SKILLSIQ

CAPABLE PEOPLE MAKE CLEVER BUSINESS

Local Government Consultation Guide September 2019

Contents

Introduction 3
Project Background 3
Consultation Activities and Timelines 4
Training Package Products 5
List of Local Government Draft 1 Qualifications 5
List of Local Government Draft 1 Skill Sets 5
List of Local Government Units and Prerequisites 6
Questions for Consideration 9
Structure of Training Package Products 10
Draft 1 Qualification Mapping 12
Draft 1 Skill Set Mapping 16
Draft 1 Unit of Competency Mapping 18
Appendix A: Training Package Unit of Competency Terminology Guide 82

Introduction

SkillsIQ is a not-for-profit Skills Service Organisation (SSO) supporting industry in developing standards to equip the people-facing workforce with the right skills for jobs now and into the future. SkillsIQ is funded by the Department of Education and Training to support the Industry Reference Committees (IRCs) responsible for the development and maintenance of Training Packages in the following sectors:

- Community Services
- Health
- Local Government
- Public Sector
- Floristry
- Hairdressing and Beauty Services
- Funeral Services
- Retail Services
- Sport, Fitness and Recreation
- Tourism, Travel and Hospitality.

IRCs drive the process of Training Package development and are made up of people with experience, skills and knowledge of their particular industry sector. IRCs are responsible for the provision of strategic input and advice that represent the needs of their workforce and ensuring Training Package Products reflect these needs.

Project Background

SkillsIQ, under the direction of the Local Government Industry Reference Committee, is undertaking a detailed update of the Training Package Products in the LGA04 Local Government Training Package. This is a significant project and an opportunity to shape the way skills are formally recognised in local government entities and aligned to meet the needs of the sector. This update will also address the requirements of the Standards for Training Packages 2012.

The Draft 1 Training Package material has been informed by research, workshops and discussions and interviews at industry forums. This material is now available for public consultation and coordinated communication through sector networks such as Australian Local Government Associations and Local Government Professionals Australia.

Consultation Activities and Timelines

National consultation for Draft 1 is open from **02 to 27 September 2019**. During this period input will be sought on the following Training Package Products relating to Local Government:

- 6 Qualifications
- 1 Skill Set
- 96 Units of Competency and associated Assessment Requirements.

SkillsIQ will be undertaking a number of key activities to engage community stakeholders and VET professionals. Further details are posted on the SkillsIQ website here.

Feedback can also be provided **online** via the SkillsIQ Feedback Forum, accessed here.

When accessing the Feedback Forum, please first refer to the 'How To' guide located on the page. It will provide directions for leaving and submitting comments.

Following the close of the consultation period, feedback received will be collated and evaluated by the Local Government IRC. This feedback will inform the development of Draft 2 (the Validation Draft).

To remain up to date with project developments, subscribe to SkillsIQ at: http://www.skillsiq.com.au/Subscribetoournewsletter.aspx

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About this Consultation Guide

This guide, which should be read in conjunction with the Draft 1 Training Package Products, provides:

- a summary of the main changes proposed
- the mapping of Qualifications from the existing Training Package versions
- the mapping of Units from the existing Training Package versions
- a list of Draft 1 Units of Competency and associated Assessment Requirements
- a list of the Draft 1 Units of Competency and associated prerequisites
- key consultation questions on which SkillsIQ seeks feedback
- Training Package Unit Terminology Guide – Appendix A.

This guide does **not** include Draft 1 Training Package components, which can be accessed here.

Training Package Products

List of Local Government Draft 1 Qualifications

Qualification Code	Qualification Title
LGA30120	Certificate III in Local Government
LGA30220	Certificate III in Public Infrastructure
LGA40120	Certificate IV in Local Government
LGA40220	Certificate IV in Public Infrastructure
LGA50120	Diploma of Local Government
LGA50220	Diploma of Public Infrastructure

List of Local Government Draft 1 Skill Sets

Skill Set Title
Elected Member Skill Set

List of Local Government Units and Prerequisites

Unit Code	Unit Title	Prerequisite(s)
LGALGA001	Work in local government	Nil
LGALGA002	Work as an elected member	Nil
LGALGA003	Implement town planning	Nil
LGALGA004	Manage town planning	Nil
LGALGA005	Administer a local government project	Nil
LGALGA006	Implement a local government project	Nil
LGALGA007	Apply risk management procedures	Nil
LGALGA008	Implement risk management	Nil
LGALGA009	Manage risk	Nil
LGALGA010	Participate in policy development	Nil
LGALGA011	Manage a local government project	Nil
LGALGA012	Contribute to policy development	Nil
LGALGA013	Manage policy development	Nil
LGALGA014	Administer contracts	Nil
LGALGA015	Arrange contracts	Nil
LGALGA016	Manage contracts and contractors	Nil
LGALGA017	Prepare accounts for rates	Nil
LGALGA018	Recommend rates and charges	Nil
LGALGA019	Contribute to strategic planning	Nil
LGALGA020	Conduct strategic planning	Nil
LGALGA021	Administer grants	Nil
LGALGA022	Manage grants	Nil
LGALGA023	Apply regulatory powers	Nil
LGALGA024	Enforce legislation to achieve compliance	Nil
LGALGA025	Manage legal and regulatory compliance	Nil
LGALGA026	Implement fleet management	Nil
LGALGA027	Manage fleet	Nil
LGALGA028	Implement property management	Nil
LGALGA029	Manage property	Nil
LGALGA030	Implement governance	Nil
LGALGA031	Manage governance	Nil
LGALGA032	Manage an environmental management plan	Nil
LGALGA033	Follow emergency management procedures	Nil
LGALGA034	Implement emergency management	Nil
LGALGA035	Manage emergency	Nil
LGALGA036	Assist investigations	Nil

Unit Code	Unit Title	Prerequisite(s)
LGALGA037	Investigate alleged breaches of legislation and prepare documentation	Nil
LGALGA038	Manage investigations	Nil
LGALGA039	Undertake animal control duties	Nil
LGALGA040	Inspect areas under council jurisdiction	Nil
LGALGA041	Monitor areas under council jurisdiction	Nil
LGALGA042	Implement parking controls	Nil
LGALGA043	Follow public event management procedures	Nil
LGALGA044	Implement public event management	Nil
LGALGA045	Manage public events	Nil
LGALGA046	Implement airport operations	Nil
LGALGA047	Manage airport operations	Nil
LGALGA048	Implement community engagement	Nil
LGALGA049	Manage community engagement	Nil
LGALGA050	Follow waste management procedures	Nil
LGALGA051	Implement waste management	Nil
LGALGA052	Manage waste	Nil
LGALGA053	Follow quality control procedures	Nil
LGALGA054	Implement quality control	Nil
LGALGA055	Manage quality control	Nil
LGALGA056	Follow development compliance procedures	Nil
LGALGA057	Implement development compliance	Nil
LGALGA058	Manage development compliance	Nil
LGALGA059	Implement public safety	Nil
LGALGA060	Manage public safety	Nil
LGALGA061	Manage infrastructure planning	Nil
LGALGA062	Manage utilities planning	Nil
LGALGA063	Manage economic development	Nil
LGALGA064	Manage facilities	Nil
LGALGA065	Follow utilities delivery and maintenance procedures	Nil
LGALGA066	Implement utilities delivery and maintenance	Nil
LGALGA067	Conduct community consultations	Nil
LGALGA068	Provide advice to council	Nil
LGALGA069	Represent council in the community	Nil
LGALGA070	Prepare council for legal proceedings	Nil
LGALGA071	Evaluate works maintenance needs and priorities	Nil
LGALGA072	Prepare site for new operational works	Nil
LGALGA073	Develop works maintenance schedule	Nil
LGALGA074	Prepare for operational works	Nil

Unit Code	Unit Title	Prerequisite(s)
LGALGA075	Manage civil plant and resources	Nil
LGALGA076	Implement asset management	Nil
LGALGA077	Manage council assets	Nil
LGALGA078	Implement land planning	Nil
LGALGA079	Manage land planning	Nil
LGALGA080	Apply communication techniques	Nil
LGALGA081	Implement communication techniques	Nil
LGALGA082	Use advanced workplace communication techniques	Nil
LGALGA083	Contribute to conflict resolution	Nil
LGALGA084	Implement conflict resolution strategies	Nil
LGALGA085	Manage conflict resolution	Nil
LGALGA086	Control traffic at a worksite	Nil
LGALGA087	Monitor traffic control at a worksite	Nil
LGALGA088	Manage traffic control	Nil
LGALGA089	Operate in local government	Nil
LGALGA090	Manage in local government	Nil
LGALGA091	Establish cooperative arrangements with other organisations	Nil
LGALGA092	Conduct community consultations	Nil
LGALGA093	Coordinate production of communication materials	Nil
LGALGA094	Establish purchasing networks	Nil
LGALGA095	Consult with Indigenous people on cultural heritage matters	Nil
LGALGA096	Develop and organise public education programs	Nil

Questions for Consideration

The following series of questions have been developed to guide feedback for Draft 1 of the Local Government Training Package Products.

Qualifications

- Are there additional Units of Competency that could be added to the elective groups within the Qualifications?
- Are the core Units of Competency appropriate for the Qualifications? Do they reflect the skills and knowledge required of all local government staff at each level?
- Are there additional subsectors of local government that require an elective group?
- Are the packaging rules appropriate to all employers, learners and Registered Training Organisations (RTOs) and flexible enough to meet their needs?

Skill Sets

- Are additional Skill Sets required to meet current workforce skills?
- Does the proposed Skill Set provided meet the current skills and knowledge required of an elected member to perform their duties as a councillor?
- Are there any additional Skill Sets required? Please nominate the units that should be included.

Suite of Units of Competency

- Are all the draft Units required? Should any be deleted?
- Are there any essential prerequisites that should be nominated?
- Are there any additional Units of Competency required?

Titles and Application Statements - Units of Competency

- Does the title reflect the skill being described? Could any be changed to better indicate what the Unit covers?
- Does the application statement provide a clear and accurate description of the skill being described?

Elements and Performance Criteria

- Do the elements and performance criteria accurately describe what people do in local government? If not, what could be added?
- Do the performance criteria adequately describe the level of proficiency?

Performance Evidence

- Would the types of evidence prove that a person is competent in all the Unit outcomes, including performance criteria, foundation skills and knowledge?
- Is the suggested volume (sufficiency) of evidence appropriate? Too little, too much?
- Are the statements clear? Would assessors understand exactly what they must do?

Knowledge Evidence

- What is the essential knowledge required of an individual in order to perform the tasks described in the performance criteria? Is the knowledge evidence requirement specific enough?
- Is there anything which should be added or deleted?
- What is the breadth and depth of knowledge required? Is this described well enough to assist assessors to understand the scope?

Assessment Conditions

- Are the nominated environments appropriate?

- Are the statements clear? Would assessors understand what they must provide for assessment?

Structure of Training Package Products

Skills required by local government workers

Local Governments, the third tier of government in Australia, provide a wide range of services to their local communities. Job roles within local government can be separated in to subcategories of councillors; executives and senior management; line managers and supervisors; professionals; administration; technical; trades; and operational workers. These job roles may be replicated across departments within council. Council structures and the key roles within them are impacted by geographic location and environmental characteristics.

Draft 1 proposes a Training Package that is different to the existing LGA04 Training Package. It proposes that there be a group of core Units of Competency that address the skills and knowledge required by council workers regardless of the department in which they work. It then provides elective Units of Competency that address specific skills and knowledge required of a particular job function within a specific department.

Careful consideration has been given to providing flexibility of application across departments and state jurisdictions, and in regard to legislative and regulatory requirements and the differing needs of metropolitan, regional and remote councils.

Qualifications

Qualifications are made up of Units of Competency.

Each Unit of Competency describes a discrete work task or skill.

Units of competency may be *either*

- Core - compulsory Units that provide skills that are critical to performing the job role in all cases, or
- Elective – Units which can be chosen to accommodate specific workplace needs.

Qualifications include packaging rules which define the combinations of core and elective Units.

Qualification packaging rules and core and elective Units

Consultation to date advises that there are core skills that anyone who works in local government requires. Employers have indicated that graduates should generally be proficient in the following skills:

- Risk Management
- Work Health and Safety
- Communication
- Dealing with Conflict
- Managing Workplace Information.

The core Units of Competency for each Qualification have been selected to support the learner in developing these skills.

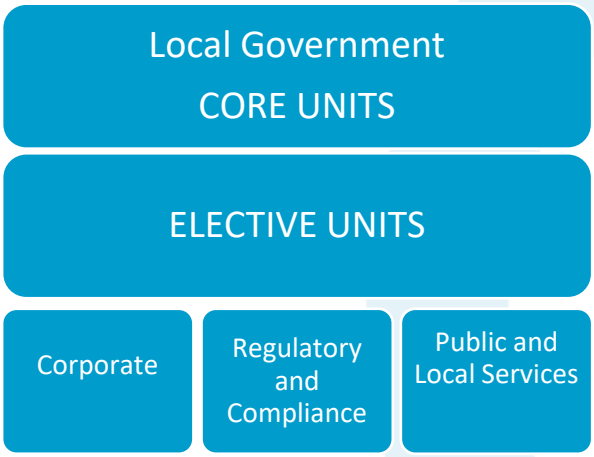
Qualification packaging rules require the selection of four elective Units, of which two Units must be selected from the elective groups listed in the Qualification. The remaining two Units can be selected from the general electives or from another Qualification in the Training Package, or imported from another Training Package.

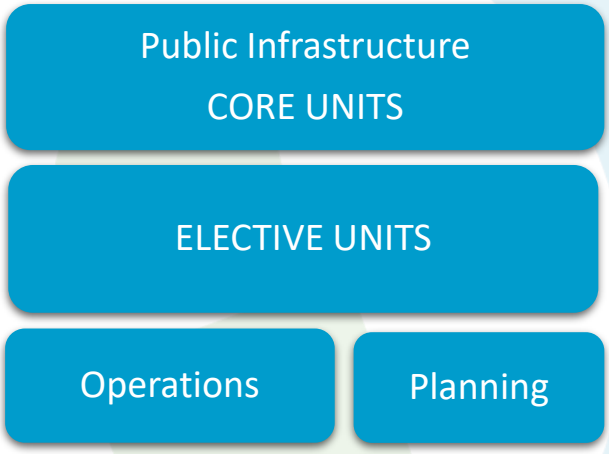
The electives allow learners to focus on the subsector of local government that their positions require. The local government Qualifications allow for specialisation in the following areas:

- Corporate Services
- Regulatory and Compliance
- Public and Local Service.

The infrastructure Qualifications allow learners to select electives that allow them to specialise in:

- Planning
- Operations.





To explain the electives a little further: The local government Qualifications have elective groupings for Corporate Service, Regulatory and Compliance, and Public and Local Service. Learners studying a *Diploma of Local Government* working as compliance managers with a Health portfolio would complete the following Core Units of Competency:

Diploma of Local Government - proposed Core Units	
BSBFIM501	Manage budgets and financial plans
BSBINM501	Manage an information or knowledge management system
BSBWHS501	Ensure a safe workplace
LGALGA009	Manage risk
LGALGA011	Manage a local government project
LGALGA013	Manage policy development
LGALGA063	Manage economic development
LGALGA082	Use advanced workplace communication techniques
LGALGA085	Manage conflict resolution
LGALGA090	Manage in local government

They could then choose two electives from the Group B: Regulatory and Compliance

Group B: Regulatory and Compliance

LGALGA022	Manage grants
LGALGA025	Manage legal and regulatory compliance
LGALGA032	Manage an environmental management plan
LGALGA035	Manage emergency
LGALGA038	Manage investigations
LGALGA041	Monitor areas under council jurisdiction
LGALGA045	Manage public events
LGALGA047	Manage airport operations

They might then choose the following from Group D: General Electives:

CHCCDE011	Implement community development strategies
CHCEDU002	Plan health promotion and community intervention

Or they might also choose electives from another Training Package that focus on Health Issues, Food Handling Safety, etc.

Draft 1 Qualification Mapping

A Qualification is mapped as **not equivalent** (N) when it provides different skill and knowledge outcomes for one or more of the following reasons:

- Units have been added to the core, providing additional skill and knowledge outcomes
- Units have been removed from the core, reducing skill and knowledge outcomes
- a significant number of additional elective Units are required
- entry requirements are altered, creating significant differences to the structure of the Qualification.

Qualification Mapping Table

LGA04 Qualification Code and Title	Draft 1 Consultation Code and Title	Comment in relation to Qualification E = equivalent N = not equivalent
LGA10104 Certificate I in Local Government		Not updated for draft 1. Removal proposed.
LGA10204 Certificate I in Local Government (Operational Works)		Not updated for draft 1. Removal proposed.
LGA20104 Certificate II in Local Government		Not updated for draft 1. Removal proposed.
LGA20204 Certificate II in Local Government (Operational Works)		Not updated for draft 1. Removal proposed.

LGA04 Qualification Code and Title	Draft 1 Consultation Code and Title	Comment in relation to Qualification E = equivalent N = not equivalent
LGA30104 Certificate III in Local Government	LGA30120 Certificate III in Local Government	N Reviewed qualification. This qualification reflects the role of individuals who apply the skills and knowledge to work in local government. These individuals possess a range of well-developed skills where discretion and judgement are required and are responsible for their own outputs. This qualification provides a pathway to work in local government.
N/A	LGA30220 Certificate III in Public Infrastructure	N New qualification. This qualification reflects the role of individuals who apply the skills and knowledge to work in public infrastructure in local government. These individuals possess a range of well-developed skills where discretion and judgement are required and are responsible for their own outputs. This qualification provides a pathway to work in local government.
LGA30208 Certificate III in Local Government (Health & Environment)		Not updated for draft 1. Removal proposed.
LGA30304 Certificate III in Local Government (Operational Works)		Not updated for draft 1. Removal proposed.
LGA30404		Not updated for draft 1. Removal proposed.

LGA04 Qualification Code and Title	Draft 1 Consultation Code and Title	Comment in relation to Qualification E = equivalent N = not equivalent
Certificate III in Local Government (Regulatory Services)		
LGA40104 Certificate IV in Local Government	LGA40120 Certificate IV in Local Government	N Reviewed qualification. This qualification reflects the role of individuals who apply the skills and knowledge to work in local government. These individuals work with independence, taking responsibility for their own functions and outputs.
N/A N/A	LGA40220 Certificate IV in Public Infrastructure	N New qualification. This qualification reflects the role of individuals who apply the skills and knowledge to work in public infrastructure in local government. These individuals work with independence, taking responsibility for their own functions and outputs.
LGA40204 Certificate IV in Local Government Administration		Not updated for draft 1. Removal proposed.
LGA40308 Certificate IV in Local Government (Health & Environment)		Not updated for draft 1. Removal proposed.
LGA40404 Certificate IV in Local Government (Operational Works)		Not updated for draft 1. Removal proposed.
LGA40504 Certificate IV in Local Government (Regulatory Services)		Not updated for draft 1. Removal proposed.
LGA40604 Certificate IV in Local Government (Land Management)		Not updated for draft 1. Removal proposed.

LGA04 Qualification Code and Title	Draft 1 Consultation Code and Title	Comment in relation to Qualification E = equivalent N = not equivalent
LGA40708 Certificate IV in Local Government (Planning)		Not updated for draft 1. Removal proposed.
LGA50104 Diploma of Local Government Administration		Not updated for draft 1. Removal proposed.
LGA50208 Diploma of Local Government (Health & Environment)		Not updated for draft 1. Removal proposed.
LGA50404 Diploma of Local Government (Operational Works)		Not updated for draft 1. Removal proposed.
LGA50508 Diploma of Local Government (Planning)		Not updated for draft 1. Removal proposed.
LGA50604 Diploma of Local Government (Regulatory Services)		Not updated for draft 1. Removal proposed.
LGA50712 Diploma of Local Government	LGA50120 Diploma of Local Government	N= Not equivalent Reviewed qualification. This qualification reflects the role of individuals who apply the skills and knowledge to work in local government. These individuals work relatively autonomously and coordinate and supervise others. The work involves the self-directed application of knowledge and skills, and the provision of leadership and support to others.
N/A	LGA50220 Diploma of Public Infrastructure	N= Not equivalent New qualification. This qualification reflects the role of individuals who apply the skills and knowledge to work in public infrastructure in local government. These individuals work relatively autonomously and

LGA04 Qualification Code and Title	Draft 1 Consultation Code and Title	Comment in relation to Qualification E = equivalent N = not equivalent
		coordinate and supervise others. The work involves the self-directed application of knowledge and skills, and the provision of leadership and support to others.
LGA60104 Advanced Diploma of Local Government (Operational Works)		Not updated for draft 1. Removal proposed.
LGA70108 Vocational Graduate Certificate in Local Government Management		Not updated for draft 1. Removal proposed.

Draft 1 Skill Set Mapping

Skill Sets – what they mean within Training Packages

There is a **general** understanding of the term 'skill set' and a **particular** meaning that applies within Training Packages. These differ.

Generally, an employer thinks of a 'skill set' as all the skills and knowledge required to perform the total functions that make up a job role. Within a Training Package the whole 'skill set' for a job is provided by a **Qualification**.

Skill Sets, the name of a Product contained within a Training Package, is a mini-set of skills. They can be:

- a group of skills that link to a licensing or regulatory requirement: these are things like the responsible service of alcohol, food safety and forklift operations
- a group of skills that can link to defined industry need: these could comprise a group of Units to upskill workers and can be thought of as a short upskilling course
- a group of Units linked to a defined industry need where a whole Qualification, designed to fit majority need just doesn't fit, and workers just need a very restricted set of skills.

Skill Set Mapping Table

Previous Skill Set Code and Title LGA04	Replacement Unit Code and Title LGA20	Comment in relation to previous version E = equivalent N = not equivalent
LGASS00002 Elected member	LGAXXXXXX Elected member skill set	N The following Units have been replaced by new LGA Units.

Previous Skill Set Code and Title LGA04	Replacement Unit Code and Title LGA20	Comment in relation to previous version E = equivalent N = not equivalent
		LGAGEN002 Work as an elected member **It replaces:** LGAGENE501A Undertake councillor roles and responsibilities LGAGENE503 Perform the role of an elected member LGAGENE302A Contribute to effective decision making
LGASS00003 Entrants' induction		Not updated for Draft 1. Removal proposed.
LGASS00004 Local government compliance management		Not updated for Draft 1. Removal proposed.

Units of Competency

Units of Competency (Units) have a number of **Elements** or main tasks/themes. These are supported by **Performance Criteria** – the steps taken to complete an element.
They also include **Assessment Requirements** which mandate **Performance Evidence** (what a person has to demonstrate to show competence); **Knowledge Evidence** (the underpinning knowledge individuals must be able to show they possess in order to carry out the tasks) and **Assessment Conditions** – the physical aspects, resources and assessor requirements that must be present when assessment takes place.

The aim of industry consultation is for SkillsIQ to gather feedback on what all of these components should contain, to ensure that graduates have the requisite skills to undertake jobs in local government.

Units will reflect the Standards for Training Packages 2012 and will be developed as part of the LGA Local Government Training Package.

Significant change to local government Units.

Units of Competency within the proposed Draft 1 will look significantly different to current versions. Historic and current consultation with Training Package users, including those that are industry- and training provider-based, has informed the need to make widespread change. Additionally, changes have been made to meet the requirements of the Standards for Training Packages (2012), as follows:

- Units have been updated to reflect the Standards for Training Packages 2012
- some Units have been combined to incorporate two or more LGA04 Units
- many Units are proposed for removal based on nil to very low uptake

- there are many new Unit titles that better reflect the content of the Units which allow flexible application and contextualisation within council departments.

In the time that has elapsed since the last review, much has changed in the ways in which councils conduct business; the use of contractors; technology advances; risk management; and work health and safety principles, etc.

Imported Units

Units from other Training Packages, referred to as 'imported Units' are outside the scope of this project and cannot be reworded. The review of the draft 1 documents needs to determine whether these Units should be included as proposed in the Qualifications

Draft 1 Unit of Competency Mapping

In all cases changes have been made to Units of Competency to meet the requirements of the Standards for Training Packages (2012).

For an explanation of the way in which content has been housed in the Standards for Training Packages format, please refer to: Appendix A: Training Package Unit of Competency Terminology Guide.

Determination of equivalence

A Unit is mapped as **equivalent** (E) when it provides the same skill and knowledge outcomes, as follows:

- elements and performance criteria are the same, but are re-ordered and or expressed differently for clarity
- knowledge requirements are the same, but are expressed differently for clarity.

A Unit is mapped as **not equivalent** (N) when it provides different skill and knowledge outcomes:

- elements and or performance criteria have been added or removed, and/or
- knowledge requirements have been added or removed.

Significant change means non-equivalency

Because of significant changes to all Units, each has been mapped as not equivalent. This is a consequence of changes made in response to considerable concerns about the content of the existing Units.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA001 Work in local government	New Unit This Unit describes the performance outcomes, skills and knowledge required to work effectively in a local government context. It applies to individuals working in local government, particularly those entering local government for the first time. **It replaces:** LGACORE104B Work effectively in local government LGACORE105B Work with others in local government LGACORE101B Access learning and career development opportunities LGAWORK204A Plan daily work routines
	LGALGA002 Work as an elected member	New Unit This Unit describes the performance outcomes, skills and knowledge required to work effectively as an elected member in local government. It applies to individuals who have been elected to office in local government including councillors and mayors. **It replaces:** LGAGENE501A Undertake councillor roles and responsibilities LGAGENE503 Perform the role of an elected member LGAGENE302A Contribute to effective decision making

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA003 Implement town planning	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement town planning in local government. It applies to individuals working in local government and undertaking tasks related to town planning.
	LGALGA004 Manage town planning	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage town planning in local government. It applies to individuals working in local government and undertaking tasks related to town planning.
	LGALGA005 Administer a local government project	New Unit This Unit describes the performance outcomes, skills and knowledge required to administer a project following organisational policies and procedures. It is suitable for those working in local government who administer projects and other local government initiatives within the community and the wider business context.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA006 Implement a local government project	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement a local government project in local government. It applies to individuals working in local government and undertaking tasks related to a local government project.
	LGALGA007 Apply risk management procedures	New Unit This Unit describes the performance outcomes, skills and knowledge required to apply risk management procedures in a local government context. It applies to individuals who work in local government.
	LGALGA008 Implement risk management	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement risk management in local government. It applies to individuals working in local government and undertaking tasks related to risk management.
	LGALGA009 Manage risk	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage risk in local government. It applies to individuals working in local government and undertaking tasks related to risk management.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA019 Contribute to strategic planning	New Unit This Unit describes the performance outcomes, skills and knowledge required to consult with stakeholders and prepare strategic planning documentation. It applies to individuals who work in local government.
	LGALGA020 Conduct strategic planning	New Unit This Unit describes the performance outcomes, skills and knowledge required to review, develop and document a strategic plan. It applies to individuals who work in local government.
	LGALGA021 Administer grants	New Unit This Unit describes the performance outcomes, skills and knowledge required to administer grant applications following organisational policies and procedures. It is suitable for those working in local government who administer grant applications and other local government funding initiatives within the community and the wider business context.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA022 Manage grants	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage grants in local government. It applies to individuals working in local government and undertaking tasks related to grants.
	LGALGA025 Manage legal and regulatory compliance	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage legal and regulatory compliance in local government. It applies to individuals working in local government and undertaking tasks related to legal and regulatory compliance.
	LGALGA026 Implement fleet management	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement fleet management in local government. It applies to individuals working in local government and undertaking tasks related to fleet management.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA027 Manage fleet	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage fleet in local government. It applies to individuals working in local government and undertaking tasks related to fleet management.
	LGALGA028 Implement property management	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement property management in local government. It includes the ability to value, sell and lease council properties. It applies to individuals working in local government and undertaking tasks related property management.
	LGALGA029 Manage property	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage property management in local government. It applies to individuals working in local government and undertaking tasks related to property management. **It replaces:** LGAGOVA616A Provide property asset management services

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA030 Implement governance	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement governance in local government. It applies to individuals working in local government and undertaking tasks related to governance.
	LGALGA031 Manage governance	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage governance in local government. It applies to individuals working in local government and undertaking tasks related to governance.
	LGALGA032 Manage an environmental management plan	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage an environmental plan in local government. It applies to individuals working in local government and undertaking tasks related to an environmental plan.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA033 Follow emergency management procedures	New Unit This Unit describes the performance outcomes, skills and knowledge required to follow emergency management procedures in a local government context. It applies to individuals who work in local government.
	LGALGA034 Implement emergency management	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement emergency management in local government. It applies to individuals working in local government and undertaking tasks related to emergency management.
	LGALGA035 Manage emergency	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage emergency in local government. It applies to individuals working in local government and undertaking tasks related to emergency management.
	LGALGA036 Assist investigations	New Unit This Unit describes the performance outcomes, skills and knowledge required to assist investigations. It applies to individuals who work in local government.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA038 Manage investigations	New unit This Unit describes the performance outcomes, skills and knowledge required to manage investigations in local government. It applies to individuals working in local government and undertaking tasks related to investigations.
	LGALGA040 Inspect areas under council jurisdiction	New Unit This Unit describes the performance outcomes, skills and knowledge required to inspect council areas. It applies to individuals who work in local government. **It replaces:** LGAREGS403A Monitor public behaviour in council areas LGAEHRH405A Conduct routine inspections of food premises LGAEHRR401A Conduct routine inspections of non-food premises LGAPLEM405C Provide assistance in carrying out building inspections LGAREGS406A Support programs to enforce compliance

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA043 Follow public event management procedures	New Unit This Unit describes the performance outcomes, skills and knowledge required to follow public event management procedures in a local government context. It applies to individuals who work in local government.
	LGALGA044 Implement public event management	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement public event management in local government. It applies to individuals working in local government and undertaking tasks related to public event management.
	LGALGA045 Manage public events	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage public events in local government. It applies to individuals working in local government and undertaking tasks related to public events.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA046 Implement airport operations	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement airport operations in local government. It applies to individuals working in local government and undertaking tasks related to airport operations.
	LGALGA047 Manage airport operations	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage airport operations in local government. It applies to individuals working in local government and undertaking tasks related to airport operation management.
	LGALGA048 Implement community engagement	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement community engagement in local government. It applies to individuals working in local government and undertaking tasks related to community engagement.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA049 Manage community engagement	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage community engagement in local government. It applies to individuals working in local government and undertaking tasks related to community engagement management.
	LGALGA050 Follow waste management procedures	New Unit This Unit describes the performance outcomes, skills and knowledge required to follow waste management procedures in a local government context. It applies to individuals who work in local government.
	LGALGA051 Implement waste management	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement waste management in local government. It applies to individuals working in local government and undertaking tasks related to waste management

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA052 Manage waste	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage waste in local government. It applies to individuals working in local government and undertaking tasks related to waste. **It replaces:** LGAEHRW603B Coordinate the implementation of council's waste management strategy
	LGALGA053 Follow quality control procedures	New Unit This Unit describes the performance outcomes, skills and knowledge required to follow quality control procedures in a local government context. It applies to individuals who work in local government.
	LGALGA054 Implement quality control	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement quality control in local government. It applies to individuals working in local government and undertaking tasks related to quality control.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA055 Manage quality control	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage quality control in local government. It applies to individuals working in local government and undertaking tasks related to quality control management.
	LGALGA056 Follow development compliance procedures	New Unit This Unit describes the performance outcomes, skills and knowledge required to follow development compliance procedures in a local government context. It applies to individuals who work in local government.
	LGALGA057 Implement development compliance	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement development compliance in local government. It applies to individuals working in local government and undertaking tasks related to development compliance.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA058 Manage development compliance	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage development compliance in local government. It applies to individuals working in local government and undertaking tasks related to development compliance management.
	LGALGA059 Implement public safety	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement public safety in local government. It applies to individuals working in local government and undertaking tasks related to public safety.
	LGALGA060 Manage public safety	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage public safety in local government. It applies to individuals working in local government and undertaking tasks related to public safety management.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA061 Manage infrastructure planning	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage infrastructure planning in local government. It applies to individuals working in local government and undertaking tasks related to infrastructure planning management.
	LGALGA062 Manage utilities planning	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage utilities planning in local government. It applies to individuals working in local government and undertaking tasks related to utilities planning management.
	LGALGA063 Manage economic development	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage economic development in local government. It applies to individuals working in local government and undertaking tasks related to economic development management.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA064 Manage facilities	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage facilities in local government. It applies to individuals working in local government and undertaking tasks related to facilities management.
	LGALGA065 Follow utilities delivery and maintenance procedures	New Unit This Unit describes the performance outcomes, skills and knowledge required to follow utilities delivery and maintenance procedures in a local government context. It applies to individuals who work in local government.
	LGALGA066 Implement utilities delivery and maintenance	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement utilities delivery and maintenance in local government. It applies to individuals working in local government and undertaking tasks related to utilities delivery and maintenance.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA076 Implement asset management	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage civil plant and resources. It applies to individuals working in local government and undertaking tasks related to the maintenance of council assets.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA077 Manage council assets	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage the physical assets owned by council. It applies to individuals working in local government and undertaking tasks related to the management of council assets. **It replaces:** LGACOM601A Acquire and dispose of assets LGAGOVA602B Manage the recording and updating of data on council's assets LGAGOVA603B Develop a risk management strategy for council assets LGAGOVA607A Develop, implement and monitor a programmed maintenance system of council's assets LGAGOVA610B Implement computerised asset management systems LGAGOVA613B Measure cost of providing and maintaining council's assets LGAGOVA614B Monitor and maintain quality of asset management system LGAGOVA615A Provide information on asset management programs and practices LGAGOVA617A Report on assets in accordance with statutory and public reporting requirements

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA078 Implement land planning	New Unit This Unit describes the performance outcomes, skills and knowledge required to implement land planning in local government. It applies to individuals working in local government and undertaking tasks related to land planning. **It replaces:** LGALAND404A Undertake research of the natural and built environment LGAPLEM407A Read and interpret titles, covenants and the local planning scheme LGAPLEM408A Process building permits LGAPLEM409A Draft planning permits and conditions LGAPLEM410A Provide service and information in preparing a development application LGAPLEM411A Conduct initial assessments of minor planning applications LGAPLEM412A Support the planning application, notification and appeals process LGAPLEM413A Conduct site inspections to check accuracy of plan and application documentation

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA079 Manage land planning	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage land planning in local government. It applies to individuals working in local government and undertaking tasks related to land planning. **It replaces:** LGALAND402A Prepare plans of land management for land in council care, control and management LGALAND403A Assess applications for the use of land in council care, control and management LGAPLAN511A Manage council's development assessment system LGAPLAN512A Integrate land use and transport planning
	LGALGA080 Apply communication techniques	New Unit This Unit describes the performance outcomes, skills and knowledge required to contribute to workplace communications. It requires the ability to communicate verbally in the workplace, document workplace records and make presentations. It applies to individuals who work in local government.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA082 Use advanced workplace communication techniques	New Unit This Unit describes the performance outcomes, skills and knowledge required to engage in advanced workplace communications. It requires the ability to lead complex workplace discussions, prepare complex workplace documentation and make high level presentations. It applies to individuals who work in local government. **It replaces:** LGADMIN421A Participate in negotiations
	LGALGA083 Contribute to conflict resolution	New Unit This Unit describes the performance outcomes, skills and knowledge required to contribute to the resolution of conflict in the workplace. It requires the ability to recognise and deal with conflict situations in the workplace within the limited scope of the job role. It applies to individuals who work in local government.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA084 Implement conflict resolution strategies	New Unit This Unit describes the performance outcomes, skills and knowledge required to address day-to-day conflict in the workplace. It requires the ability to recognise, analyse and respond to conflict situations using conflict resolution strategies. It applies to individuals who work in local government.
	LGALGA088 Manage traffic control	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage traffic control in local government. It applies to individuals working in local government and undertaking tasks related to managing traffic control.
	LGALGA089 Operate in local government	New unit This unit describes the performance outcomes, skills and knowledge required to operate effectively in a local government context. It applies to individuals working in local government as skilled workers applying a broad range of specialised knowledge and skills.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
	LGALGA090 Manage in local government	New Unit This Unit describes the performance outcomes, skills and knowledge required to manage effectively in a local government context. This unit applies to individuals working in local government, particularly those working in management roles
LGACOM401A Administer contracts	LGALGA014 Administer contracts	N Unit transitioned to the Standards for Training Package 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to administer, monitor and transition local government contracts. It requires the ability to establish administration procedures, oversee contract specifications, timeframes and costs, negotiate and resolve contractual disputes, and implement contract transitions. It applies to individuals who work in local government. **It replaces:** LGACOM401A Administer contracts

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOM402A Arrange contracts	LGALGA015 Arrange contracts	N Unit transitioned to the Standards for Training Packages 2012 and merged with LGACOM409A Prepare tender documentation. This Unit describes the performance outcomes, skills and knowledge required to receive and evaluate tenders, prepare recommendations and notify tenderers of the outcome. It requires the ability to compare and assess bids, verify claims, write reports and present recommendations to the council as well as complete contract documentation. It applies to individuals who work in local government. **It replaces:** LGACOM402A Arrange contracts LGACOM409A Prepare tender documentation LGACOM410A Prepare response to tenders
LGACOM403B Conduct public educational presentations		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOM404B Establish cooperative arrangements with other organisations	LGALGA091 Establish cooperative arrangements with other organisations	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to identify, develop, implement and monitor cooperative arrangements with other organisations to improve services provided to the community. It requires the ability to research and evaluate opportunities for cooperative arrangements, communicate and negotiate with personnel and other agencies, work as part of a team and organise and plan strategically. It is appropriate for staff working in areas of council where community and business development are a major focus. **It replaces:** LGACOM404B Establish cooperative arrangements with other organisations
LGACOM405B Implement and monitor the organisation's OHS policies, procedures and programs within the work group or section		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOM406A Investigate alleged breaches of legislation and prepare documentation	LGALGA037 Investigate alleged breaches of legislation and prepare documentation	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to administer relevant legislation to ensure compliance. It requires the ability to investigate complaints and identify possible breaches, interpret legislation and propose action, issue notices and prepare reports. It applies to individuals who work in local government. **It replaces:** LGACOM406A Investigate alleged breaches of legislation and prepare documentation
LGACOM407B Manage finances within a budget		Not updated for Draft 1. Removal proposed.
LGACOM408A Represent council at legal proceedings		Not updated for Draft 1. Removal proposed.
LGACOM409A Prepare tender documentation		Not updated for Draft 1. Removal proposed. **Merged with and replaced by** LGALGA015 Arrange contracts
LGACOM410A Prepare response to tenders		Not updated for Draft 1. Removal proposed. **Merged with and replaced by** LGALGA015 Arrange contracts
LGACOM411A Interpret and apply authority to act		Not updated for Draft 1. Removal proposed.
LGACOM601A Acquire and dispose of assets		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGADMIN419A Implement and facilitate community development strategies and programs		Not updated for Draft 1. Removal proposed.
LGADMIN420A Contribute to policy development	LGALGA012 Contribute to policy development	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to analyse policies that impact on the organisation. It requires the ability to review existing policies, conduct research to inform policy creation, prepare briefing papers and promote informed policy debate. It applies to individuals who work in local government. **It replaces:** LGADMIN420A Contribute to policy development
LGADMIN421A Participate in negotiations		Not updated for Draft 1. Removal proposed.
LGADMIN422A Develop and maintain supplier relationships		Not updated for Draft 1. Removal proposed.
LGADMIN423A Provide induction and orientation for new employees		Not updated for Draft 1. Removal proposed.
LGADMIN424A Provide staff development programs		Not updated for Draft 1. Removal proposed.
LGADMIN425A Develop a communication plan		Not updated for Draft 1. Removal proposed.
LGADMIN525A Undertake business planning		Not updated for Draft 1. Removal proposed.
LGADMIN526A		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
Coordinate policy development		
LGADMIN527A Manage policy development	LGALGA013 Manage policy development	N Unit transitioned to the Standards for Training Packages 2012 and **merged with** LGADMIN526A Coordinate policy development. This Unit describes the performance outcomes, skills and knowledge required to manage and promote strategic policy development in the context of a changing social and political environment. It requires the ability to perform environmental scanning to analyse and evaluate policy development directions, think strategically, make decisions, lead teams and manage projects. It applies to individuals who work in local government. **Merged with:** LGADMIN526A Coordinate policy development and **replaces**: LGADMIN527A Manage policy development
LGADMIN528A Provide advocacy and representation		Not updated for Draft 1. Removal proposed.
LGADMIN529A Manage finances		Not updated for Draft 1. Removal proposed.
LGAGOVA401B Administer the electoral roll		Not updated for Draft 1. Removal proposed.
LGAGOVA402A Allocate property address		Not updated for Draft 1. Removal proposed.
LGAGOVA403A Arrange and supervise polling places		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAGOVA404B Establish purchasing networks to ensure council is resource effective	LGALGA094 Establish purchasing networks	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to develop and participate in purchasing networks to optimise buying opportunities for the council. It requires the ability to network with other councils, agencies and suppliers; forecast supply needs and negotiate with suppliers to achieve mutually acceptable outcomes; resolve conflict; provide customer service and develop business relationships. It is suitable for those responsible for purchasing goods and services within the organisation. It applies to individuals who work in local government. **It replaces:** LGAGOVA404B Establish purchasing networks to ensure council is resource-effective
LGAGOVA405A Implement debt recovery procedures		Not updated for Draft 1. Removal proposed.
LGAGOVA406A Implement marketing plan		Not updated for Draft 1. Removal proposed.
LGAGOVA407A Implement rehabilitation systems		Not updated for Draft 1. Removal proposed.
LGAGOVA408B Implement systems to promote a safe and healthy		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
environment for the public and employees		
LGAGOVA409A Maintain property rates and records		Not updated for Draft 1. Removal proposed.
LGAGOVA410B Monitor council procedures to ensure compliance with relevant legislation		Not updated for Draft 1. Removal proposed.
LGAGOVA411A Prepare accounts for rates	LGALGA017 Prepare accounts for rates	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to prepare, check and distribute rates accounts and supplementary levies, and respond to rate enquiries. It requires the ability to accurately prepare accounts for rates, conduct checks of individual assessments, reconcile levies, communicate with the property owners and suggest improvements to the system. It applies to individuals who work in local government. **It replaces:** LGAGOVA411A Prepare accounts for rates LGAGOVA301B Assist customers with rate enquiries

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAGOVA412A Prepare council for legal proceedings	LGALGA070 Prepare council for legal proceedings	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to prepare council for court hearings. It requires the ability to locate, read and interpret legislation; collect evidence; prepare a solicitor's brief and present facts. It applies to individuals who work in local government. **It replaces:** LGAGOV412A Prepare council for legal proceedings
LGAGOVA413B Promote and maintain positive employee relations		Not updated for Draft 1. Removal proposed.
LGAGOVA501B Contribute to advice to council on legislation		Not updated for Draft 1. Removal proposed.
LGAGOVA502B Develop a marketing strategy		Not updated for Draft 1. Removal proposed.
LGAGOVA503A Implement recruitment systems		Not updated for Draft 1. Removal proposed.
LGAGOVA504A Prepare a council for elections		Not updated for Draft 1. Removal proposed.
LGAGOVA505B Prepare rate notice forms		Not updated for Draft 1. Removal proposed.
LGAGOVA506B Conduct council elections		Not updated for Draft 1. Removal proposed.
LGAGOVA507A Provide advice to council on human resources policies and procedures		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAGOVA508A Recommend rates and charges	LGALGA018 Recommend rates and charges	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to recommend rating policy and structures. It applies to individuals who work in local government. **It replaces:** LGAGOV508A Recommend rates and charges
LGAGOVA602B Manage the recording and updating of data on council's assets		Not updated for Draft 1. Removal proposed.
LGAGOVA603B Develop a risk management strategy for council assets		Not updated for Draft 1. Removal proposed.
LGAGOVA605A Develop an asset management strategy for the council		Not updated for Draft 1. Removal proposed.
LGAGOVA606B Develop and maintain a community cultural plan		Not updated for Draft 1. Removal proposed.
LGAGOVA607A Develop, implement and monitor a programmed maintenance system of council's assets		Not updated for Draft 1. Removal proposed.
LGAGOVA608A Establish an annual budget that supports council's management and operational plans		Not updated for Draft 1. Removal proposed.
LGAGOVA609A Establish, maintain and evaluate the organisation's OHS system		Not updated for Draft 1. Removal proposed.
LGAGOVA610B Implement computerised asset management systems		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAGOVA611B Implement disciplinary and termination procedures		Not updated for Draft 1. Removal proposed.
LGAGOVA612B Implement employee performance management systems		Not updated for Draft 1. Removal proposed.
LGAGOVA613B Measure cost of providing and maintaining council's assets		Not updated for Draft 1. Removal proposed.
LGAGOVA614B Monitor and maintain quality of asset management system		Not updated for Draft 1. Removal proposed.
LGAGOVA615A Provide information on asset management programs and practices		Not updated for Draft 1. Removal proposed.
LGAGOVA616A Provide property asset management services		Not updated for Draft 1. Removal proposed.
LGAGOVA617A Report on assets in accordance with statutory and public reporting requirements		Not updated for Draft 1. Removal proposed.
LGAGOVA618A Resolve valuation and property services disputes		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOM501B Develop and organise public education programs	LGALGA096 Develop and organise public education programs	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to provide education and information to the public on issues of public importance. It requires the ability to recognise the unique role councils can play in educating the public on matters of interest and concern and to identify the information needs, determine the appropriate communication and education channels and methods, provide education to the public and evaluate the educational programs. It is appropriate for those responsible for developing public education programs. **It replaces:** LGACOM501B Develop and organise public education programs LGAEHRW508A Undertake education programs to achieve reduction, reuse and recycling of waste LGAPLEM506A Improve community knowledge and skills in environmental management practices

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOM502B Devise and conduct community consultations	LGALGA067 Conduct community consultations	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to plan, conduct and report on community consultations. It requires the ability to engage and consult with communities to recognise and respond to the needs of the community in a timely and effective manner. **It replaces:** LGACORE502B Devise and conduct community consultations
LGACOM503B Prepare a budget		Not updated for Draft 1. Removal proposed.
LGACOM602B Coordinate and facilitate a change process		Not updated for Draft 1. Removal proposed.
LGACOM603B Develop, implement and review policies and procedures		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOMP007A Participate in policy development	LGALGA010 Participate in policy development	Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to participate in research activities and consultation processes that inform policy development. It requires the ability to gather information to underpin policy development and conduct the necessary research to analyse policies that impact on the work of the organisation. It applies to individuals who work in local government. **It replaces:** LGACOMP007A Participate in policy development

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOMP008A Apply conflict resolution strategies	LGALGA085 Manage conflict resolution	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to effectively deal with conflict, both in the workplace and outside the organisation. It requires the ability to assess potential conflict situations, deal appropriately with the situation to achieve a resolution, and evaluate the outcome. It applies to individuals who work in local government. **It replaces:** LGACOMP008A Apply conflict resolution strategies

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOMP009A Implement effective communication techniques	LGALGA081 Implement communication techniques	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to communicate to ensure the effective operation of the workplace. It requires the ability to facilitate discussions, produce written materials and make presentations. It applies to individuals who work in local government. **It replaces:** LGACOMP009A Implement effective communication techniques
LGACOMP024A Develop community relations		N Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACOMP025A Manage a local government project	LGALGA011 Manage a local government project	Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to manage a project. It requires the ability to plan, resource, implement and evaluate a project. It also requires the ability to manage the relationships with project stakeholders. It is suitable for those working in local government who undertake projects and other local government initiatives within the community and the wider business context. It applies to individuals who work in local government. **It replaces:** LGACOMP025A Manage a local government project
LGACOMP026A Provide team leadership		Not updated for Draft 1. Removal proposed.
LGACORE101B Access learning and career development opportunities		Not updated for Draft 1. Removal proposed.
LGACORE102B Follow defined OHS policies and procedures		Not updated for Draft 1. Removal proposed.
LGACORE103B Provide service to local government customers		Not updated for Draft 1. Removal proposed.
LGACORE104B Work effectively in local government		Not updated for Draft 1. Removal proposed.
LGACORE105B Work with others in local government		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACORE501B Provide quality and timely advice to council	LGALGA068 Provide advice to council	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to monitor, assess and advise council on legislative and other requirements that impact on council operations to support council decision making. It requires the ability to recognise that councils operate within a legislative framework and that there is a strong need to provide councils with quality and timely information so they can best serve the community and its constituents. **It replaces:** LGACORE501B Provide quality and timely advice to council LGAGOVA501A Contribute to advice to council on legislation
LGACORE601B Develop, implement and review operational plans		Not updated for Draft 1. Removal proposed.
LGACORE602B Promote and facilitate organisational performance		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGACORE603B Represent council's role and value in the community	LGALGA069 Represent council in the community	N Unit transitioned to the Standards for Training Packages 2012 and update. This Unit describes the performance outcomes, skills and knowledge required to represent the value of council to the community and stakeholders through relationships beneficial to all parties. It applies to individuals who work in local government. **It replaces:** LGACORE603B Represent council's role and value in the community LGADMIN528A Provide advocacy and representation

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGADMIN417A Conduct community consultations	LGALGA092 Conduct community consultations	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to conduct community consultation on behalf of the organisation in line with its strategic vision and program development. It requires the ability to identify stakeholders, select a methodology, facilitate the consultation process, document issues and formulate recommendations. It applies to individuals who work in local government. **It replaces:** LGADMIN417A Conduct community consultations
LGAGCM701A Govern councils		Not updated for Draft 1. Removal proposed.
LGAGCM702A Manage the human resources process in local government		Not updated for Draft 1. Removal proposed.
LGAGCM703A Lead and develop local government staff		Not updated for Draft 1. Removal proposed.
LGAGCM704A Lead the strategic planning process for local government		Not updated for Draft 1. Removal proposed.
LGAGCM705A Manage and improve the organisation's processes		Not updated for Draft 1. Removal proposed.
LGAGCM706A Develop risk management systems		Not updated for Draft 1. Removal proposed.
LGAGCM707A		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
Use financial and economic information for strategic decision making		
LGAGCM708A Develop, lead and build community capacity		Not updated for Draft 1. Removal proposed.
LGAGCM709A Build business opportunities and community initiatives		Not updated for Draft 1. Removal proposed.
LGAGCM710A Manage contracts and contractors	LGALGA016 Manage contracts and contractors	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to oversee the development of tenders and the management of contracts and contractors. It requires the ability to manage external contracts and demonstrate high levels of accountability and transparency while managing commercial relationships. It applies to individuals who work in local government. **It replaces:** LGAGCM710A Manage contracts and contractors LGADMIN422A Develop and maintain supplier relationships
LGAGCM711A Manage complex projects		Not updated for Draft 1. Removal proposed.
LGAGCM712A Develop and manage an asset management plan		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAGOVA303B Coordinate production of communication materials	LGALGA093 Coordinate production of communication materials	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to plan, organise and check the production of the range of communication materials required by council. It requires the ability to plan the production of communication materials, including preparing the information for the materials, obtaining the quote for the production, and coordinating the production process. It applies to individuals who work in local government. **It replaces:** LGAGOVA303B Coordinate production of communication materials
LGAEHRR202B Provide animal care and control		Not updated for Draft 1. Removal proposed.
LGAGENE302A Contribute to effective decision making		Not updated for Draft 1. Removal proposed.
LGAGENE303A Contribute to council teams		Not updated for Draft 1. Removal proposed.
LGAGENE304A Conduct effective council meetings		Not updated for Draft 1. Removal proposed.
LGAGENE401A Monitor council's internal controls		Not updated for Draft 1. Removal proposed.
LGAGENE501A Undertake councillor roles and responsibilities		Not updated for Draft 1. Removal proposed.
LGAGENE502A		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
Provide leadership within the council and community		
LGAGENE503 Perform the role of an elected member		Not updated for Draft 1. Removal proposed.
LGAGOVA201B Issue permits		Not updated for Draft 1. Removal proposed.
LGAGOVA202B Process infringement notices		Not updated for Draft 1. Removal proposed.
LGAGOVA301B Assist customers with rate enquiries		Not updated for Draft 1. Content **merged** with LGALGA017 Prepare accounts for rates. Removal proposed.
LGAEHRH302B Undertake water sampling and routine reporting		Not updated for Draft 1. Removal proposed.
LGAEHRH303A Undertake vector control duties		Not updated for Draft 1. Removal proposed.
LGAEHRH304A Perform weed control duties		Not updated for Draft 1. Removal proposed.
LGAEHRH305A Present environmental health education information		Not updated for Draft 1. Removal proposed.
LGAEHRH403A Operate waste transfer, collection station or landfill facility		Not updated for Draft 1. Removal proposed.
LGAEHRH404A Coordinate and support the delivery of health services		Not updated for Draft 1. Removal proposed.
LGAEHRH405A Conduct routine inspections of food premises		Not updated for Draft 1. Removal proposed.
LGAEHRH502B Implement immunisation programs		Not updated for Draft 1. Removal proposed.
LGAEHRH506B Monitor premises to minimise the spread of infectious diseases		Not updated for Draft 1. Removal proposed.
LGAEHRH510A Contribute to public health emergency management plan		Not updated for Draft 1. Removal proposed.
LGAEHRH604B Develop and implement environmental health		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
education promotion and awareness strategies		
LGAEHRR301B Monitor and control standards of accommodation		Not updated for Draft 1. Removal proposed.
LGAEHRR302B Monitor and control standards of public swimming pools		Not updated for Draft 1. Removal proposed.
LGAEHRR401A Conduct routine inspections of non-food premises		Not updated for Draft 1. Removal proposed.
LGAEHRR402A Respond to environmental health complaints		Not updated for Draft 1. Removal proposed.
LGAEHRR501C Implement council's responsibilities in food safety		Not updated for Draft 1. Removal proposed.
LGAEHRR504C Implement public environmental health education programs		Not updated for Draft 1. Removal proposed.
LGAEHRR509A Undertake environmental and nuisance controls		Not updated for Draft 1. Removal proposed.
LGAEHRW201A Collect waste refuse or recyclables		Not updated for Draft 1. Removal proposed.
LGAEHRW503B Implement programs for disposal and containment of waste		Not updated for Draft 1. Removal proposed.
LGAEHRW505B Implement strategies to minimise the impact of waste on the environment		Not updated for Draft 1. Removal proposed.
LGAEHRW507A Plan and coordinate a waste collection or recycling service		Not updated for Draft 1. Removal proposed.
LGAEHRW508A Undertake education programs to achieve reduction, reuse and recycling of waste		Not updated for Draft 1. Removal proposed.
LGAEHRW601B		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
Conduct waste management audits and assess needs		
LGAEHRW603B Coordinate the implementation of council's waste management strategy		Not updated for Draft 1. Removal proposed.
LGALAND401A Apply the principles of ecologically sustainable development to council decisions		Not updated for Draft 1. Removal proposed.
LGALAND402A Prepare plans of land management for land in council care, control and management		Not updated for Draft 1. Removal proposed.
LGALAND403A Assess applications for the use of land in council care, control and management		Not updated for Draft 1. Removal proposed.
LGALAND404A Undertake research of the natural and built environment		Not updated for Draft 1. Removal proposed.
LGALAND405A Implement strategies to minimise environmental pollution		Not updated for Draft 1. Removal proposed.
LGALAND406A Respond to native title determination applications		Not updated for Draft 1. Removal proposed.
LGALAND501A Identify environmental assets and prioritise environmental issues		Not updated for Draft 1. Removal proposed.
LGALAND502A Identify native title issues relevant to local government context and functions		Not updated for Draft 1. Removal proposed.
LGALAND503A Develop agreements with native title holders/traditional owners		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGALAND504A Undertake effective consultation with Indigenous people on matters of cultural heritage	LGALGA095 Consult with Indigenous people on cultural heritage matters	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to consult with Aboriginal and Torres Strait Islander people on matters relating to their cultural heritage. It requires the ability to research Indigenous cultural heritage, identify and network with Indigenous people, consult with them on their cultural heritage places and values, negotiate and implement activities that address Indigenous cultural heritage matters, and resolve disputes that may occur during the consultation process. **It replaces:** LGALAND504A Undertake effective consultation with Indigenous people on matters of cultural heritage
LGAPLEM606B Develop ecologically sustainable land management systems		Not updated for Draft 1. Removal proposed.
LGAPLEM609B Manage council parking system		Not updated for Draft 1. Removal proposed.
LGAPLEM612B Protect heritage and cultural assets		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAWORK201A Control traffic at a work site	LGALGA086 Control traffic at a worksite	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to control traffic, both pedestrian and vehicular, around and through a council worksite following organisational policies and procedures. It applies to individuals who work in local government. **It replaces:** LGAWORK201A Control traffic at a work site
LGAWORK204A Plan daily work routines		Not updated for Draft 1. Removal proposed.
LGAWORK205A Operate and maintain equipment		Not updated for Draft 1. Removal proposed.
LGAWORK206A Measure and calculate civil materials		Not updated for Draft 1. Removal proposed.
LGAWORK208A Perform field support duties in the construction and maintenance of water reticulation systems		Not updated for Draft 1. Removal proposed.
LGAWORK209A Perform field support duties in the construction and maintenance of sewerage collection systems		Not updated for Draft 1. Removal proposed.
LGAWORK210A Perform field support duties in concrete construction		Not updated for Draft 1. Removal proposed.
LGAWORK211A Perform field support duties in the construction and maintenance of drainage systems		Not updated for Draft 1. Removal proposed.
LGAWORK212A		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
Perform field support duties in a roadwork environment		
LGAWORK301A Evaluate works maintenance needs and priorities	LGALGA071 Evaluate works maintenance needs and priorities	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to identify and evaluate works conditions to ensure public safety and the preservation of assets. It requires the ability to identify the works maintenance requirements, prioritise work, record problems, and report on maintenance action. It applies to individuals working in local government and undertaking tasks related to the maintenance of council assets. **It replaces:** LGAWORK301A Evaluate works maintenance needs and priorities

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAWORK302A Oversee traffic control plan around a work site	LGALGA087 Monitor traffic control at a worksite	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to plan and monitor safe traffic control around a council worksite. It requires individuals to develop and implement a traffic control plan. It applies to individuals who work in local government. **It replaces:** LGAWORK302A Oversee traffic control plan around a work site

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAWORK303A Prepare site for new operational works	LGALGA072 Prepare site for new operational works	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to establish a site at the commencement of works while following pre-determined plans and specifications. It requires the ability to securely prepare and close down the works site. It applies to individuals working in local government and undertaking tasks related to the maintenance of council assets. **It replaces:** LGAWORK303A Prepare site for new operations
LGAWORK304A Construct and maintain drainage systems		Not updated for Draft 1. Removal proposed.
LGAWORK305A Construct and maintain concrete structures		Not updated for Draft 1. Removal proposed.
LGAWORK306A Construct roads and pavements		Not updated for Draft 1. Removal proposed.
LGAWORK307A Maintain reticulated services		Not updated for Draft 1. Removal proposed.
LGAWORK308A Lead a team		Not updated for Draft 1. Removal proposed.
LGAWORK309A Coordinate the work activities of a team		Not updated for Draft 1. Removal proposed.
LGAWORK310A Maintain roads and pavements		Not updated for Draft 1. Removal proposed.
LGAWORK311A Maintain bridges		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAWORK401A Develop works maintenance schedule	LGALGA073 Develop works maintenance schedule	Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to develop works maintenance schedules to meet council asset management program outcomes. It requires the ability to identify works priorities according to visual inspections and customer feedback, and develop work plans to meet council budgetary and asset management requirements. It applies to individuals working in local government and undertaking tasks related to the maintenance of council assets. **It replaces:** LGAWORK401A Develop works maintenance schedule

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAWORK402A Prepare for operational works	LGALGA074 Prepare for operational works	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to prepare a works project plan according to pre-determined budgets, council policies and management plans which are compliant with structural design standards. It requires the ability to communicate proposals to internal and external stakeholders. It applies to individuals working in local government and undertaking tasks related to the maintenance of council assets. **It replaces:** LGAWORK402A Prepare for operational works
LGAWORK403A Manage civil plant and resources	LGALGA075 Manage civil plant and resources	Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to manage civil plant and resources. It applies to individuals working in local government and undertaking tasks related to the maintenance of council assets. **It replaces:** LGAWORK403A Manage civil plant and resources

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAWORK404A Manage a civil works project		Not updated for Draft 1. Removal proposed.
LGAWORK405A Plan and supervise roadworks		Not updated for Draft 1. Removal proposed.
LGAWORK406A Supervise concrete works		Not updated for Draft 1. Removal proposed.
LGAWORK501A Prepare preliminary design for operational works		Not updated for Draft 1. Removal proposed.
LGAWORK502A Prepare detailed works project documentation		Not updated for Draft 1. Removal proposed.
LGAWORK503A Undertake project investigation		Not updated for Draft 1. Removal proposed.
LGAWORK601A Monitor and finalise works projects		Not updated for Draft 1. Removal proposed.
LGAWORK602A Supervise establishment of works projects		Not updated for Draft 1. Removal proposed.
LGAWORK603A Determine and prioritise a council works program		Not updated for Draft 1. Removal proposed.
LGAPLAN511A Manage council's development assessment system		Not updated for Draft 1. Removal proposed.
LGAPLAN512A Integrate land use and transport planning		Not updated for Draft 1. Removal proposed.
LGAPLEM401B Undertake assessments of domestic scale building applications		Not updated for Draft 1. Removal proposed.
LGAPLEM402B Assess minor applications for use or development		Not updated for Draft 1. Removal proposed.
LGAPLEM403A Attend requests for building and planning information and advice		Not updated for Draft 1. Removal proposed.
LGAPLEM404A Prepare and present geographic information systems data		Not updated for Draft 1. Removal proposed.
LGAPLEM405C		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
Provide assistance in carrying out building inspections		
LGAPLEM406B Analyse the natural and built environment		Not updated for Draft 1. Removal proposed.
LGAPLEM407A Read and interpret titles, covenants and the local planning scheme		Not updated for Draft 1. Removal proposed.
LGAPLEM408A Process building permits		Not updated for Draft 1. Removal proposed.
LGAPLEM409A Draft planning permits and conditions		Not updated for Draft 1. Removal proposed.
LGAPLEM410A Provide service and information in preparing a development application		Not updated for Draft 1. Removal proposed.
LGAPLEM411A Conduct initial assessments of minor planning applications		Not updated for Draft 1. Removal proposed.
LGAPLEM412A Support the planning application, notification and appeals process		Not updated for Draft 1. Removal proposed.
LGAPLEM413A Conduct site inspections to check accuracy of plan and application documentation		Not updated for Draft 1. Removal proposed.
LGAPLEM501A Achieve an efficient and sustainable use of natural resources		Not updated for Draft 1. Removal proposed.
LGAPLEM503B Conserve and re-establish natural systems		Not updated for Draft 1. Removal proposed.
LGAPLEM504A Develop strategies and approaches to minimise environmental pollution		Not updated for Draft 1. Removal proposed.
LGAPLEM506A Improve community knowledge and skills in environmental management practices		Not updated for Draft 1. Removal proposed.
LGAPLEM507A Maintain spatial database		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAPLEM508A Manipulate and analyse data within geographic information systems		Not updated for Draft 1. Removal proposed.
LGAPLEM509A Plan facilities for the users of public transport		Not updated for Draft 1. Removal proposed.
LGAPLEM510A Plan for the safe movement of cyclists		Not updated for Draft 1. Removal proposed.
LGAPLEM511A Plan for the safe movement of pedestrians		Not updated for Draft 1. Removal proposed.
LGAPLEM512A Provide geographic information systems data		Not updated for Draft 1. Removal proposed.
LGAPLEM513A Conduct planning scheme research		Not updated for Draft 1. Removal proposed.
LGAPLEM602B Assist in developing an environmental management system for the organisation		Not updated for Draft 1. Removal proposed.
LGAPLEM603B Coordinate information gathering and geographic information systems development in council		Not updated for Draft 1. Removal proposed.
LGAPLEM610A Manage data within council's geographic information system		Not updated for Draft 1. Removal proposed.
LGACPRV501A Assess crime prevention needs within community groups or geographic areas		Not updated for Draft 1. Removal proposed.
LGACPRV502A Design a crime prevention initiative		Not updated for Draft 1. Removal proposed.
LGACPRV503A Manage and evaluate crime prevention initiatives		Not updated for Draft 1. Removal proposed.
LGACPRV504A Build the capacity of individuals, organisations and communities to support crime prevention		Not updated for Draft 1. Removal proposed.
LGACPRV505A		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
Promote evidence-based approaches to support crime prevention initiatives		
LGACPRV506A Support the mainstreaming of crime prevention principles and practices		Not updated for Draft 1. Removal proposed.
LGAEHRR203B Support maintenance of public behaviour in areas under council control		Not updated for Draft 1. Removal proposed.
LGAEHRR303B Monitor areas under council jurisdiction	LGALGA041 Monitor areas under council jurisdiction	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to monitor areas under council jurisdiction to ensure compliance with local laws. It requires the ability to inspect the areas under council jurisdiction; identify, assess and respond to complaints about public and environmental risk; select action to deal with the identified risk; and prepare and deliver information to educate the community on matters associated with local laws. **It replaces:** LGAEHRR303B Monitor areas under council jurisdiction
LGAEHRR304B Operate council pound facilities		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAREGS301A Implement parking controls	LGALGA042 Implement parking controls	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to effectively implement council's parking system. It requires the ability to conduct regular parking patrols, maintain signage of parking restrictions, issue infringement notices, liaise with the public to encourage voluntary compliance, record incidents and write incident reports. **It replaces:** LGAREGS301A Implement parking controls LGAREGS302A Operate and maintain council parking facilities
LGAREGS302A Operate and maintain council parking facilities		Not updated for Draft 1. Removal proposed.

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAREGS303B Enforce legislation to achieve compliance	LGALGA024 Enforce legislation to achieve compliance	Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to enforce legislation to achieve compliance. It requires the ability to interpret, explain and apply relevant legislation and voluntary compliance; detect and investigate possible breaches of the legislation; and report on the corrective action taken to achieve compliance. It applies to individuals working in local government in any area of regulatory services. **It replaces:** LGAREGS303B Enforce legislation to achieve compliance LGAGOVA202B Process infringement notices

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAREGS304A Apply regulatory powers	LGALGA023 Apply regulatory powers	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to apply regulatory powers conferred by legislation and regulation, including local laws. It requires the ability to access and use current legislation and regulation, work with other organisations and departments, and educate staff in legislative and regulatory requirements. **It replaces:** LGAREGS304A Apply regulatory powers

LGA04 Unit Code and Title	New Unit Code and Title	Comment in relation to Unit E = equivalent N = not equivalent
LGAREGS305A Undertake animal or reptile control duties	LGALGA039 Undertake animal control duties	N Unit transitioned to the Standards for Training Packages 2012 and updated. This Unit describes the performance outcomes, skills and knowledge required to capture and assess the transport and care needs of animals, impound, monitor, release and report on animals. It requires the ability to handle animals in a safe and humane manner, respond to their needs, and make impounding decisions **It replaces:** LGAREGS305A Undertake animal or reptile control duties LGAEHRR202B Provide animal care and control
LGAREGS402B Provide evidence in court		Not updated for Draft 1. Removal proposed.
LGAREGS403A Monitor public behaviour in council areas		Not updated for Draft 1. Removal proposed.
LGAREGS404A Undertake appointed animal control duties and responsibilities		Not updated for Draft 1. Removal proposed.
LGAREGS406A Support programs to enforce compliance		Not updated for Draft 1. Removal proposed.

Appendix A: Training Package Unit of Competency Terminology Guide

Units of Competency specify the skills and knowledge a learner needs in order to complete a work task. Each Unit of Competency has associated Assessment Requirements, which detail what a learner must demonstrate and know in order to be deemed competent, along with any special conditions which apply to the assessment of competency.

UNIT CODE	Unique code which identifies the Unit of Competency
UNIT TITLE	The Unit title is a brief statement of the outcome of the Unit of Competency, i.e. the task that learners will be able to complete once they are deemed competent
APPLICATION	The application summarises: • the content of the Unit of Competency and the skill area it addresses • any relationship with other Units of Competency • any licensing requirements or relevant legislation • an elaboration of the Unit of Competency's scope, purpose and operation in different contexts - for example, by showing how it applies in the workplace.
PREREQUISITE UNIT	Prerequisites are other Units of Competency or, in some cases, licences, etc. that a learner must attain before undertaking this Unit of Competency. This may be in order to provide underpinning skills or knowledge that are essential for a learner to possess prior to undertaking this Unit.
ELEMENTS	The elements are the basic themes of the Unit of Competency. They describe the significant functions that form part of the work task that the Unit of Competency covers.
PERFORMANCE CRITERIA	The performance criteria specify the required steps that enable the learner to undertake the work task.
Assessment Requirements	
PERFORMANCE EVIDENCE	Identifies what a learner must **demonstrate** in order to be deemed competent at the work task.
KNOWLEDGE EVIDENCE	Identifies what a learner needs to **know** to perform the work task effectively.

ASSESSMENT CONDITIONS	Assessment conditions provide the context for the Unit of Competency, describing essential operating conditions that must be present for assessment, depending on the work situation, needs of the candidate, accessibility of any necessary item/items in order for assessment to take place, and local industry and regional contexts. They may specify any of the following: • conditions under which competency must be assessed, including variables such as the assessment environment or necessary equipment or tools • whether or not the Unit must be assessed in the workplace or may also be assessed via simulation • resource implications - for example, access to particular equipment, infrastructure or situations • any required characteristics of the assessor, e.g. that he or she is required to hold a higher qualification in that field, etc.