

## Contents

1. Training Needs Identification (TNI) Part Qualification funding for priority skills sets – Bushfire Recovery and COVID-19 response
  - a. Priority Skills Sets to support Bushfire Clean up (being undertaken by Bushfire Clean up)
  - b. NSW Bushfire Recovery and COVID-19 Response Priority Skills Sets by Sector and Regions
2. Current arrangements regarding certified documents when enrolling students under Smart and Skilled
3. National Careers Institute Partnership Grants program

## 1. TRAINING NEEDS IDENTIFICATION (TNI) PART QUALIFICATION FUNDING FOR PRIORITY SKILLS SETS – BUSHFIRE RECOVERY AND COVID-19 RESPONSE

Training Services NSW has committed funding to purchase priority Part Qualifications/Skills Sets via the existing TNI process to support the

- **Bushfire Recovery**

and the NSW Government's

- **COVID-19 response**

These priority skills sets were identified through research, regional engagement and industry consultation.

Please note, these priorities have been identified to provide “immediate” support. Work will continue to identify additional skills sets for future stages, as funding permits.

The priority skills sets, industry sectors and regions are listed below.

Related TNI applications should be submitted, as per the existing process, to your Training Services NSW Regional Office. Please refer to the *Smart and Skilled Training Needs Identification User Guide* available in STS Online > Smart and Skilled Provider Management > Support Documents for further details of this process.

***We recognise that TAFE NSW may be advertising short courses to support businesses during the COVID-19 crisis. This is separate from our purchasing, which is focused on both immediate and ongoing needs in response to Bushfire Recovery and COVID-19.***

### Advice regarding delivery of First Aid training

Providers proposing to submit TNIs relating to delivery of **First Aid** will be asked to provide additional details regarding their delivery arrangements given COVID-19 restrictions, in particular how delivery of the CPR component will be managed.

Providers will also be asked to provide details of any delivery partners or subcontracting arrangements linked to their proposals.

Advice from the Skills IQ First Aid Industry Reference Committee on delivery of First Aid is available at

<https://www.skillsiq.com.au/NewsandEvents/LatestNews/IRCadviceonFirstAidtraining>.

#### a. Priority Skills Sets to support Bushfire Clean up (being undertaken by Bushfire Clean up)

##### i. Regions

The Priority Skills Sets listed below are available for delivery to students in Bushfire Affected Local Government Areas (LGAs) as per NSW Government advice. The list of eligible LGAs can be found at <https://www.service.nsw.gov.au/campaign/business-support-bushfire-impacted-communities/grants-and-loans>.

##### ii. Priority Skills Sets

<b>First Aid</b>	
HLTAID001	Provide cardiopulmonary resuscitation
HLTAID002	Provide basic emergency life support
HLTAID003	Provide first aid
<b>Chain of Responsibility (Transport and Logistics Training Package)</b>	
TLIF2010A	Apply Fatigue management
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading & Unloading Cargo
<b>Chainsaw training</b>	
FWPCOT2237	Maintain chainsaws
FWPCOT2238	Cut materials with a hand-held chainsaw
FWPCOT2239	Trim and cut felled trees
AHCMOM213	Operate and maintain chainsaws

#### b. NSW Bushfire Recovery and COVID-19 Response Priority Skills Sets by Sector and Regions

##### i. Construction

**Regions:** South Coast and North Coast

As per Bushfire Clean up above **plus:**

<b>Manual Handling</b>	
TLID1001	Shift Material Safely using manual handling methods
FBPOPR101	Carry out manual handling tasks
MEM11011	Undertake Manual handling
<b>Tool Handling</b>	
CPCCCM2005B	Use Construction tools and equipment
CPCCCM2007B	Use Explosive power tools
<b>White Card</b>	
CPCCWHS1001	Prepare to work safely in the construction industry
<b>Fencing</b>	
RIICCM211D	Erect and dismantle temporary fencing and gates
AHCINF202	Install, maintain and repair farm fencing
AHCINF303	Plan and construct conventional fencing

**Plus in response to COVID-19:**

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS608A	Assist with applying occupational hygiene to manage WHS hazards and risks

**ii. Forestry**

**Regions:** South Coast, Southern Slopes (Murray & Snowy), and North Coast

<b>Soft Wood</b>	
Predominately South Coast – processing at capacity for 18 months so focus is on support roles.	
<b>Forestry</b> – to support replanting	
FWPFGM2201	Collect Seed
FWPFGM2203	Plant trees by hand
FWPFGM2202	Prepare seedbed
<b>Plant Operations and Licencing</b>	
RIIMPO317F	Conduct roller operations
RIIMPO321F	Conduct civil constructions wheeled front end loader operations
RIIMPO318F	Conduct civil construction skid steer loader operations
RIIMPO320F	Conduct civil construction excavator operations
RIIMPO337E	Conduct articulated haul truck operations
<b>Hard Wood</b>	
Predominately North Coast, limited industry activity.	
<b>Site clean up</b>	
As per Bushfire Clean up <b>plus</b> Construction (as above)	

<b>Horticulture</b>	
FWPCOR2203	Follow environmental care procedures
FWPCOR2205	Follow WHS policies and procedures
FWPCOT3252	Use Environmental care procedures to undertake fire salvage operations

### iii. Tourism

**Regions:** Statewide

This industry has suffered double impacts – bushfire and drought. The focus is on providing skills to broaden employment opportunities for displaced workers.

<b>Personal Services/Community Services</b>	
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services
<b>First Aid</b>	
HLTAID001	Provide cardiopulmonary resuscitation
HLTAID002	Provide basic emergency life support
HLTAID003	Provide first aid
<b>Health – Entry level</b>	
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety
<b>Health- Upskilling</b>	
CHCCCS002	Assist with movement
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS026	Transport individuals
HLTAIN001	Assist with nursing care in an acute care environment
HLTAIN002	Provide non-client contact support in an acute care environment
<b>Hospitality (linked to aged care sector)</b>	
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices
<b>Cleaning</b>	
CPPCLO2032	Plan basic cleaning activities
CPPCLO2018	Sort, remove and recycle waste material
CPPCLO2036	Maintain external surfaces
CPPCLO2034	Maintain storage area and cleaning equipment

<b>Plant Operations and Licencing</b>	
RIIMPO317F	Conduct roller operations
RIIMPO321F	Conduct civil constructions wheeled front end loader operations
RIIMPO318F	Conduct civil construction skid steer loader operations
RIIMPO320F	Conduct civil construction excavator operations
RIIMPO337E	Conduct articulated haul truck operations
<b>Foundation skills</b> (to enhance literacy, numeracy and communications skills for low skilled workers)	
TAELLN411	Address adult language, literacy and numeracy skills
TAELLN412	Access resource and support to address foundation skills in vocational practice
TAELLN413	Integrate foundation skills into vocational training

**Plus in response to COVID-19:**

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS608A	Assist with applying occupational hygiene to manage WHS hazards and risks

## 2. CURRENT ARRANGEMENTS REGARDING CERTIFIED DOCUMENTS WHEN ENROLLING STUDENTS UNDER SMART AND SKILLED

We understand that in the current COVID-19 context, it may not be possible for students to certify some documents deemed to be acceptable evidence under Appendix 3 (Proof of Eligibility – Acceptable Evidence) of the *Smart and Skilled Fee Administration Policy*.

For example, students may not be able to go out to get copies of birth certificates, drivers licenses or other evidence verified by a person who is on the list of approved witnesses to verify documents due to social distancing or any other Government policies in relation to COVID-19.

During COVID-19, you should make reasonable judgements on the documentation provided by students and should not exclude students from enrolling purely on the basis that some copies of documents have not been certified under the current circumstances.

However, you must continue to keep detailed records and you may be required to ask students for verified documents once the COVID-19 situation has passed.

**This information (plus answers to other Frequently Asked Questions from RTOs regarding COVID-19) is also available on the Training Services NSW website at <https://www.training.nsw.gov.au/news/articles/covid-19/#rto>. Please check this page for responses prior to contacting Training Services NSW with any enquiries.**

## 3. NATIONAL CAREERS INSTITUTE PARTNERSHIP GRANTS PROGRAM

The National Careers Institute Partnership Grants program was announced as part of the 2019-20 Federal Budget measure, 'Delivering Skills for Today and Tomorrow', and the grant opportunity is now open (applications close **30 June 2020**).

The program provides grants from \$20,000 to \$700,000 for up to two (2) years to enhance partnerships with industry, employers, schools and tertiary institutions to deliver innovative career advisory products and services for people at all stages of their careers.

To find out more about the grant, including eligibility and how to apply, please go to [www.business.gov.au/NCIP](http://www.business.gov.au/NCIP).

For technical support in relation to this update, contact Training Market Customer Support at [Training.Market@det.nsw.edu.au](mailto:Training.Market@det.nsw.edu.au).

*Please note that this update is for the information of approved Smart and Skilled providers only. If providers require further information for students or employers, please contact Training Market Customer Support, as above, unless otherwise instructed.*