

Dental Assisting Training Package Product Update



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SkillsIQ Limited

- Not-for-profit organisation appointed by the Commonwealth Government as a Skills Service Organisation (SSO)
- Funded by the Commonwealth Department of Employment, Skills, Small and Family Business to support 19 Industry Reference Committees in the people-facing industries, including the Dental IRC
- Develops national skills standards, to ensure skills are relevant for jobs in industry and to meet critical skills gaps and shortages
- Undertakes workforce development and research projects and is active in government strategy and policy development.

Key Players and Acronyms

- Australian Industry and Skills Committee (AISC)
oversees endorsement of Training Package Products
- Industry Reference Committees (IRCs)
oversee development of Training Package Products
- Technical Advisory Committee (TACs)
provide specialist knowledge and make content recommendations
- Skills Service Organisation (SSO)
provides technical and engagement support to IRCs and TACs.

Our Industry Reference Committees

- Aboriginal and Torres Strait Islander Health Worker
- Aged Services
- Ambulance and Paramedic
- Children's Education and Care
- Client Services
- Community Sector and Development
- Complementary Health
- Dental
- Direct Client Care and Support
- Disability Support
- Enrolled Nursing
- First Aid
- Local Government
- Personal Services
- Public Sector
- Sport and Recreation
- Technicians Support Services
- Tourism, Travel and Hospitality
- Wholesale and Retail Services.



Session Outline

- Training Package Product Development Process
- Project Background
- Draft 1 Qualifications
- Draft 1 Units of Competency
- Providing Feedback
- Next Steps

Stages of Review and Development of Training Packages



Project Background

- The dental health sector has been evolving in line with global trends, national policy, regulations, technology and health quality and safety practice developments
- Key trends and impacts have included the increase in international competition (i.e. 'dental tourism' and the demand for overseas dental materials), heightened infection control procedures, expanded integration with other sectors (i.e. education and community services), and an increase in demand for specialist services
- Services offered by dental practices have been changing, including an increase in scope. As a result, the duties and skills needs of dental support staff have also evolved.

Project Background



Proposed Response

To address the workforce skills issues, it was proposed that an update of the following qualifications in the HLT Training Package be conducted.

HLT35015

Certificate III in Dental Assisting

HLT45015

Certificate IV in Dental Assisting

Units of Competency Proposed for Update

- HLTDEN001 Prepare for and assist with oral health care procedures
- HLTDEN002 Assist with dental radiography
- HLTDEN003 Assist with administration in dental practice
- HLTDEN004 Implement an individualised oral hygiene program
- HLTDEN005 Assist in oral health care procedures during general anaesthesia
- HLTDEN006 Assist in oral health care procedures during conscious sedation
- HLTDEN007 Apply the principles of radiation biology and protection in dental practice
- HLTDEN008 Prepare to expose a prescribed dental radiographic image
- HLTDEN009 Produce a prescribed dental radiographic image
- HLTDEN010 Implement an oral hygiene program for older people
- HLTDEN011 Implement an oral health promotion program
- HLTDEN012 Take an impression for study models
- HLTDEN013 Allocate treatment appointments according to priority
- HLTDEN014 Take a clinical photograph
- HLTOHC001 Recognise and respond to oral health issues
- HLTOHC002 Inform and support patients and groups about oral health
- HLTOHC003 Apply and manage use of basic oral health products
- HLTOHC004 Provide or assist with oral hygiene
- **HLTOHC005 Use basic oral health screening tools**
- **HLTOHC006 Apply fluoride varnish**
- New units of competency may be required, and this will be fully confirmed following consultation with industry.

Draft 1 Key Changes

- Both qualifications were updated simultaneously to ensure consistency in the update process and to further ensure that final outcomes are suitable and fit-for-purpose.

Certificate III in Dental Assisting

- Updates to packaging rules
- Packaging of core Units changed
- Electives removed
- Unit codes updated
- New Unit included – HLTDEN028 Provide effective oral hygiene instruction to patients with an oral health treatment plan.

Draft 1 Key Changes

- Both qualifications were updated simultaneously to ensure consistency in the update process and to further ensure that final outcomes are suitable and fit-for-purpose.

Certificate IV in Dental Assisting

- Updates to packaging rules
- Number of Units required for completion increased from 14 to 17
- Packaging of core Units updated and increased from 10 to 13
- Elective specialisations updated
- Unit codes updated
- New Unit included – HLTDEN028 Provide effective oral hygiene instruction to patients with an oral health treatment plan
- New Unit included in Group C specialisation – HLTDEN029 Assist in oral health care procedures during relative analgesia

Draft 1 Certificate III in Dental Assisting

- Eleven core Units of Competency, as follows:
 - *CHCCOM005 Communicate and work in health or community services*
 - *CHCDIV001 Work with diverse people*
 - *HLTAID003 Provide first aid*
 - *HLTDEN015 Prepare for and assist with oral health care procedures*
 - *HLTDEN016 Assist with dental radiography*
 - *HLTDEN017 Assist with administration in dental practice*
 - *HLTDEN028 Provide effective oral hygiene instruction to patients with an oral health treatment plan*
 - *HLTINF001 Comply with infection prevention and control policies and procedures*
 - *HLTINF002 Process reusable medical devices and equipment*
 - *HLTSTE003 Sterilise loads*

Draft 1 Certificate IV in Dental Assisting

- Updated to include thirteen core and four elective Units of Competency to be selected from the following specialisations:
 - *Group A – Dental Radiography*
 - *Group B – Oral Health Education*
 - *Group C – General Anaesthesia, Conscious Sedation and Relative Analgesia*
 - *Group D – Technical Records*
 - *Group E – Dental Practice Administration*

Seeking Feedback from Industry Stakeholders on Draft 1 - Qualifications

- Do the qualifications provide a clear and accurate description of the skills outcomes for the qualifications?
- Are the packaging rules for the core composition of Units attainable at a Certificate III and IV level?
- Is the qualification structured properly so that learners could progress from Certificate III to Certificate IV and so on, if required?

Draft 1 Dental Assisting and Oral Health Care Units of Competency

- HLTDEN015 Prepare for and assist with oral health care procedures
- HLTDEN016 Assist with dental radiography
- HLTDEN017 Assist with administration in dental practice
- HLTDEN018 Implement an individualised oral hygiene program
- HLTDEN019 Assist in oral health care procedures during general anaesthesia
- HLTDEN020 Assist in oral health care procedures during conscious sedation
- HLTDEN021 Apply the principles of radiation biology and protection in dental practice
- HLTDEN022 Prepare to expose a prescribed dental radiographic image
- HLTDEN023 Produce a prescribed dental radiographic image
- HLTDEN024 Implement an oral hygiene program for older people
- HLTDEN025 Implement an oral health promotion program
- HLTDEN026 Take an impression for study models
- HLTDEN027 Take a clinical photograph
- HLTDEN028 Provide effective oral hygiene instruction to patients with an oral health treatment plan
- HLTDEN029 Assist in oral health care procedures during relative analgesia
- HLTOHC007 Recognise and respond to oral health issues
- HLTOHC008 Inform and support patients and groups about oral health
- HLTOHC009 Apply and manage use of basic oral health products
- HLTOHC010 Use basic oral health screening tools
- HLTOHC011 Apply fluoride varnish

Draft 1 Key Changes – Dental Assisting Units of Competency

- **13 Dental Assisting Units (not equivalent) – Changes made to Elements, Performance Criteria, Performance Evidence, Knowledge Evidence and Assessment Conditions**
- **Minor changes to Performance Criteria - HLTDEN010 updated to HLTDEN024 (Equivalent)**
- **HLTDEN013 Allocate treatment appointments according to priority – recommended for deletion**
- **All instances of the job roles referring to ‘operator’ replaced with ‘dental practitioner’**
- **Knowledge evidence – Updated to include all the guidelines from the Dental Board of Australia and the Australian Health Practitioner Regulation Agency (AHPRA)**

Draft 1 Key Changes – Oral Health Care Units of Competency

- **5 Oral Health Care Units (equivalent) – Minor changes to Assessment Conditions**
- **HLTOHC004 Provide or assist with oral hygiene – recommended for deletion**
- **All instances of the job roles referring to ‘operator’ replaced with ‘dental practitioner’**
- **Knowledge evidence – Updated to include all the guidelines from the Dental Board of Australia and the Australian Health Practitioner Regulation Agency (AHPRA)**

Seeking Feedback from Industry Stakeholders on Draft 1 Units of Competency

Overview

- Are all draft Units required?
- Are there any essential prerequisites that should be nominated?
- Are there any additional Units of Competency required?

Elements and Performance Criteria

- Do the Elements and Performance Criteria accurately describe what people do in Dental Assisting job roles? If not, what could be added?
- Do the Performance Criteria adequately describe the level of proficiency?

Performance Evidence

- Is the suggested volume (sufficiency) of evidence appropriate? Too little, too much?
- Are the statements clear? Would assessors understand exactly what they must do?

Knowledge Evidence

- What is the essential knowledge required of an individual in order to perform the tasks described in the Performance Criteria? Is the Knowledge Evidence requirement specific enough?
- Is there anything which should be added or deleted?

Assessment Conditions

- Are the nominated environments appropriate?
- Are the statements clear? Would assessors understand what they must provide for assessment?

Seeking Feedback from Industry Stakeholders on Draft 1 Units of Competency

HLTDEN029 Assist in oral health care procedures during relative analgesia

- Should HLTDEN015 Prepare for and assist with oral health care procedures be a prerequisite for this Unit?
- How many different health care procedures should be carried out under relative analgesia in the Performance Evidence for this Unit?
- The Performance Evidence states that three oral health care procedures need to be carried out during the administration of relative analgesia. Should the procedures be carried out on three different patients for one episode of care or on one patient for one episode of care?
- It has been suggested that the learner needs to have competently assisted in three prior cases. Is this requirement feasible or are there any other requirements that should be in place?
- In relation to 'gases used for relative analgesia' stated in the Knowledge Evidence section, should there be evidence of correct storage and maintenance of the cylinders and machine, for example, checking whether cylinders need to be refilled?
- In the Assessment Conditions component, should learners have access to a defibrillator to meet the requirements of access to suitable equipment?

Public Consultation

- Open until 2nd December 2019
- Consultation activities include Webinars, Workshops and the SkillsIQ Online Feedback Forum
- Feedback to be considered by the Dental Assisting TAC and Dental IRC prior to release of Draft 2



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Feedback Forum

The SkillsIQ Feedback Forum is a custom built tool designed to collect your feedback during the process of training package product development. Whether you are an employer, peak body or industry association, government body or regulator, employee association, training provider, or a student, we want to hear your views on proposed changes to the training packages that provide the skills and knowledge relating to your industry.

The Feedback Forum provides all stakeholders with the opportunity to provide detailed input on any aspect of proposed training package components (qualifications, units of competency and skill sets) during designated consultation periods.

[READ MORE](#)

 <p>CHC Community Services Training Package</p>	 <p>HLT Health Training Package</p>	 <p>LGA04 Local Government Training Package</p>	 <p>PSP Public Sector Training Package</p>	 <p>SIS Sport, Fitness and Recreation and SIS10 Sport, Fitness and Recreation Training Package</p>
 <p>SIT Tourism, Travel and Hospitality Training Package</p>	 <p>SIR Retail Services and SIR07 Retail Services Training Package</p>	 <p>SHB Hairdressing and Beauty Services Training Package</p>	 <p>SFL Floristry Training Package</p>	 <p>SIF Funeral Services Training Package</p>

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Qualifications

HLT35019 Certificate III in Dental Assisting_Draft 1

HLT45019 Certificate IV in Dental Assisting_Draft 1 (1)

Units of Competency

HLTDEN015 Prepare for and assist with oral health care procedures Draft 1

HLTDEN016 Assist with dental radiography Draft 1

HLTDEN017 Assist with administration in dental practice Draft 1

HLTDEN018 Implement an individualised oral hygiene program Draft 1

HLTDEN019 Assist in oral health care procedures during general anaesthesia Draft 1

HLTDEN020 Assist in oral health care procedures during conscious sedation Draft 1

HLTDEN021 Apply the principles of radiation biology and protection in dental practice Draft 1

HLTDEN022 Prepare to expose a prescribed dental radiographic image Draft 1

HLTDEN023 Produce a prescribed dental radiographic image Draft 1

HLTDEN024 Implement an oral hygiene program for older people Draft 1

HLTDEN025 Implement an oral health promotion

Dental Assisting Draft 1

Project Summary

SkillsIQ, under the direction of the Dental Industry Reference Committee (IRC), has undertaken a project to update the packaging rules of the two Dental Assisting qualifications and to update fourteen Dental Assisting Units of Competency and six Oral Health Care Units of Competency to align to the changing duties of existing and future job roles of all dental support staff, including dental assistants.

[Create a pdf of all documents in this project](#)

Status - Open for Feedback

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The aim of the proposed updates is to ensure that the dental health sector and associated sectors (i.e. education, community services, etc.) are supported by a high-quality trained and skilled dental assisting workforce. Facilitating access to training in these specialist areas will support dental practices to improve efficiencies in operations, and also maximise patient health and safety in all dental services delivered.

The following key areas have been considered during the Training Package update process:

- Current structure – The current structure and packaging of the qualifications includes core, electives and elective specialisations
- Specialist areas – The current Certificate III and IV in Dental Assisting do not include sufficient training in specialist instrument usage, infection prevention and control, or procedural/surgical support for the workforce in dental specialist fields
- Simultaneous updates – Both qualifications are being updated simultaneously to ensure consistency in the update process and to further ensure that final outcomes are suitable and fit-for-purpose.
- Orthodontic dental assistance – There has been an increase in demand for orthodontic dental services where dental assistants are involved in supporting orthodontic procedures.
- Assisting in implant and surgical dental procedures – An increase in specialist services such as dental implants, oral surgery and oral maxillofacial surgery has resulted in additional duties for the dental assisting job roles to support

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QUESTIONS?



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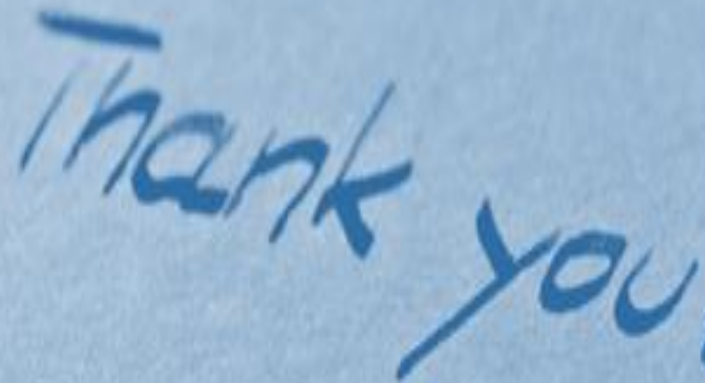
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Thank you