

## Contents

1. Further to Smart and Skilled Update No. 95 re: Training Needs Identification (TNI) Part Qualification funding for Priority Skills Sets – Bushfire Recovery and COVID-19 response
    - a. New Project Codes for TNI applications to deliver Priority Skills Sets
    - b. Clarification around splitting and combining of UOCs within Priority Skills Sets
    - c. Transport and Logistics Training Package: Two separate Priority Skills Sets now available
    - d. Implications of delivery of HLTINF001 Comply with infection prevention and control policies and procedures
- Appendix A:** Revised listing of Priority Skills Sets (further to Smart and Skilled Update No. 95)

## 1. FURTHER TO SMART AND SKILLED UPDATE NO. 95 RE: TRAINING NEEDS IDENTIFICATION (TNI) PART QUALIFICATION FUNDING FOR PRIORITY SKILLS SETS – BUSHFIRE RECOVERY AND COVID-19 RESPONSE

This Update provides further information about applying to deliver the Priority Skills Sets identified in Smart and Skilled Update No. 95 (6 April 2020) to support Bushfire Recovery and the NSW Government's COVID-19 response, as follows:

- New Project Codes to be used for TNI applications for Priority Skills Sets
- Clarification around the scope to split and/or combine Priority Skills Sets.
- Two separate Priority Skills Sets now available from the Transport and Logistics Training Package due to a superseded Unit of Competency (UOC)
- Implications of delivering HLTINF001 and options for delivery of the related Priority Skills Set.

A full and revised listing of all available Priority Skills Sets, as a result of the advice contained in this Update, is also attached for your reference at **Appendix A**.

**Please note that these Priority Skills Sets are intended for both Job Seekers and Existing Workers.**

### a. New Project Codes for TNI applications to deliver Priority Skills Sets

New TNI project codes have been established in the online TNI Application form for these Priority Skills Sets:

- **ICR Bushfire** and/or
- **ICR COVID-19**.

When submitting a TNI application associated with these Priority Skills Sets, you **must select** either **ICR Bushfire** or **ICR COVID-19** under the 'Target Group' option in the 'Program Details' section.

The existing *Bushfire and COVID* project codes are still available, but should only be used for TNI applications to deliver training **other than** that identified as a Priority Skills Set.

Please refer to the *Smart and Skilled Training Needs Identification User Guide* available in STS Online > Smart and Skilled Provider Management > Support Documents for further details regarding the online application process.

#### b. Clarification around splitting and combining of UOCs within Priority Skills Sets

The Priority Skills Sets listed in Smart and Skilled Update No. 95 were identified as combinations of priority UOCs and were not intended to be either:

- broken up (\*please note exception under Option B **1.d** below), or
- mixed and matched with Units of Competency (UOCs) from other listed skills sets.

Further, the COVID-19 related UOCs referred to in Smart and Skilled Update No. 95 (and as listed at **Appendix A** in this Update) should stand alone as a single skills set and cannot be delivered separately. These UOCs are:

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS608A	Assist with applying occupational hygiene to manage WHS hazards and risks

A provider can however submit a TNI application to deliver the COVID-19 related UOCs **in addition** to a TNI to deliver one of the other Priority Skills Sets listed at **Appendix A**.

When submitting TNIs relating to the Priority Skills Sets listed at **Appendix A**, providers should also:

- include details on how they will comply with social distancing obligations, and
- confirm obligations around First Aid delivery if applying to deliver the related skills set.

#### c. Transport and Logistics Training Package: Two separate Priority Skills Sets now available

Smart and Skilled Update No. 95 advised of a Priority Skills Set made up of four UOCs under *Priority Skills Sets to support Bushfire Clean up*:

<b>Chain of Responsibility</b> (Transport and Logistics Training Package)	
TLIF2010A	Apply fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading & Unloading Cargo-

As *TLIF2010A Apply fatigue management strategies* has been superseded, this Priority Skills Set has been replaced with two Priority Skills Sets which include current UOCs, as listed at **Appendix A**. These are:

<b>Chain of Responsibility (Transport and Logistics Training Package)</b>	
<b>Skills Set A</b>	
TLIF2010	Apply Fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading & Unloading Cargo
<b>Skills Set B</b>	
TLIF0005	Apply a fatigue risk management system and
TLIF0006	Administer a fatigue risk management system

**d. Implications of delivery of HLTINF001 Comply with infection prevention and control policies and procedures**

The UOC *HLTINF001 Comply with infection prevention and control policies and procedures* forms part of two Priority Skills Sets identified in Smart and Skilled Update No. 95, as follows:

<b>Personal Services/Community Services</b>	
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services
<b>Health – Entry level</b>	
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety

The Assessment Conditions for this UOC state that:

*Skills must have been demonstrated in the workplace **with the addition of simulations and scenarios** where the full range of contexts and situations have not been provided in the workplace or may occur only rarely.*

However, if a provider does not have access to a workplace during the current lockdown period, they will not be able to complete the required assessment for this unit. This will in turn limit their ability to claim the final completion payment for this training.

**i. Available options for delivery of this Priority Skills Set**

**Option A:** If a provider applies to deliver these Priority Skills Sets in their entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior

to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

**Option B\*:** Given the above implications, a provider can also apply to deliver only three of the four listed UOCs for these skills sets, namely:

<b>Personal Services/Community Services</b>	
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services

<b>Health – Entry level</b>	
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS001	Participate in workplace health and safety

## ii. Further information regarding work placements

Please also refer to the FAQ section on the Training Services NSW website for information on what providers should do if unable to undertake the work placement component of a UOC:

[https://www.training.nsw.gov.au/news/articles/covid-19/faqs\\_rto.html](https://www.training.nsw.gov.au/news/articles/covid-19/faqs_rto.html)

For technical support in relation to this update, contact Training Market Customer Support at [Training.Market@det.nsw.edu.au](mailto:Training.Market@det.nsw.edu.au).

*Please note that this update is for the information of approved Smart and Skilled providers only. If providers require further information for students or employers, please contact Training Market Customer Support, as above, unless otherwise instructed.*

## Appendix A

## Revised listing of Priority Skills Sets (further to Smart and Skilled Update No. 95)

## Priority Skills Sets to support Bushfire Clean up (being undertaken by Bushfire Clean up)

## Regions

The Priority Skills Sets listed below are available for delivery to students in Bushfire Affected Local Government Areas (LGAs) as per NSW Government advice. The list of eligible LGAs can be found at <https://www.service.nsw.gov.au/campaign/business-support-bushfire-impacted-communities/grants-and-loans>.

## Priority Skills Sets

First Aid	
HLTAID001	Provide cardiopulmonary resuscitation
HLTAID002	Provide basic emergency life support
HLTAID003	Provide first aid

  

Chain of Responsibility (Transport and Logistics Training Package)	
Skills Set A	
TLIF2010	Apply Fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading & Unloading Cargo

  

Chain of Responsibility (Transport and Logistics Training Package)	
Skills Set B	
TLIF0005	Apply a fatigue risk management system and
TLIF0006	Administer a fatigue risk management system

  

Chainsaw training	
FWPCOT2237	Maintain chainsaws
FWPCOT2238	Cut materials with a hand-held chainsaw
FWPCOT2239	Trim and cut felled trees
AHCMOM213	Operate and maintain chainsaws

## NSW Bushfire Recovery and COVID-19 Response Priority Skills Sets by Sector and Regions

### a. Construction

**Regions:** South Coast and North Coast

As per Bushfire Clean up above **plus:**

Manual Handling	
TLID1001	Shift Material Safely using manual handling methods
FBPOPR101	Carry out manual handling tasks
MEM11011	Undertake Manual handling

Tool Handling	
CPCCCM2005B	Use Construction tools and equipment
CPCCCM2007B	Use Explosive power tools

White Card	
CPCCWHS1001	Prepare to work safely in the construction industry

Fencing	
RIICCM211D	Erect and dismantle temporary fencing and gates
AHCINF202	Install, maintain and repair farm fencing
AHCINF303	Plan and construct conventional fencing

#### **Plus in response to COVID-19:**

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS608A	Assist with applying occupational hygiene to manage WHS hazards and risks

### b. Forestry

**Regions:** South Coast, Southern Slopes (Murray & Snowy), and North Coast

Soft Wood	
Predominately South Coast – processing at capacity for 18 months so focus is on support roles.	

Forestry – to support replanting	
FWPFGM2201	Collect Seed
FWPFGM2203	Plant trees by hand
FWPFGM2202	Prepare seedbed

Plant Operations and Licencing	
RIIMPO317F	Conduct roller operations
RIIMPO321F	Conduct civil constructions wheeled front end loader operations
RIIMPO318F	Conduct civil construction skid steer loader operations
RIIMPO320F	Conduct civil construction excavator operations
RIIMPO337E	Conduct articulated haul truck operations

<b>Hard Wood</b>	
Predominately North Coast, limited industry activity.	
<b>Site clean up</b>	
As per Bushfire Clean up <i>plus</i> Construction (as above)	
<b>Horticulture</b>	
FWPCOR2203	Follow environmental care procedures
FWPCOR2205	Follow WHS policies and procedures
FWPCOT3252	Use Environmental care procedures to undertake fire salvage operations

### c. Tourism

**Regions:** Statewide

This industry has suffered severe impacts – from bushfire, drought, and COVID-19.

The focus is on providing skills to broaden employment opportunities for displaced workers from both Tourism and other sectors.

<b>Personal Services/Community Services*</b>	
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services

\* If a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. Alternatively, a provider can also apply to deliver only three of the four listed UOCs for this skills set, excluding HLTINF001 Comply with infection prevention and control policies and procedures.

<b>First Aid</b>	
HLTAID001	Provide cardiopulmonary resuscitation
HLTAID002	Provide basic emergency life support
HLTAID003	Provide first aid

<b>Health – Entry level*</b>	
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety

\* If a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. Alternatively, a provider can also apply to deliver only three of the four listed UOCs for this skills set, excluding HLTINF001 Comply with infection prevention and control policies and procedures.

<b>Health- Upskilling</b>	
CHCCCS002	Assist with movement
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS026	Transport individuals
HLTAIN001	Assist with nursing care in an acute care environment
HLTAIN002	Provide non-client contact support in an acute care environment

<b>Hospitality (linked to aged care sector)</b>	
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices

<b>Cleaning</b>	
CPPCLO2032	Plan basic cleaning activities
CPPCLO2018	Sort, remove and recycle waste material
CPPCLO2036	Maintain external surfaces
CPPCLO2034	Maintain storage area and cleaning equipment

<b>Plant Operations and Licencing</b>	
RIIMPO317F	Conduct roller operations
RIIMPO321F	Conduct civil constructions wheeled front end loader operations
RIIMPO318F	Conduct civil construction skid steer loader operations
RIIMPO320F	Conduct civil construction excavator operations
RIIMPO337E	Conduct articulated haul truck operations

<b>Foundation skills</b> (to enhance literacy, numeracy and communications skills for low skilled workers)	
TAELLN411	Address adult language, literacy and numeracy skills
TAELLN412	Access resource and support to address foundation skills in vocational practice
TAELLN413	Integrate foundation skills into vocational training

**Plus in response to COVID-19:**

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS608A	Assist with applying occupational hygiene to manage WHS hazards and risks