SKILLSIQ

CAPABLE PEOPLE MAKE CLEVER BUSINESS

Draft 1

CHC Community Services Training Package Products

Consultation Guide

Community Sector and Development IRC

May 2021

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Introduction

SkillsIQ is a not-for-profit Skills Service Organisation (SSO) supporting industry in developing standards to equip the people-facing workforce with the right skills for jobs now and into the future. SkillsIQ is funded by the Department of Education, Skills and Employment to support the Industry Reference Committees (IRCs) responsible for the development and maintenance of Training Packages in the following sectors:

- Community Services
- Health
- Local Government
- Public Sector
- Floristry
- Hairdressing and Beauty Services
- Funeral Services
- Retail Services
- Sport, Fitness and Recreation
- Tourism, Travel and Hospitality.

IRCs drive the process of Training Package development and are made up of people with experience, skills and knowledge of their particular industry sector. IRCs are responsible for the provision of strategic input and advice that represent the needs of their workforces, and for ensuring that Training Package Products reflect those needs.

Project Background

The Community Sector and Development IRC consulted with its sector's stakeholders in preparation for the development of its 2019 Industry Skills Forecast. That consultation identified a range of factors which have guided the development of this Training Package update, including a rate of annual growth within the sector that has been identified as growing annually beyond 2021.

Responding to and analysing the labour force data which indicated increasing employment opportunities within the Community Services sectors, the IRC decided to review the Qualifications, Skill Sets and Units of Competency listed on Page 4 of this document. Due to the sheer number of Units and their use by other sectors within other Training Packages, IRC members also decided to form Technical Advisory Committees (TACs) in the areas of **Case Management, Community Development, Youth Services and Child Protection** whose role was to provide specialist input, with the IRC providing overarching strategic input and retaining authority for the final approval of all Training Package components.

This review has included ten Qualifications, six Skill Sets and 65 Units of Competency contained in the CHC Training Package under the remit of the Community Sector and Development IRC. The review has been designed to ensure that all content is reflective of the contemporary requirements of industry today and into the future. Specifically, in current circumstances, the way in which workers prepare to enter the workforce and acquire the necessary skills needs to be aligned to actual job roles.

Technical Advisory Committees

To inform the update of the Qualifications, Skill Sets and Units of Competency, the IRC approved the establishment of four Technical Advisory Committees (TACs). The **Case Management, Community Development, Youth Services and Child Protection TACs** report to the Community Sector and Development IRC and are made up of stakeholders and subject matter experts (SMEs) from across Australia, who provide:

- guidance at the national level to ensure Training Package Products are flexible and responsive to changing needs and practices
- specialist advice and strategic direction in relation to stakeholder feedback and issues relevant to their sectors
- views and feedback on behalf of the sectors and organisations they represent
- facilitation of communication and consultation with others, including other members of their organisations, association members and other stakeholder networks.

The aim of the update is to ensure that input from industry specialists is incorporated into the CHC Training Package Products so that the Products reflect current professional standards and practice, and that industry has access to graduates who have the requisite skills and knowledge of current industry content, language, and terminology.

Update of the Qualifications

- The 2019 Industry Skills Forecast and subsequent stakeholder consultation have identified that the current Units of Competency within the Qualifications do not contain adequate coverage of new terminology. These have therefore been updated to ensure continuing alignment with the professional standards required by industry.
- The structure and Packaging Rules pertaining to the Qualifications listed below are being reviewed to ensure they address current industry needs.
- Some of these Qualifications import Units from other Training Packages that have been updated since the last update of this CHC Training Package by the respective IRCs with carriage of the Training Packages in which they sit. These Units will also be reviewed by the TACs and IRC to determine their ongoing suitability for inclusion in the Qualifications and Skill Sets which are subject to the current review.
- If the revised Units are deemed to be no longer appropriate due to amendments made to them by the IRCs with oversight of the host Training Packages, suitable alternatives will be considered, including the potential for the development of new Units of Competency as required.
- Please note, some of Units within the listed qualifications now have the addition of workplace hours within the Assessment Conditions to ensure graduates have the requisite skills and practical experience.
- The ten Qualifications subject to the current review are as follows:

    - ***CHC40313 Certificate IV in Child, Youth and Family Intervention***
    - ***CHC40413 Certificate IV in Youth Work***
    - ***CHC40513 Certificate IV in Youth Justice***
    - ***CHC42015 Certificate IV in Community Services***
    - ***CHC42121 Certificate IV in Community Development***
    - ***CHC50313 Diploma of Child, Youth and Family Intervention***

- ***CHC50413 Diploma of Youth Work***
- ***CHC50513 Diploma of Youth Justice***
- ***CHC52015 Diploma of Community Services***
- ***CHC52121 Diploma in Community Development***

- The list of core Units has been updated to better reflect the current skills and knowledge required within the respective industry sectors.
- The list of elective Units has also been updated to include Units of Competency that meet many skills requirements across different settings, and to remove those Units which are no longer relevant.

Update of the Skill Sets

- Both the 2019 Industry Skills Forecast and subsequent stakeholder consultation have identified that the current Skill Sets do not contain adequate coverage of new industry terminology and contemporary skills requirements. These Skill Sets have now been updated to ensure continuing alignment with the professional standards required across the different industry sectors. In some cases, the mix of units contained in the Skill Sets have been updated.

  The six Skill Sets subject to the current review are as follows:

  - ***CHCSS00061 Family Support Services Work - Provide Support***
  - ***CHCSS00063 Working with Families***
  - ***CHCSS00073 Case Management***
  - ***CHCSS00074 Child Protection***
  - ***CHCSS00090 Supporting Children and Families with Complex Needs***
  - ***CHCSS00110 Mediation.***

Update of the 65 Units of Competency across Four Sectors

- Both the 2019 Industry Skills Forecast and subsequent stakeholder consultation have identified that the current Units of Competency do not contain adequate coverage of new industry terminology and contemporary skills requirements. The Units have been updated to ensure continuing alignment with the professional standards required by industry and some qualifications have the addition of workplace hours to address requisite skills and practical experience.

- The following Units have been reviewed and updated by specialists from the four respective sub-sector areas.

Case Management

- ***CHCCSM001 Facilitate goal directed planning***
- ***CHCCSM002 Implement case management practice***
- ***CHCCSM003 Work with carers and/or families in complex situations***
- ***CHCCSM004 Coordinate complex case requirements***
- ***CHCCSM005 Develop, facilitate and review all aspects of case management***
- ***CHCCSM006 Provide case management supervision***
- ***CHCCSM007 Undertake case management in a child protection framework***
- ***CHCCSM008 Undertake advanced client assessment***
- ***CHCDEV001 Confirm client developmental status***
- ***CHCDEV002 Analyse impacts of sociological factors on clients in community work and services***

- ***CHCDEV003 Analyse client information for service planning and delivery***
- ***CHCMED001 Prepare for mediation***
- ***CHCMED002 Facilitate mediation***
- ***CHCMED003 Consolidate and conclude mediation.***

Community Development

- ***CHCCDE001 Support participative planning processes***
- ***CHCCDE002 Develop and implement community programs***
- ***CHCCDE003 Work within a community development framework***
- ***CHCCDE004 Implement participation and engagement strategies***
- ***CHCCDE005 Develop and support relevant community resources***
- ***CHCCDE006 Work to empower Aboriginal and/or Torres Strait Islander communities***
- ***CHCCDE007 Develop and provide community projects***
- ***CHCCDE008 Support community action***
- ***CHCCDE009 Develop and support community leadership***
- ***CHCCDE010 Develop and lead community engagement strategies to enhance participation***
- ***CHCCDE011 Implement community development strategies***
- ***CHCCDE012 Work within organisation and government structures to enable community development outcomes***
- ***CHCCDE013 Establish and develop community organisations or social enterprises***
- ***CHCCDE014 Facilitate the development of community capacity to manage place making***
- ***CHCCDE015 Develop and implement a community renewal plan***
- ***CHCCDE016 Deliver emergency relief services.***

Youth Services

- ***CHCYTH001 Engage respectfully with young people***
- ***CHCYTH002 Work effectively with young people in the youth work context***
- ***CHCYTH003 Support young people to create opportunities in their lives***
- ***CHCYTH004 Respond to critical situations***
- ***CHCYTH005 Develop and implement procedures to enable young people to address their needs***
- ***CHCYTH006 Work with young people to establish support networks***
- ***CHCYTH007 Undertake youth work in specific communities***
- ***CHCYTH008 Support young people to take collective action***
- ***CHCYTH009 Support youth programs***
- ***CHCYTH010 Provide services for young people appropriate to their needs and circumstances***
- ***CHCYTH011 Work effectively with young people and their families***
- ***CHCYTH012 Manage service response to young people in crisis***
- ***CHCPAS001 Plan for the provision of pastoral and spiritual care***
- ***CHCPAS002 Provide pastoral and spiritual care***
- ***CHCSET001 Work with forced migrants***
- ***CHCSET002 Undertake bicultural work with forced migrants in Australia.***

Child Protection

- ***CHCPRT001 Identify and respond to children and young people at risk***
- ***CHCPRT002 Support the rights and safety of children and young***
- ***CHCPRT003 Work collaboratively to maintain an environment safe for children and young people***

- ***CHCPRT004 Work effectively in child protection to support children, young people and families***
- ***CHCPRT005 Work within a practice framework***
- ***CHCPRT006 Build professional practice and sectoral expertise***
- ***CHCPRT007 Provide supervision in the community***
- ***CHCPRT008 Provide supervision in a secure system***
- ***CHCPRT009 Provide primary residential care***
- ***CHCPRT010 Work with children and young people with complex trauma and attachment issues and needs***
- ***CHCPRT011 Develop and implement a multi-agency investigation and child risk assessment strategy***
- ***CHCPRT012 Undertake and implement planning with at-risk children and young people and their families***
- ***CHCPRT013 Support the progress and development of young people***
- ***CHCPRT014 Interact with the legal system to protect children***
- ***CHCPRT015 Respond to needs of youth justice clients***
- ***CHCPRT016 Work in the youth justice environment***
- ***CHCPRT017 Support Aboriginal and/or Torres Strait Islander young people in youth justice system***
- ***CHCPRT018 Prepare young people for reintegration***
- ***CHCPRT019 Develop and support youth justice team.***

Consultation Activities and Timelines

National consultation on Draft 1 is open from **Friday 14 May and close at 5:00pm on Friday 11 June**. During this period, input will be sought on the above ten Qualifications, six Skill Sets and 65 Units of Competency and their associated Assessment Requirements.

SkillsIQ will be undertaking a number of key activities to engage community stakeholders and VET professionals. Further details are posted on the SkillsIQ website by clicking Here

Feedback can also be provided online via the SkillsIQ Online Feedback Forum, accessed by clicking Here

When accessing the Feedback Forum, please first refer to the 'How To' guide located on the page. It will provide directions for leaving and submitting comments by clicking Here

Following the close of the consultation period, feedback received will be collated and evaluated. This feedback will inform the development of Draft 2 for validation.

To remain up to date with project developments, subscribe to SkillsIQ by clicking Here

About this Consultation Guide

This Guide, which should be read in conjunction with the applicable Draft Training Package Products, provides:

- a list of Draft 1 Training Package Products under review
- mapping of the Qualifications
- mapping of the Skill Sets

- Mapping of the Units, and
- key consultation questions on which SkillsIQ seeks feedback to provide information to the IRC.

Contact Details

For more information, please contact Vincent Panozzo, Skills Engagement Executive, at vincent.panozzo@skillsiq.com.au or via telephone at 0428 329 396.

Revised Training Package Products

Revised Qualifications

Qualification Code	Qualification Title
CHC40321	*Certificate IV in Child, Youth and Family Intervention*
CHC40421	*Certificate IV in Youth Work*
CHC40521	*Certificate IV in Youth Justice*
CHC42021	*Certificate IV in Community Services*
CHC42121	*Certificate IV in Community Development*
CHC50321	*Diploma of Child, Youth and Family Intervention*
CHC50421	*Diploma of Youth Work*
CHC50521	*Diploma of Youth Justice*
CHC52021	*Diploma of Community Services*
CHC52121	*Diploma in Community Development*

Revised Skill Sets

Please note that Skill Set codes will change for Draft 2, however, at this time the current codes have been used for ease of reference.

Skill Set Code	Skill Set Title
CHCSS00xx	*Provide family Support Services*
CHCSS00xx	*Working with Families*
CHCSS00xx	*Case Management*
CHCSS00xx	*Child Protection*
CHCSS00xx	*Supporting Children and Families with Complex Needs*
CHCSS00xx	*Mediation*

Revised Units of Competency

Please note that unit codes will change for Draft 2, however, at this time the current codes have been used for ease of reference.

Case Management

Unit Code	Unit Title	Prerequisite
CHCCSM001	*Facilitate goal-directed planning*	Nil
CHCCSM002	*Implement case management practice*	Nil
CHCCSM003	*Work with carers and families in complex situations*	Nil
CHCCSM004	*Coordinate complex case requirements*	Nil
CHCCSM005	*Facilitate and review case management*	Nil

Unit Code	Unit Title	Prerequisite
CHCCSM006	*Provide case management supervision*	Nil
CHCCSM007	*Undertake case management in a child protection framework*	Nil
CHCCSM008	*Undertake advanced assessments*	Nil
CHCDEV001	*Confirm developmental status*	Nil
CHCDEV002	*Analyse impacts of sociological factors on people in community work and services*	Nil
CHCDEV003	*Analyse client information for service planning and delivery*	Nil
CHCMED001	*Prepare for mediation*	Nil
CHCMED002	*Facilitate mediation*	Nil
CHCMED003	*Consolidate and conclude mediation*	Nil

Community Development

Unit Code	Unit Title	Prerequisite
CHCCDE001	*Support collaborative planning processes*	Nil
CHCCDE002	*Develop and implement community programs*	Nil
CHCCDE003	*Work within a community development framework*	Nil
CHCCDE004	*Implement participation and engagement strategies*	Nil
CHCCDE005	*Develop and support community resources*	Nil
CHCCDE006	*Work to empower Aboriginal and or Torres Strait Islander communities*	Nil
CHCCDE007	*Develop and deliver community projects*	Nil
CHCCDE008	*Support community action*	Nil
CHCCDE009	*Develop and support community leadership*	Nil
CHCCDE010	*Develop and lead community engagement strategies to enhance participation*	Nil
CHCCDE011	*Implement community development strategies*	Nil
CHCCDE012	*Work within organisational and government structures to enable community development outcomes*	Nil
CHCCDE013	*Establish and develop community organisations or social enterprises*	Nil
CHCCDE014	*Facilitate the development of community capacity to manage place making*	Nil
CHCCDE015	*Develop and implement a community renewal plan*	Nil
CHCCDE016	*Deliver emergency relief services*	Nil

Youth Services

Unit Code	Unit Title	Prerequisite
CHCYTH001	*Engage respectfully with young people*	Nil
CHCYTH002	*Work effectively with young people in the youth work context*	Nil
CHCYTH003	*Support young people to create opportunities in their lives*	Nil

Unit Code	Unit Title	Prerequisite
CHCYTH004	*Respond to critical situations*	Nil
CHCYTH005	*Develop and implement procedures to enable young people to address their needs*	Nil
CHCYTH006	*Work with young people to establish support networks*	Nil
CHCYTH007	*Undertake youth work in specific communities*	Nil
CHCYTH008	*Support young people to take collective action*	Nil
CHCYTH009	*Support youth programs*	Nil
CHCYTH010	*Provide services for the needs and circumstances of young people*	Nil
CHCYTH011	*Work effectively with young people and their families*	Nil
CHCYTH012	*Manage service response to young people in crisis*	Nil
CHCPAS001	*Plan for the provision of pastoral and spiritual care*	Nil
CHCPAS002	*Provide pastoral and spiritual care*	Nil
CHCSET001	*Work with forced migrants*	Nil
CHCSET002	*Undertake bicultural work with forced migrants in Australia*	Nil

Child Protection

Unit Code	Unit Title	Prerequisite
CHCPRT001	*Identify and report children and young people at risk*	Nil
CHCPRT002	*Support the rights and safety of children and young people*	Nil
CHCPRT003	*Work collaboratively to maintain an environment safe for children and young people*	Nil
CHCPRT004	*Work effectively in child protection to support children, young people and families*	Nil
CHCPRT005	*Work within a practice framework*	Nil
CHCPRT006	*Build professional practice and sectoral expertise*	Nil
CHCPRT007	*Provide supervision in the community*	Nil
CHCPRT008	*Provide supervision in a secure system*	Nil
CHCPRT009	*Provide primary residential care*	Nil
CHCPRT010	*Work with children and young people with complex trauma and attachment issues and needs*	Nil
CHCPRT011	*Develop and implement a multi-agency investigation and child risk assessment strategy*	Nil
CHCPRT012	*Undertake and implement planning with at-risk children and young people and their families*	Nil
CHCPRT013	*Support the progress and positive development of young people demonstrating anti-social behaviours*	Nil
CHCPRT014	*Interact with the legal system to protect children*	Nil
CHCPRT015	*Respond to needs of youth justice clients*	Nil
CHCPRT016	*Work in the youth justice environment*	Nil

Unit Code	Unit Title	Prerequisite
CHCPRT017	*Support Aboriginal and or Torres Strait Islander young people in youth justice system*	Nil
CHCPRT018	*Prepare young people for reintegration*	Nil
CHCPRT019	*Develop and support youth justice team*	Nil

Mapping Guide

Qualification Mapping

A Qualification is mapped as Equivalent (E) to another one when it provides the same skill and knowledge outcomes, including when:

- core Units remain the same or are replaced by similar Units which provide the same skill and knowledge outcomes
- numbers of electives remain the same or are raised or reduced slightly.

A Qualification is mapped as Not Equivalent (N) when it provides different skill and knowledge outcomes, including when:

- Units have been added to the core which provide additional mandatory skills and knowledge outcomes
- Units have been removed from the core which reduce mandatory skill and knowledge outcomes
- a significant number of additional elective Units are required
- Entry Requirements are altered, creating significant differences to the structure of the Qualification.

Please note that at this time, equivalence has not been determined as the training package products are still at the Draft 1 stage. Advice on equivalence will be provided at Draft 2 stage when there is greater clarity on the amendments to the training package products.

Existing Qualification Code and Title	Draft 1 Qualification Code and Title	Comment in Relation to Previous Version
CHC40313 Certificate IV in Child, Youth and Family Intervention	*CHC40321 Certificate IV in Child, Youth and Family Intervention*	*Code change / Changes to Packaging rules / Deletions and additions to Core & Electives*
CHC40413 Certificate IV in Youth Work	*CHC40421 Certificate IV in Youth Work*	*Code change / Deletions and additions to Core & Electives*
CHC40513 Certificate IV in Youth Justice	*CHC40521 Certificate IV in Youth Justice*	*Code change / Changes to Packaging rules / Additions to Electives*
CHC42015 Certificate IV in Community Services	*CHC42021 Certificate IV in Community Services*	*Code change / Changes to Packaging rules / Deletions and additions to Core & Electives*
CHC42115 Certificate IV in Community Development	*CHC42121 Certificate IV in Community Development*	*Code change / Additions to Electives*
CHC50313 Diploma of Child, Youth and Family Intervention	*CHC50321 Diploma of Child, Youth and Family Intervention*	*Code change / Deletions and additions to Electives*
CHC50413 Diploma of Youth Work	*CHC50421 Diploma of Youth Work*	*Code change / Changes to Packaging rules / Deletions and additions to Core & Electives*
CHC50513 Diploma of Youth Justice	*CHC50521 Diploma of Youth Justice*	*Code change / Additions to Electives*
CHC52015 Diploma of Community Services	*CHC52021 Diploma of Community Services*	*Code change / Major changes throughout / Additions to Core & Electives*

Existing Qualification Code and Title	Draft 1 Qualification Code and Title	Comment in Relation to Previous Version
CHC52115 Diploma in Community Development	*CHC52121 Diploma in Community Development*	*Code change / Additions to Electives*

Skill Set Mapping

Existing Skill Set Code and Title	Draft 1 Skill Set Code and Title
CHCSS00061 Family Support Services Work - Provide Support	*CHCSS00061 Provide family Support Services*
CHCSS00063 Working with Families	*CHCSS00063 Working with Families*
CHCSS00073 Case Management	*CHCSS00073 Case Management*
CHCSS00074 Child Protection	*CHCSS00074 Child Protection*
CHCSS00090 Supporting Children and Families with Complex Needs	*CHCSS00090 Supporting Children and Families with Complex Needs*
CHCSS00110 Mediation	*CHCSS00110 Mediation*

Unit of Competency Mapping

A Unit is mapped as Equivalent (E) to another one when it provides the same skill and knowledge outcomes, including when:

- Units remain the same or are replaced by similar Units which provide the same skill and knowledge outcomes

A Unit is mapped as Not Equivalent (N) when it provides different skill and knowledge outcomes, including when:

- Units Elements and Performance criteria have been changed to provide additional or reduction of mandatory skills and knowledge outcomes
- Units Performance Evidence and or Knowledge Requirements have been changed to provide additional or reduction of mandatory skills and knowledge outcomes.

Please note that at this time, equivalence has not been determined as the training package products are still at the Draft 1 stage. Advice on equivalence will be provided at Draft 2 stage when there is greater clarity on the amendments to the training package products.

Case Management

Previous Unit Code and Title	Revised Unit Code and Title	Comment in Relation to Unit *E = Equivalent, N = Not Equivalent* *A = Application, EL = Elements, PE = Performance Evidence, KE = Knowledge Evidence, AC = Assessment Conditions, PC = Performance Criteria*
CHCCSM001 Facilitate goal-directed planning	*CHCCSM001 Facilitate goal-directed planning*	*Minor change to A / Major changes to PC / Additions to PE / Additions to KE / Additions to AC*
CHCCSM002 Implement complex case management practice	*CHCCSM002 Implement complex case management practice*	*Minor word changes throughout / Additions to AC*
CHCCSM003 Work with carers and families in complex situations	*CHCCSM003 Work with carers and families in complex situations*	*Minor word changes throughout / Additions to AC*
CHCCSM004 Coordinate complex case requirements	*CHCCSM004 Coordinate complex case requirements*	*Minor word changes throughout / Additions to PE & AC*
CHCCSM005 Develop, facilitate and review all aspects of case management	*CHCCSM005 Facilitate and review case management*	*Title change / Minor change to EL / Minor word changes throughout / Additions to PE & AC*
CHCCSM006 Provide case management supervision	*CHCCSM006 Provide case management supervision*	*Minor word changes throughout / Additions to AC*
CHCCSM007 Undertake case management in a child protection framework	*CHCCSM007 Undertake case management in a child protection framework*	*Changes to EL & PC / Additions to KE / Additions to AC*
CHCCSM008 Undertake advanced client assessment	*CHCCSM008 Undertake advanced assessments*	*Title change / Minor changes to EL & PC / Additions to PE & AC*
CHCDEV001 Confirm client developmental status	*CHCDEV001 Confirm developmental status*	*Title change / Minor changes to EL / Additions to PC / Minor changes to KE / Additions to AC*
CHCDEV002 Analyse impacts of sociological factors on clients in community work and services	*CHCDEV002 Analyse impacts of sociological factors on people in community work and services*	*Title change / Minor word changes throughout / Additions to AC*
CHCDEV003 Analyse client information for service planning and delivery	*CHCDEV003 Analyse information for service planning and delivery*	*Title change / Minor word changes throughout / Additions to AC*
CHCMED001 Prepare for mediation	*CHCMED001 Prepare for mediation*	*Minor word changes throughout / Additions to AC*
CHCMED002 Facilitate mediation	*CHCMED002 Facilitate mediation*	*Minor word changes throughout / Additions to AC*
CHCMED003 Consolidate and conclude mediation	*CHCMED003 Consolidate and conclude mediation*	*Minor word changes throughout / Additions to AC*

Community Development

Previous Unit Code and Title	Revised Unit Code and Title	Comment in Relation to Unit *E = Equivalent, N = Not Equivalent* *A = Application, El = Elements, PE = Performance Evidence, KE = Knowledge Evidence, AC = Assessment Conditions, PC = Performance Criteria*
CHCCDE001 Support participative planning processes	*CHCCDE001 Support collaborative planning processes*	*Title change / Changes to A / Major changes and additions to EL, PC, PE & KE / Changes to AC*
CHCCDE002 Develop and implement community programs	*CHCCDE002 Develop and implement community programs*	*Changes to A / Major changes and additions to PC, PE & KE / Changes to AC*
CHCCDE003 Work within a community development framework	*CHCCDE003 Work within a community development framework*	*Word changes to A / Changes and additions to PC, KE / Changes to AC*
CHCCDE004 Implement participation and engagement strategies	*CHCCDE004 Implement participation and engagement strategies*	*Word changes to A / Changes and additions to PC, KE / Changes to AC*
CHCCDE005 Develop and support relevant community resources	*CHCCDE005 Develop and support community resources*	*Title change / Minor changes to A / Word changes and minor changes to PC / Minor changes PE / Additions to KE / Changes to AC*
CHCCDE006 Work to empower Aboriginal and/or Torres Strait Islander communities	*CHCCDE006 Work to empower Aboriginal and or Torres Strait Islander communities*	*Minor word changes throughout / Minor additions to EL & PC / Additions to KE / Changes to AC*
CHCCDE007 Develop and provide community projects	*CHCCDE007 Develop and deliver community projects*	*Title change / Changes to A / Changes and additions to EL, PC, PE & KE / Changes to AC*
CHCCDE008 Support community action	*CHCCDE008 Support community action*	*Minor changes to A / Changes and additions to PC / Minor change to PE / Additions to KE / Changes to AC*
CHCCDE009 Develop and support community leadership	*CHCCDE009 Develop and support community leadership*	*Minor changes to A / Minor changes and additions to PC, PE & KE / Changes to AC*
CHCCDE010 Develop and lead community engagement strategies to enhance participation	*CHCCDE010 Develop and lead community engagement strategies to enhance participation*	*Minor changes to A / Minor changes and additions to EL, PC & PE & KE / Changes to AC*
CHCCDE011 Implement community development strategies	*CHCCDE011 Implement community development strategies*	*Minor changes to A / Minor changes and additions to PC & PE / Additions to KE / Changes to AC*
CHCCDE012 Work within organisation and government structures to enable community development outcomes	*CHCCDE012 Work within organisational and government structures to enable community development outcomes*	*Minor changes to A / Changes and additions to PC / Additions to KE / Changes to AC*
CHCCDE013 Establish and develop community organisations or social enterprises	*CHCCDE013 Establish and develop community organisations or social enterprises*	*Minor changes to A / Changes and additions to PC / Major additions to KE / Changes to AC*

Previous Unit Code and Title	Revised Unit Code and Title	Comment in Relation to Unit *E = Equivalent, N = Not Equivalent* *A = Application, El = Elements, PE = Performance Evidence, KE = Knowledge Evidence, AC = Assessment Conditions, PC = Performance Criteria*
CHCCDE014 Facilitate the development of community capacity to manage place making	*CHCCDE014 Facilitate the development of community capacity to manage place making*	*Minor changes to A, EL, PC & PE / Changes to AC*
CHCCDE015 Develop and implement a community renewal plan	*CHCCDE015 Develop and implement a community renewal plan*	*Minor changes and additions throughout / Changes to AC*
CHCCDE016 Deliver emergency relief services	*CHCCDE016 Deliver emergency relief services*	*Minor changes throughout / Additions to KE / Changes to AC*

Youth Services

Previous Unit Code and Title	New Unit Code and Title	Comment in Relation to Unit *E = Equivalent, N = Not Equivalent* *A = Application, El = Elements, PE = Performance Evidence, KE = Knowledge Evidence, AC = Assessment Conditions, PC = Performance Criteria*
CHCYTH001 Engage respectfully with young people	*CHCYTH001 Engage respectfully with young people*	*Minor changes throughout / Additions to KE / Changes to AC*
CHCYTH002 Work effectively with young people in the youth work context	*CHCYTH002 Work effectively with young people in the youth work context*	*Minor changes and additions throughout / Changes to AC*
CHCYTH003 Support young people to create opportunities in their lives	*CHCYTH003 Support young people to create opportunities in their lives*	*Minor changes throughout / Additions to PC & KE / Changes to AC*
CHCYTH004 Respond to critical situations	*CHCYTH004 Respond to critical situations*	*Minor changes throughout / Additions to PC / Changes to PE & KE / Changes to AC*
CHCYTH005 Develop and implement procedures to enable young people to address their needs	*CHCYTH005 Develop and implement procedures to enable young people to address their needs*	*Minor changes throughout / Changes and additions to EL, PC & KE / Changes to AC*
CHCYTH006 Work with young people to establish support networks	*CHCYTH006 Work with young people to establish support networks*	*Minor changes and additions throughout / Changes to AC*
CHCYTH007 Undertake youth work in specific communities	*CHCYTH007 Undertake youth work in specific communities*	*Minor changes and additions throughout / Changes to AC*
CHCYTH008 Support young people to take collective action	*CHCYTH008 Support young people to take collective action*	*Minor changes and additions throughout / Changes to AC*

Previous Unit Code and Title	New Unit Code and Title	Comment in Relation to Unit ***E = Equivalent, N = Not Equivalent*** ***A = Application, El = Elements, PE = Performance Evidence, KE = Knowledge Evidence, AC = Assessment Conditions, PC = Performance Criteria***
CHCYTH009 Support youth programs	*CHCYTH009 Support youth programs*	*Minor changes and additions throughout / Changes to AC*
CHCYTH010 Provide services for young people appropriate to their needs and circumstances	*CHCYTH010 Provide services for the needs and circumstances of young people*	Title change / *Minor changes and additions throughout / Changes to AC*
CHCYTH011 Work effectively with young people and their families	*CHCYTH011 Work effectively with young people and their families*	*Minor changes and additions throughout / Changes to AC*
CHCYTH012 Manage service response to young people in crisis	*CHCYTH012 Manage service response to young people in crisis*	*Minor changes and additions throughout / Changes to AC*
CHCPAS001 Plan for the provision of pastoral and spiritual care	*CHCPAS001 Plan for the provision of pastoral and spiritual care*	*Minor changes throughout / Additions to KE / Changes to AC*
CHCPAS002 Provide pastoral and spiritual care	*CHCPAS002 Provide pastoral and spiritual care*	*Minor changes throughout / Additions to KE / Changes to AC*
CHCSET001 Work with forced migrants	*CHCSET001 Work with forced migrants*	*Minor changes throughout / Additions to KE / Changes to AC*
CHCSET002 Undertake bicultural work with forced migrants in Australia	*CHCSET002 Undertake bicultural work with forced migrants in Australia*	*Minor changes throughout / Additions to KE / Changes to AC*

Child Protection

Previous Unit Code and Title	New Unit Code and Title	Comment in Relation to Unit ***E = Equivalent, N = Not Equivalent*** ***A = Application, El = Elements, PE = Performance Evidence, KE = Knowledge Evidence, AC = Assessment Conditions, PC = Performance Criteria***
CHCPRT001 Identify and respond to children and young people at risk	*CHCPRT001 Identify and report children and young people at risk*	*Major changes and additions to A, PC & KE / Changes to AC*
CHCPRT002 Support the rights and safety of children and young	*CHCPRT002 Support the rights and safety of children and young people*	*Minor changes throughout / Additions to KE / Changes to AC*
CHCPRT003 Work collaboratively to maintain an environment safe for children and young people	*CHCPRT003 Work collaboratively to maintain an environment safe for children and young people*	*Minor changes and additions throughout / Additions to KE / Changes to AC*

Previous Unit Code and Title	New Unit Code and Title	Comment in Relation to Unit *E = Equivalent, N = Not Equivalent* *A = Application, El = Elements, PE = Performance Evidence, KE = Knowledge Evidence, AC = Assessment Conditions, PC = Performance Criteria*
CHCPRT004 Work effectively in child protection to support children, young people and families	*CHCPRT004 Work effectively in child protection to support children, young people and families*	*Minor changes and additions throughout / Additions to KE / Changes to AC*
CHCPRT005 Work within a practice framework	*CHCPRT005 Work within a practice framework*	*Minor changes and additions throughout / Changes to AC*
CHCPRT006 Build professional practice and sectoral expertise	*CHCPRT006 Build professional practice and sectoral expertise*	*Minor changes and additions throughout / Additions to KE / Changes to AC*
CHCPRT007 Provide supervision in the community	*CHCPRT007 Provide supervision in the community*	*Changes and additions to PC, PE & KE / Changes to AC*
CHCPRT008 Provide supervision in a secure system	*CHCPRT008 Provide supervision in a secure system*	*Changes and additions to PC, PE & KE / Changes to AC*
CHCPRT009 Provide primary residential care	*CHCPRT009 Provide primary residential care*	*Minor changes and additions throughout / Changes to AC*
CHCPRT010 Work with children and young people with complex trauma and attachment issues and needs	*CHCPRT010 Work with children and young people with complex trauma and attachment issues and needs*	*Minor changes and additions throughout / Changes to AC*
CHCPRT011 Develop and implement a multi-agency investigation and child risk assessment strategy	*CHCPRT011 Develop and implement a multi-agency investigation and child risk assessment strategy*	*Minor changes and additions throughout / Changes to AC*
CHCPRT012 Undertake and implement planning with at-risk children and young people and their families	*CHCPRT012 Undertake and implement planning with at-risk children and young people and their families*	*Minor changes and additions throughout / Changes to AC*
CHCPRT013 Support the progress and development of young people	*CHCPRT013 Support the progress and positive development of young people demonstrating anti-social behaviours*	Title change / *Minor changes and additions throughout / Changes to AC*
CHCPRT014 Interact with the legal system to protect children	*CHCPRT014 Interact with the legal system to protect children*	*Minor changes and additions throughout / Changes to AC*
CHCPRT015 Respond to needs of youth justice clients	*CHCPRT015 Respond to needs of youth justice person*	Title change / *Minor changes and additions throughout / Changes to AC*
CHCPRT016 Work in the youth justice environment	*CHCPRT016 Work in the youth justice environment*	*Minor changes and additions throughout / Changes to AC*
CHCPRT017 Support Aboriginal and/or Torres Strait Islander young people in youth justice system	*CHCPRT017 Support Aboriginal and or Torres Strait Islander young people in the youth justice system*	Title change / *Minor changes and additions throughout / Changes to AC*
CHCPRT018 Prepare young people for reintegration	*CHCPRT018 Prepare young people for reintegration*	*Minor changes and additions throughout / Changes to AC*
CHCPRT019 Develop and support youth justice team	*CHCPRT019 Develop and support youth justice team*	*Minor changes and additions throughout / Changes to AC*

Questions for Consideration

The following questions have been developed to guide feedback for Draft 1 of the Community Services Training Package Products.

Work placement hours

Please note, Units CHCCSM004, CHCCSM005 & CHCCSM008 have had mandatory workplace hours added within the Assessment Conditions. This will impact the Qualifications and Skill Sets that contain these Units of Competency. Please provide feedback on whether you feel these hours are too few or too many and why.

Diploma of Community Services

Due to the change in structure of the core of the Diploma of Community Services, the Case Management specialisation has been removed as these Units are now within the core of the qualification.

Are there any other areas that should be designated specialisations within the Diploma of Community Services? If so what Units should comprise these specialisations?

Qualifications

- Are the proposed Draft Qualifications suitable in terms of addressing industry needs/requirements?

Skill Sets

- Do the proposed Draft Skill Sets address industry requirements?

Units of Competency

- Are all the draft Units required?
- Are there Units that could be deleted? Should any be added?
- Are there any essential Prerequisites that should be nominated?

Titles and Application Statements - Units of Competency

- Do the Titles reflect the skills being described?
- Could any Unit Titles be altered to reflect the work task more accurately?
- Does the Application Statement provide a clear and accurate description of the skills being described?

Elements and Performance Criteria

- Do the Elements and Performance Criteria accurately describe the job role requirements? If not, what could be added or deleted?
- Do the Performance Criteria adequately describe the level of required proficiency?

Performance Evidence

- Does the required Performance Evidence prove that a person is competent?
- Is the suggested volume (sufficiency) of evidence appropriate? Do we need more? Less?
- Are the Statements clear? Would assessors understand exactly what is required?

Knowledge Evidence

- Is the essential knowledge required of an individual to perform the tasks adequately described?
- Is the Knowledge Evidence specific enough?
- Is there anything which should be added or deleted?
- Is the breadth and depth of knowledge required satisfactory?
- Is the Knowledge Evidence described in a way that will assist assessors in understanding the scope?

Assessment Conditions:

- Are the nominated environments appropriate?
- Are the statements regarding the Assessment Conditions clear?
- Would assessors understand what they must provide for assessment?

Appendix A: Training Package Unit of Competency Terminology Guide

Units of Competency specify the skills and knowledge a learner needs in order to complete a work task. Each Unit of Competency has associated Assessment Requirements, which detail what a learner must demonstrate and know in order to be deemed competent, along with any special conditions which apply to the assessment of competency.

UNIT CODE	Unique code which identifies the Unit of Competency
UNIT TITLE	The Unit Title is a brief statement of the outcome of the Unit of Competency, i.e., what the task is that learners will be able to complete once they are deemed competent
APPLICATION	The Application summarises: • the content of the Unit of Competency and the skill area it addresses • any relationship with other Units of Competency • any licensing requirements or relevant legislation • the Unit of Competency's scope, purpose and operation in different contexts – for example, by showing how it applies in the workplace.
PREREQUISITE UNIT	Prerequisites are other Units of Competency or in some cases licences, etc. that a learner must complete before undertaking this Unit of Competency. This may be in order to provide underpinning skills or knowledge that is essential for a learner to undertake this Unit.
ELEMENTS	The Elements are the basic themes of the Unit of Competency. They describe the significant functions that form part of the work task that the Unit of Competency covers.
PERFORMANCE CRITERIA	The Performance Criteria specify the required steps that enable the learner to undertake the work task.
Assessment Requirements	
PERFORMANCE EVIDENCE	Identifies what a learner must demonstrate in order to be deemed competent at the work task.
KNOWLEDGE EVIDENCE	Identifies what a learner needs to know to perform the work task effectively.

ASSESSMENT CONDITIONS	Assessment Conditions provide the context for the Unit of Competency, describing essential operating conditions that must be present for assessment, depending on the work situation, needs of the candidate, accessibility of the items required, and local industry and regional contexts. They may specify any of the following: • The conditions under which competency must be assessed including variables such as the assessment environment or necessary equipment or tools • Whether or not the Unit must be assessed in the workplace or may also be assessed via simulation • Resource implications – for example access to particular equipment, infrastructure or situations • Any required characteristics of the assessor, e.g. whether the assessor must hold a higher Qualification in that field, etc.