">BSBWHS301 Maintain workplace safety</a>
<a href="#">BSBXCM301 Engage in workplace communication</a>
<a href="#">CPCWHS2001 Apply WHS requirements, policies and procedures in the construction industry</a>
<a href="#">CPPWMT3001 Identify and segregate waste</a>
<a href="#">CPPWMT3002 Conduct waste resource recovery</a>
<a href="#">CPPWMT3009 Place, compact and cover waste at landfill</a>
<a href="#">CPPWMT3010 Maintain waste landfill sites</a>
<a href="#">CPPWMT4006 Monitor waste landfill sites</a>
<a href="#">FNSACM301 Administer financial accounts</a>
<a href="#">MSMPMC321 Batch mix concrete</a>
<a href="#">RIICBM301D Maintain concrete bridges</a>
<a href="#">RIICBS317 Conduct road maintenance operations</a>
<a href="#">RIICCM201D Carry out measurements and calculations</a>
<a href="#">RIICCM209D Carry out concrete work</a>
<a href="#">RIICRC203D Install sub-soil drainage</a>
<a href="#">RIICRC301D Maintain drainage systems</a>
<a href="#">RIICTB201D Maintain timber bridges</a>
<a href="#">RIIRTM202D Position, set-up and operate portable traffic signals</a>

## Imported Units by Qualifications

[RIISAM204D Operate small plant and equipment](#)

[RIIWHS205E Control traffic with stop-slow bat](#)

[SITXCOM002 Show social and cultural sensitivity](#)

### Certificate IV in Local Government

[ACMAIM303 Move large animals to new locations](#)

[ACMAIM202 Participate in an incident involving large animals](#)

[ACMCAS304 Capture, handle and transport companion animals](#)

[ACMINF303 Implement infection control in the handling and care of native wildlife](#)

[AHCBUS408 Operate within a budget framework](#)

[BSBADM405 Organise meetings](#)

[BSBADM407 Administer projects](#)

[BSBCMM401 Make a presentation](#)

[BSBCUS301 Deliver and monitor a service to customers](#)

[BSBCUE404 Collect, analyse and record information](#)

[BSBINN301 Promote innovation in a team environment](#)

[BSBFIA412 Report on financial activity](#)

[BSBGOV404 Communicate with community stakeholders](#)

[BSBLDR403 Lead team effectiveness](#)

[BSBSUS401 Implement and monitor environmentally sustainable work practices](#)

[BSBRSK401 Identify risk and apply risk management processes](#)

[BSBSUS402 Implement an environmental management plan](#)

[BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements](#)

[BSBXCM401 Apply communication strategies in the workplace](#)

[CHCCDE002 Develop and implement community programs](#)

[CHCCDE011 Implement community development strategies](#)

[CHCEDU002 Plan health promotion and community intervention](#)

[CPPWMT4003 Implement waste management plans](#)

[CPPWMT3010 Maintain waste landfill sites](#)

[HLTPOP004 Monitor and maintain rubbish collection and disposal systems](#)

[HLTPOP006 Contribute to working with the community to identify health needs](#)

[HLTPOP012 Contribute to testing of results of community water supply](#)

[HLTPOP013 Contribute to the implementation of a disaster management plan](#)

[NWPGEN002 Ensure compliance with water industry standards, guidelines and legislation](#)

## Imported Units by Qualifications

[NWPGEN017 Apply the risk management principles of the water industry standards, guidelines and legislation](#)

[PSPINV001 Plan and initiate an investigation](#)

[PSPINV002 Conduct an investigation](#)

[PSPINV003 Finalise an investigation](#)

[PSPLEG001 Comply with legislation in the public sector](#)

[PSPPCY001 Contribute to policy development](#)

[PSPREG003 Apply regulatory powers](#)

[PSPREG013 Undertake inspections and monitoring](#)

[PSPREG008 Act on non-compliance](#)

[PSPINV003 Finalise an investigation](#)

[PSPREG003 Apply regulatory powers](#)

[RIIWHS303 Position, set up and program portable traffic control devices](#)

[RIICWM401D Supervise civil works](#)

[RIIWHS302E Implement traffic management plans](#)

[SITXCOM002 Show social and cultural sensitivity](#)

[TAEDEL404 Mentor in the workplace](#)

## Diploma of Local Government

[AHCLPW501 Develop a management plan for a designated area](#)

[BSBADM502 Manage meetings](#)

[BSBCNV501 Take instructions in relation to a transaction](#)

[BSBCNV502 Read and interpret a legal document and provide advice](#)

[BSBCNV503 Analyse and interpret legal requirements for a transaction](#)

[BSBCNV504 Prepare legal documents](#)

[BSBCNV505 Finalise the conveyancing transaction](#)

[BSBCNV601 Identify and conduct searches](#)

[BSBCUS501 Manage quality customer service](#)

[BSBINN502 Build and sustain an innovative work environment](#)

[BSBINN601 Lead and manage organisational change](#)

[BSBLDR511 Develop and use emotional intelligence](#)

[BSBMGT502 Manage people performance](#)

[BSBMGT517 Manage operational plan](#)

[BSBPMG522 Undertake project work](#)

[BSBRISK501 Manage risk](#)

[BSBSUS501 Develop workplace policy and procedures for sustainability](#)



<b>Imported Units by Qualifications</b>
<a href="#"><u>BSBWHS521 Ensure a safe workplace for a work area</u></a>
<a href="#"><u>BSBXCM501 Lead communication in the workplace</u></a>
<a href="#"><u>CHCCDE010 Develop and lead community engagement strategies to enhance participation</u></a>
<a href="#"><u>CHCEDU008 Share health information</u></a>
<a href="#"><u>CPPDSM4031 Arrange lease of space</u></a>
<a href="#"><u>CPPDSM4047 Implement and monitor procurement process</u></a>
<a href="#"><u>CPPDSM4028 Identify and analyse risks and opportunities in the property industry</u></a>
<a href="#"><u>CPPDSM5027 Provide facilities and amenities for property users</u></a>
<a href="#"><u>CPPSIS5040 Interpret and collate spatial data</u></a>
<a href="#"><u>CPPWMT4006 Monitor waste landfill sites</u></a>
<a href="#"><u>CPPWMT4009 Conduct waste audits</u></a>
<a href="#"><u>FNSORG501 Develop and manage a budget</u></a>
<a href="#"><u>FSKNUM026 Read, interpret and use detailed plans, drawings and diagrams for work</u></a>
<a href="#"><u>HLTPOP013 Contribute to the implementation of a disaster management plan</u></a>
<a href="#"><u>HLTPOP017 Identify pest control strategies</u></a>
<a href="#"><u>HLTPOP018 Develop a plan of action to address land care issues in the community</u></a>
<a href="#"><u>HLTPOP019 Apply a population health framework</u></a>
<a href="#"><u>HLTPOP020 Work with the community to identify health needs</u></a>
<a href="#"><u>HLTPOP023 Build capacity to promote health</u></a>
<a href="#"><u>HLTPOP024 Develop a disaster plan</u></a>
<a href="#"><u>MSS024018 Perform sampling and testing of water</u></a>
<a href="#"><u>MSS025008 Monitor and evaluate noise</u></a>
<a href="#"><u>NWPGEN002 Ensure compliance with water industry standards, guidelines and legislation</u></a>
<a href="#"><u>PMAOMIR512 Establish incident response preparedness and response systems</u></a>
<a href="#"><u>PSPGEN075 Build and maintain community relationships</u></a>
<a href="#"><u>PSPLEG003 Promote compliance with legislation in the public sector</u></a>
<a href="#"><u>PSPPCY002 Assist with specialist policy development</u></a>
<a href="#"><u>PSPREG013 Undertake inspection and monitoring</u></a>
<a href="#"><u>PSPREG021 Coordinate investigation processes</u></a>
<a href="#"><u>PSPREG026 Review and evaluate investigations</u></a>
<a href="#"><u>PUACOM008 Develop and organise public safety awareness programs</u></a>
<a href="#"><u>PUAEMR007 Develop emergency management plans</u></a>
<a href="#"><u>TLIP5037 Develop workplace policy and procedures</u></a>
<a href="#"><u>SISCAQU001 Test pool water quality</u></a>

## Imported Units by Qualifications

### Diploma of Local Government - Elected Member

[BSBCRT301 Develop and extend critical and creative thinking skills](#)

[BSBGOV403 Analyse financial reports and budgets](#)

[BSBGOV507 Manage board or committee and organisational conflict](#)

[BSBLDR511 Develop and use emotional intelligence](#)

[PSPGEN057 Develop and use political nous](#)

[PSPGEN075 Build and maintain community relationships](#)

