SKILLSIQ

CAPABLE PEOPLE MAKE CLEVER BUSINESS

Draft 1 - Certificate III in Community Safety Patrol

Consultation Guide

June 2020

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Introduction

SkillsIQ is a not-for-profit Skills Service Organisation (SSO) supporting industry in developing standards to equip the people-facing workforce with the right skills for jobs now and into the future. SkillsIQ is funded by the Department of Education, Skills and Employment to support the Industry Reference Committees (IRCs) responsible for the development and maintenance of Training Packages in the following sectors:

- Community Services
- Health
- Local Government
- Public Sector
- Floristry
- Hairdressing and Beauty Services
- Funeral Services
- Retail Services
- Sport, Fitness and Recreation
- Tourism, Travel and Hospitality.

IRCs drive the process of Training Package development and are made up of people with experience, skills and knowledge of their particular industry sector. IRCs are responsible for the provision of strategic input and advice that represent the needs of their workforce, and for ensuring Training Package Products reflect those needs.

Project Background

The Industry Skills Advisory Council NT (ISACNT) has identified strong demand for the 10357NAT *Certificate III in Community Night Patrol*, which was developed as an Australian Skills Quality Authority (ASQA) accredited course in 2013. The course was successfully delivered across the Northern Territory (NT) for a duration of five years, expiring in April 2018. Extensive consultation by ISACNT with community groups, industry, government and other key stakeholders in 2018 saw great support for this course, with the suggestion of the more inclusive course title of *Certificate III in Community **Safety** Patrol* to encapsulate its breadth (not limited to just night patrols).

The aim of *Certificate III in Community Night Patrol* was to provide learners with meaningful training which was fit for local purpose and would lead to ongoing employment in their community. ISACNT's research, comparison, and assessment could not identify national vocational qualifications that could meet the workforce needs of the following three Community Safety Patrol job roles:

- **Day Patrol Officer, Night Patrol Officer** and **Youth Patrol Officer**: These officers assist vulnerable people, refer them to other services for ongoing assistance, ensure children and youth are safe, and work in partnership with local police to adhere to the requirements of the criminal justice system. They promote and raise awareness of safety in the community.

Strong uptake of, and positive outcomes of, 10357NAT *Certificate III in Community Night Patrol* have shown the benefit of this qualification and it is now seen to be appropriate to transition it to a national qualification. In addition, there are Community Patrol Programs in

place in other states, particularly in WA and SA. Support from organisations involved in these programs has been given for the development of a national qualification to better meet the needs of these work groups which play a critical role in the communities of which they are a part.

Employment opportunities in local communities will be enhanced by a national qualification which provides a clear pathway supporting skills development specifically aligned with the functions of community safety patrols.

The development of this qualification is being 'fast-tracked' in order to provide urgent skills and knowledge acquisition in line with the needs of remote communities in the light of the impacts of COVID-19.

As part of the Draft 1 consultation consideration will be given to the suitability of Units and the structure of the qualification from the expired course to contemporary job roles and perceptions of community.

Technical Advisory Committees

A TAC will be formed to provide:

- guidance at the national level to ensure Training Package Products are flexible and responsive to changing needs and practices
- specialist advice and strategic direction in relation to stakeholder feedback and issues relevant to the sector
- views and feedback on behalf of the sub-sector/organisation they represent
- facilitation of communication and consultation with others, including other members of their organisations, association members and other networks.

The TAC will report to the Community Sector and Development IRC.

Consultation Activities and Timelines

National consultation for Draft 1 will be open from **Monday, 15 June 2020 to Friday, 10 July 2020 (4 weeks)**. During this period input will be sought on the following Training Package Products:

- One new qualification – *Certificate III in Community Safety Patrol*

SkillsIQ will be undertaking a number of key activities to engage community stakeholders and VET professionals. Further details on the project are posted on the SkillsIQ website here:

https://www.skillsiq.com.au/CurrentProjectsandCaseStudies/CommunitySafetyPatrol

Feedback can also be provided **online** via the SkillsIQ Feedback Forum, accessed at:

https://www.skillsiq.com.au/FeedbackForum/TrainingPackages1/CHCCommunityServices/CertificateIIIinCommunitySafetyPatrolDraft1

When accessing the Feedback Forum, please first refer to the 'How To' guide located on the page. It will provide directions for leaving and submitting comments.

Following the close of the consultation period, feedback received will be collated and evaluated. This feedback will inform the development of the Validation Draft.

To remain up to date with project developments, please subscribe to SkillsIQ at: https://www.skillsiq.com.au/Subscribetoournewsletter.aspx

About this Consultation Guide

This Guide, which should be read in conjunction with the applicable Draft Training Package Products, provides:

- A list of Draft 1 Training Package Products (one qualification and associated existing Units of Competency)
- Mapping of qualifications and Units
- Key consultation questions on which SkillsIQ is seeking feedback to provide information to the IRC and TAC.

Contact Details

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Community Safety Patrol Qualification

Qualification Code	Qualification Title
CHC3XXX20	Certificate III in Community Safety Patrol

Qualification Mapping

This is a new qualification aligned to the previous nationally accredited course which expired in 2018.The course consisted of existing Units of Competency from various national Training Packages. The exact qualification code will be generated at Draft 2 stage.

For the purposes of Draft 1 consultation, the proposed new qualification includes the Units that were included in the accredited course. During consultation it must be considered whether that structure and content now, and in the future, remain the most appropriate to the role. The course was accredited in 2013 and the nature of the role may have changed requiring changes in both the qualification's structure and content.

Previous Accredited Course Code and Title	New Qualification Code and Title	Comment in Relation to New Proposed Qualification
10357NAT Certificate III in Community Night Patrol (expired April 2018)	CHC3XXX20 Certificate III in Community Safety Patrol	The proposed new qualification is aligned to the Units that were included in the accredited course.

Unit of Competency Mapping

Changes to the content of the currently proposed Units of Competency are outside the scope of this project, as all of the Units included in the new proposed qualification are existing Units of Competency housed in other qualifications and Training Packages.

The Units should instead be considered in regard to their suitability for inclusion in the proposed new qualification. Should a Unit be considered as no longer appropriate, suitable alternative Units may be suggested from existing Training Packages, or new Units may be drafted to meet the skills and knowledge requirements.

Where Units included in the previous nationally accredited course have been superseded they have been updated in the table below.

Previous Unit Code and Title	New Unit Code and Title	Comment
CSCSAS201 Maintain Security	CSCSAS001 Maintain Security	

Previous Unit Code and Title	New Unit Code and Title	Comment
CSCORG202A Communicate effectively	CSCORG002 Communicate effectively	
CSCORG301A Prepare reports	CSCORG003 Prepare reports	
CSCOFM202A Monitor people in care or custody	SCCOFM002 Monitor people in care or custody	
HLTFA311A Apply first aid	HLTAID003 Provide first aid	Update pending
SBATSIC412A Maintain and protect cultural values in the organisation	BSBATSIC412 Maintain and protect cultural values in the organisation	
CSCOHS201A Use safe work practices	CSCWHS001 Use safe work practices	
CSCOHS401A Supervise Occupational Health and Safety practices	CSCWHS002 Supervise Occupational Health and Safety practices	
PUACOM014B Contribute to community safety	PUACOM014 Contribute to community safety	
LGACOMP024A Develop community relations	LGACOMP024A Develop community relations	Pending deletion from LGA Training Package – suggested replacement in LGA TP is PSPGEN075 Build and maintain community relationships
CHCNET301D Participate in networks	CHCPRP001 Develop and maintain networks and collaborative partnerships	
CSCOFM303A Respond to offenders influenced by drugs or alcohol	CSCOFM029 Respond to offenders influenced by drugs or alcohol	
CSCSFM310 Provide responsible care to people with a mental health problem or condition	CSCSFM013 Provide responsible care to people with a mental health problem or condition	

Previous Unit Code and Title	New Unit Code and Title	Comment
CHCICS409A Recognise and respond to suspected abuse of vulnerable people	CHCCCS021 Respond to suspected abuse	
CHCCHILD404B Support the rights and safety of children and young people	CHCPRT002 Support the rights and safety of children and young people	
CHCDFV406C Provide domestic and family violence support in Aboriginal and Torres Strait Islander communities	CHCDFV004 Provide domestic and family violence support in Aboriginal and Torres Strait Islander communities	
HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people	CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety	The content of this Unit has been challenging in other qualifications - content may be unsuitable/outdated and should be considered in relation to cultural safety aspects in Community Safety Patrol.
HLTFA302C Provide first aid in remote situations	HLTAID005 Provide first aid in remote situations	Update pending
CSCSAS005 Contain incidents that jeopardise safety and security	CSCSAS005 Contain incidents that jeopardise safety and security	
PUALAW001B Protect and preserve incident scene	PUALAW001 Protect and preserve incident scene	
PUATEA001B Work in a team	PUATEA001 Work in a team	
CPPSEC2014A Operate basic security equipment	CPPSEC2110 Monitor and control individual and crowd behaviour to maintain security	This updated Unit includes additional content. Supersedes (20 Jan 2019) and is non-equivalent to CPPSEC2012A Monitor and control individual and crowd

Previous Unit Code and Title	New Unit Code and Title	Comment
		behaviour and CPPSEC2014A Operate basic security equipment
CPPSEC3101 Manage conflict through negotiation	CPPSEC3101 Manage conflict through negotiation	
TLIC2025A Operate four-wheel drive vehicle	TLIC2025 Operate four-wheel drive vehicle	
BSBFLM312C Contribute to team effectiveness	BSBFLM312 Contribute to team effectiveness	
LGAWORK308A Lead a team	LGAWORK308A Lead a team	Pending deletion from LGA Training Package – suggested replacement in LGA TP is BSBFLM312 Contribute to team effectiveness

Questions for Consideration

The following questions have been developed to guide feedback for Draft 1 of the qualification.

Qualification – Certificate III in Community Safety Patrol

- Are the packaging rules and the elective structure appropriate to provide the requisite skills for an individual undertaking a Community Safety Patrol job role?
- Are the packaging rules for the core and elective composition of Units attainable at a Certificate III level?
- Are there any entry requirements that should be considered for the proposed qualification?

Units of Competency

- Are the Units from the accredited course the 'best fit' for the job roles in Community Safety Patrol? Consider changes in the job role as well as the content of the Units since the expired course was accredited in 2013, as well training for this job role in States or Territories other than the NT.
- What alternative Units or additional Units should be included?
- Are all Units required? Should any be deleted?
- Are there new Units required to cover new aspects of the role which are not covered by Units in existing Training Packages? What skills and knowledge would these Units include?

Skill Sets

Is there a need for skill sets potentially for a leadership role, or to cover a unique aspect of the role? If so, what Units should be included?

Appendix A: Training Package Unit of Competency Terminology Guide

Units of Competency specify the skills and knowledge a learner needs in order to complete a work task. Each Unit of Competency has associated Assessment Requirements, which detail what a learner must demonstrate and know, in order to be deemed competent, along with any special conditions which apply to the assessment of competency.

UNIT CODE	Unique code which identifies the Unit of Competency
UNIT TITLE	The Unit Title is a brief statement of the outcome of the Unit of Competency, i.e. what is the task that learners will be able to complete once they are deemed competent
APPLICATION	The application summarises: • the content of the Unit of Competency and the skill area it addresses • any relationship with other Units of Competency • any licensing requirements or relevant legislation • the Unit of Competency's scope, purpose and operation in different contexts – for example, by showing how it applies in the workplace.
PREREQUISITE UNIT	Prerequisites are other Units of Competency or in some cases licences, etc. that a learner must complete before undertaking this Unit of Competency. This may be in order to provide underpinning skills or knowledge that is essential for a learner to undertake this Unit.
ELEMENTS	The Elements are the basic themes of the Unit of Competency. They describe the significant functions that form part of the work task that the Unit of Competency covers.
PERFORMANCE CRITERIA	The Performance Criteria specify the required steps that enable the learner to undertake the work task.
Assessment Requirements	
PERFORMANCE EVIDENCE	Identifies what a learner must demonstrate in order to be deemed competent at the work task.
KNOWLEDGE EVIDENCE	Identifies what a learner needs to know to perform the work task effectively.

ASSESSMENT CONDITIONS	Assessment Conditions provide the context for the Unit of Competency, describing essential operating conditions that must be present for assessment, depending on the work situation, needs of the candidate, accessibility of the items required, and local industry and regional contexts. They may specify any of the following: • The conditions under which competency must be assessed including variables such as the assessment environment or necessary equipment or tools • Whether or not the Unit must be assessed in the workplace or may also be assessed via simulation • Resource implications, for example access to particular equipment, infrastructure or situations • Any required characteristics of the assessor, e.g. whether the assessor must hold a higher qualification in that field, etc.