Dental Assisting Training Package Products Update Draft 2 Validation

Certificates III and IV in Dental Assisting

Webinar

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SkillsIQ Limited

- Not-for-profit organisation appointed by the Commonwealth Government as a Skills Service Organisation (SSO)

- Funded by the Commonwealth Department of Education, Skills and Employment to support 19 Industry Reference Committees in the 'people-facing' industries, including the Dental IRC

- Develops national skills standards, to ensure skills are relevant for jobs in industry and to meet critical skills gaps and shortages

- Undertakes workforce development and research projects and is active in government strategy and policy development.

Key Players and Acronyms

- <u>Australian Industry and Skills Committee (AISC)</u>

  oversees endorsement of Training Package Products

- <u>Industry Reference Committees (IRCs)</u>

  oversee development of Training Package Products

- Technical Advisory Committees (TACs)

  provide specialist knowledge and make content recommendations

- <u>Skills Service Organisation (SSO)</u>

  provides technical and engagement support to IRCs and TACs
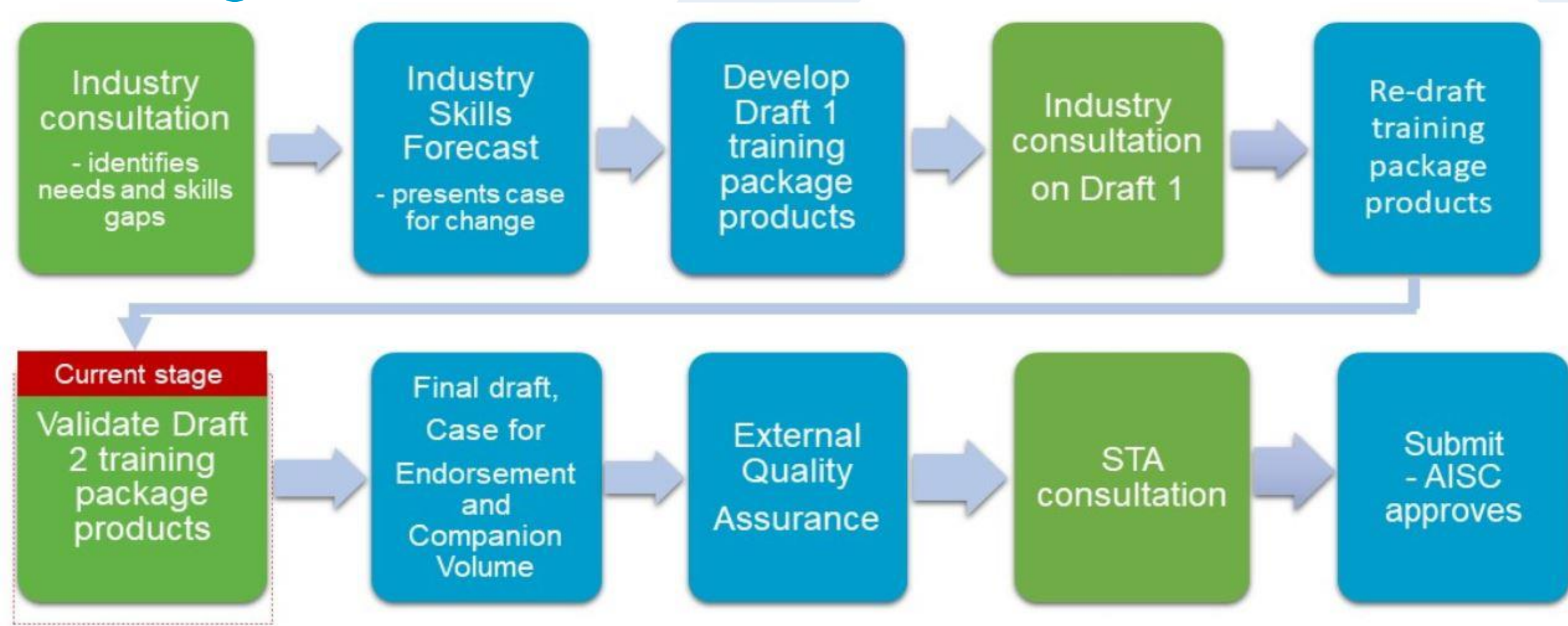
Our Industry Reference Committees

- Aboriginal and Torres Strait Islander Health Worker
- Aged Services
- Ambulance and Paramedic
- Children's Education and Care
- Client Services
- Community Sector and Development
- Complementary Health
- Dental
- Direct Client Care and Support

- Disability Support
- Enrolled Nursing
- First Aid
- Local Government
- Personal Services
- Public Sector
- Sport and Recreation
- Technicians Support Services
- Tourism, Travel and Hospitality
- Wholesale and Retail Services.

Session Outline

- Training Package Product Development Process

- Project Background

- Draft 2 Key Changes - Qualifications

- Draft 2 - Skill Sets

- Draft 2 Key Changes - Units of Competency

- Providing Feedback

- Next Steps

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Stages of Review and Development of Training Packages

Industry consultation
- identifies needs and skills gaps

Industry Skills Forecast
- presents case for change

Develop Draft 1 training package products

Industry consultation on Draft 1

Re-draft training package products

Current stage

Validate Draft 2 training package products

Final draft, Case for Endorsement and Companion Volume

External Quality Assurance

STA consultation

Submit - AISC approves

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Project Background

Digital Technologies
Digital competency and online engagement skills required for job roles on a day-to-day basis due to advanced digital technologies

Patient Interaction
The ability to communicate with a diverse range of individuals

Quality and Safety
Increased accountability for quality and safety procedures for all patients and staff

Leadership, Management and Administration Skills

Orthodontic Dental Assistance
Assisting with implants and in surgical procedures

Workforce Distribution
Access to suitable dental services and retention of dental assistants, especially in regional, rural and remote areas

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Draft 1 – December 2019

- *Certificate III in Dental Assisting* – Eleven core Units required for attainment of Qualification

- *Certificate IV in Dental Assisting* – Thirteen core Units and four elective Units selected from the following elective specialisations:

  - *Group A – Dental Radiography*

  - *Group B - Oral Health Education*

  - *Group C - General Anaesthesia, Conscious Sedation and Relative Analgesia*

  - *Group D - Technical Records*

  - *Group E – Dental Practice Administration*

- Workshops in major cities

- Webinars and email consultation

- SkillsIQ Feedback Forum.

Draft 2 Key Changes – Certificate III in Dental Assisting

➢ The *Certificate III in Dental Assisting* Qualification has been updated to include eight core Units of Competency and a choice of two elective Units from a list of eight Units of Competency.

➢ Packaging Rules for Draft 2 have been updated to include ten Units of Competency required for attainment of the Qualification.

➢ Work placement hours have been updated to 350 hours, as per the Assessment Requirements of the Units of Competency.

➢ Draft 2 has been updated to include a list of eight elective Units.

➢ A new Unit, *HLTDEN030 Assist the operator during medical emergencies in a dental setting,* has been developed in response to feedback from Draft 1 public consultation and is included in the elective composition.

➢ Unit *CHCLEG001 Work legally and ethically* has been added to the elective list.

Draft 2 Key Changes – Certificate IV in Dental Assisting

➢ The *Certificate IV in Dental Assisting* Qualification has been updated to include two core Units of Competency with a choice of six elective Units of Competency.

➢ Packaging Rules for Draft 2 have been updated to include eight Units of Competency required for attainment of the Qualification.

➢ Packaging Rules have been updated to allow flexibility in the choice of elective Units of Competency.

➢ Work placement hours have been removed.

➢ Appropriate versions of the *Certificate III in Dental Assisting* Qualification have been added as an Entry Requirement.

Entry to this Qualification is open to individuals who have completed the following Qualifications:
- *HLT35015 Certificate III in Dental Assisting* and/or
- *HLT31812 Certificate III in Dental Assisting* and/or
- *HLT31820 Certificate III in Dental Assisting* and/or
- the equivalent.

➢ Draft 2 has been updated to include one specialisation, Dental Radiography.

Draft 2 – Updated Skill Sets

Two Skill Sets under the scope of this project have been updated:

Dental Radiography Skill Set

This Skill Set provides a set of skills for dental radiography work.

HLTDEN021 Apply the principles of radiation biology and protection in dental practice

HLTDEN022 Prepare to expose a prescribed dental radiographic image

HLTDEN023 Produce a prescribed dental radiographic image.

Oral Health Care Skill Set

This Skill Set provides a set of skills for promoting good oral health to clients and groups through the provision of visual oral health checks and educational and motivational information, including the demonstration of oral hygiene practices and techniques where appropriate.

HLTOHC007 Recognise and respond to oral health issues

HLTOHC008 Inform and support patients and groups about oral health

HLTOHC011 Apply fluoride varnish.

Draft 2 Units of Competency

Sixteen Dental Assisting Units of Competency

HLTDEN015 Prepare for and assist with oral health care procedures

HLTDEN016 Assist with dental radiography

HLTDEN017 Assist with administration in dental practice

HLTDEN018 Implement an individualised oral hygiene program

HLTDEN019 Assist in oral health care procedures during general anaesthesia

HLTDEN020 Assist in oral health care procedures during conscious sedation

HLTDEN021 Apply the principles of radiation biology and protection in dental practice

HLTDEN022 Prepare to expose a prescribed dental radiographic image

HLTDEN023 Produce a prescribed dental radiographic image

HLTDEN024 Implement an oral hygiene program for older people

HLTDEN025 Implement an oral health promotion program

HLTDEN026 Take an impression for study models

HLTDEN027 Take a clinical photograph

HLTDEN028 Provide effective oral hygiene instruction to patients with an oral health treatment plan

HLTDEN029 Assist in oral health care procedures during relative analgesia

HLTDEN030 Assist the operator during medical emergencies in a dental setting.

Five Oral Health Care Units of Competency

HLTOHC007 Recognise and respond to oral health issues

HLTOHC008 Inform and support patients and groups about oral health

HLTOHC009 Apply and use basic oral health products

HLTOHC0010 Use basic oral health screening tools

HLTOHC011 Apply fluoride varnish.

Draft 2 Key Changes – Units of Competency

➢ Draft 2 Units of Competency have been updated in terms of
- ❑ Unit codes
- ❑ Terminology - references to the following terms have been updated throughout all the Units of Competency, where applicable, for consistency.
    - ❖ References to 'medical records' and 'images' have been marked as 'de-identified' throughout all the Units of Competency, for consistency.
    - ❖ References to 'dentist' and 'dental specialist' have been replaced with 'practitioner'.
    - ❖ The following statement has been inserted into all the Units to acknowledge evidence of Foundation Skills: 'Foundation skills essential to performance are explicit in the Performance Criteria of this Unit of Competency'.
- ❑ Performance Evidence, Knowledge Evidence and Assessment Conditions have been reviewed to ensure consistency and comprehension.

➢ A detailed Summary of changes from Draft 1 to Draft 2 is available on pages 6-11 of the Draft 2 Certificate III and IV in Dental Assisting Validation Guide.

➢ Detailed mapping information is available on pages 18-31 of the Draft 2 Certificate III and IV in Dental Assisting Validation Guide.

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Seeking Feedback from Industry Stakeholders on Draft 2

Specific Questions related to Units of Competency

Certificate III in Dental Assisting

HLTDEN030 Assist the operator during medical emergencies in a dental setting

❖ Should this Unit of Competency be included in the core or should it remain in the elective section?

Certificate IV in Dental Assisting

HLTDEN023 Produce a prescribed dental radiographic image

❖ Should this Unit of Competency comprise extra-oral or intra-oral techniques or both?

❖ In Element 4, relating to OPG(Orthopantomagram): Should intra-oral be in radiography specialisation? If yes, where does extra-oral sit?

Seeking Feedback from Industry Stakeholders on Draft 2

Certificate IV in Dental Assisting

Entry Requirements

❖ The following Qualifications have been included as Entry Requirements for the *Certificate IV in Dental Assisting* Qualification:

'Entry to this Qualification is open to individuals who have completed the following Qualifications:

- *HLT35015 Certificate III in Dental Assisting* and/or
- *HLT31812 Certificate III in Dental Assisting* and/or
- *HLT31820 Certificate III in Dental Assisting* and/or
- the equivalent.'

❖ Should the entry requirements include any post-Qualification work experience hours?

Seeking Feedback from Industry Stakeholders on Draft 2

Qualification

- Do the Qualifications provide clear and accurate description of the skills outcomes for the Qualification?

- Are the Packaging Rules for the core composition of Units attainable at a Certificate III and IV level?

Skill Sets

- Do both the Skill Sets reflect the skill requirements for workers in the sector?

- Is the composition of Units suitable for workers seeking to broaden their skills?

Seeking Feedback from Industry Stakeholders on Draft 2 Units of Competency

Overview

- Are all draft Units required?
- Are there any essential prerequisites that should be nominated?
- Are there any additional Units of Competency required?

Elements and Performance Criteria

- Do the Elements and Performance Criteria accurately describe what people do in Dental Assisting job roles? If not, what could be added?
- Do the Performance Criteria adequately describe the level of proficiency?

Performance Evidence

- Is the suggested volume (sufficiency) of evidence appropriate? Too little, too much?
- Are the statements clear? Would assessors understand exactly what they must do?

Knowledge Evidence

- What is the essential knowledge required of an individual in order to perform the tasks described in the Performance Criteria? Is the Knowledge Evidence requirement specific enough?
- Is there anything which should be added or deleted?

Assessment Conditions

- Are the nominated environments appropriate?
- Are the statements clear? Would assessors understand what they must provide for assessment?

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Public Consultation

➢ Open until 16th October 2020

➢ Consultation activities include Webinars and the SkillsIQ Online Feedback Forum

➢ Feedback to be considered by the Dental Assisting TAC and Dental IRC prior to submitting the Case for Endorsement.

https://www.skillsiq.com.au/CurrentProjectsandCaseStudies

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SkillsIQ's Online Feedback Forum

https://www.skillsiq.com.au/FeedbackForum/FeedbackHome

QUESTIONS?

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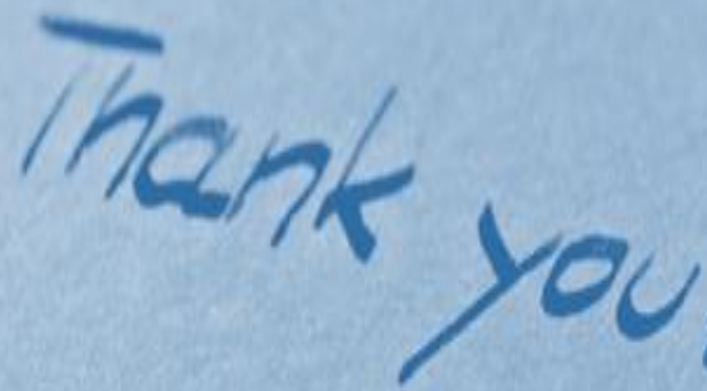**E** Devika.Mudaliar@skillsiq.com.au

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