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TRAINING NEEDS IDENTIFICATION (TNI) PART QUALIFICATION FUNDING FOR PRIORITY SKILLS SETS – BUSHFIRE RECOVERY AND COVID-19 RESPONSE

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TRAINING NEEDS IDENTIFICATION (TNI) PART QUALIFICATION FUNDING FOR PRIORITY SKILLS SETS – BUSHFIRE RECOVERY AND COVID-19 RESPONSE

This update includes further information about Priority Skills Sets to support Bushfire Recovery and the NSW Government's COVID-19 response, as previously advised in Smart and Skilled Update No. 95 (6 April 2020) and Smart and Skilled Update No. 96 (15 April 2020).

A full set of available Priority Skills Sets incorporating the changes advised in this update is available for your reference at **Appendix A**.

Please note that, for your reference, information regarding specific assessment conditions has also been added where relevant to Priority Skills Sets previously advised as available in Smart and Skilled Updates No. 95 and 96 at **Appendix A**.

1. ADDITIONAL LOCAL GOVERNMENT AREAS (LGAS) FOR BUSHFIRE CLEAN UP PRIORITY SKILLS SETS

On 23 April 2020, the NSW Government advised that an additional 13 LGAs would be eligible for Bushfire Support. As per Smart and Skilled Update No. 95, the Priority Skills Sets to support Bushfire Clean up are also now available for delivery to students in these regions.

The additional eligible LGAs are:

- **Armidale Regional**
- **Bellingen**
- **Cessnock**
- **Coffs Harbour**
- **Glen Innes Severn**
- **Goulburn Mulwaree**
- **Greater Hume Shire**
- **Kyogle**
- **Mid-Western Regional**
- **Oberon**
- **Singleton**
- **Tenterfield**
- **Walcha**

This is in addition to the following original LGAs:

- **Bega Valley**
- **Blue Mountains**
- **Clarence Valley**
- **Eurobodalla**
- **Hawkesbury City**
- **Kempsey**
- **Lithgow**
- **Mid Coast**
- **Nambucca**
- **Port Macquarie-Hastings**
- **Queanbeyan-Palerang Regional**
- **Richmond Valley**
- **Shoalhaven**
- **Snowy Monaro Regional**
- **Snowy Valleys**
- **Wingecarribee**
- **Wollondilly**

The full list of eligible LGAs can be found by clicking on the link to the further eligibility criteria for the Small Business Bushfire Support Grant at https://www.service.nsw.gov.au/campaign/business-support-bushfire-impacted-communities/grants-and-loans.

2. CHANGES TO EXISTING NSW BUSHFIRE RECOVERY AND COVID-19 RESPONSE PRIORITY SKILLS SETS

a. Foundation Skills Priority Skills Set – aimed at VET Teacher/Trainers delivering Foundations Skills training

The Department wishes to clarify that the Foundation Skills Priority Skills Set (listed as available for statewide delivery to the Tourism sector as part of the NSW Bushfire Recovery/ COVID-19 Response) is aimed at VET Teacher/Trainers delivering training in Foundation Skills.

This skills set is intended to enhance provider capacity to teach literacy, numeracy and communications skills for low skilled workers, as below:

Foundation Skills – for VET Teacher/Trainers delivering training in Foundation Skills (to enhance provider capacity to teach literacy, numeracy and communications skills for low skilled workers)	
TAELLN411*	Address adult language, literacy and numeracy skills*
TAELLN412	Access resource and support to address foundation skills in vocational practice
TAELLN413	Integrate foundation skills into vocational training

*   **Assessment conditions for TAELLN411:** Skills must be demonstrated with real vocational learners.

b. Plant Operations and Licensing Priority Skills Set – now split into individual Units of Competency (UOCs) for delivery

As a result of advice received back from industry and training providers, the UOCs identified in the Plant Operations and Licensing Priority Skills Set can now be delivered as single, standalone units.

These UOCs are available for statewide delivery as part of the NSW Bushfire Recovery/ COVID-19 Response (please see **Appendix A**).

The individual UOCs available for standalone delivery are listed below:

RIIMPO317F*	Conduct roller operations*
RIIMPO321F*	Conduct civil constructions wheeled front end loader operations*
RIIMPO318F*	Conduct civil construction skid steer loader operations*
RIIMPO320F*	Conduct civil construction excavator operations*
RIIMPO337E*	Conduct articulated haul truck operations*

*   **Assessment conditions for all above UOCs:** Simulated work environment MUST be work-like (closely resemble the real work place in its function and operation and provides access to a broad range of related experiences and scenarios).

However, to maximise the outcomes for participants, they should ideally be delivered in conjunction with other training, for example, white card, manual handling, hand and power tools.

c. **Updates to Chain of Responsibility (Transport and Logistics Training Package) Priority Skills Sets**

An additional UOC *TLIF0005 Apply a fatigue risk management system* has been added to the previously advised *Chain of Responsibility (Transport and Logistics Training Package) – Skills Set A* to support Bushfire Clean up. This Priority Skills Set has been renamed as *Transport and Logistics – Skills Set A.*

The target group is now clearly indicated as New Entrant Drivers, as shown below:

Transport and Logistics – Skills Set A	
New Entrant Drivers	
TLIF2010	Apply Fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading and Unloading Cargo
TLIF0005	Apply a fatigue risk management system

This Priority Skills Set is also now available for statewide delivery across all industry sectors for COVID-19 response. Please refer to *3b. New Transport and Logistics Priority Skills Sets for COVID-19 response* in this Update.

Please note that due to industry and provider feedback, the previous *Chain of Responsibility (Transport and Logistics Training Package) – Skills Set B* to support Bushfire Clean up, which was advised in Smart and Skilled Update No. 96, has been removed.

d. **Previous Personal Services/Community Services Priority Skills Set now available for delivery as two Health/Community Services Priority Skills Sets**

The Personal Services/Community Services Priority Skills Set (previously available for statewide delivery to the Tourism sector as part of the NSW Bushfire Recovery / COVID-19 Response) has been repackaged as two distinct Health/Community Services skills sets:

- **Skills Set A** (based on the original offering) and
- **Skills Set B**, which targets disability care.

Health/Community Services – Skills Set A*	
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services

* As advised in Smart and Skilled Update No. 96, due to the assessment conditions for the UOC *HLTINF001 Comply with infection prevention and control policies*, if a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions. Alternatively, a provider can also apply to deliver only three of the four listed UOCs for this skills set, excluding *HLTINF001 Comply with infection prevention and control policies and procedures*.

Health/Community Services – Skills Set B *(see note on delivery below)*	
Disability Care	
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services
CHCDIS007	Facilitate the empowerment of people with disability

Note on delivery of Health/Community Services – Skills Set B:

Due to the assessment conditions for the UOCs *HLTINF001 Comply with infection prevention and control policies and procedures* (as for *Health/Community Services – Skills Set A* above and advised in Smart and Skilled Update No. 96) and *CHCDIS007 Facilitate the empowerment of people with disability* (outlined in this Update at **3.g Individual UOC CHCDIS007 Facilitate the empowerment of people with disability now available for standalone delivery for the Disability sector for COVID-19 response** below), if a provider applies to deliver Health/Community Services – Skills Set B in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment for these UOCs to occur in the workplace, as per the relevant assessment conditions, post COVID-19 lockdown restrictions.

e. **Update to superseded WHS UOC BSBWHS608A in COVID-19 Response Priority Skills Sets for Construction and Tourism sectors**

The UOC *BSBWHS608A Assist with applying occupational hygiene to manage WHS hazards and risks*, which was previously advised as part of the COVID-19 Response Skills Set for the Construction and Tourism sectors, has been superseded by and is equivalent to *BSBWHS631 Apply occupational hygiene principles to manage WHS risks*.

The COVID-19 Response Priority Skills Set available for both the Construction and Tourism sectors has been amended at **Appendix A** to reflect this change as follows:

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS631	Apply occupational hygiene principles to manage WHS risks

As noted in Smart and Skilled Update No. 96, these UOCs stand alone as a single skills set and cannot be delivered separately. A provider can however submit a TNI application to deliver the COVID-19 related UOCs **in addition** to a TNI to deliver one of the other Priority Skills Sets listed at **Appendix A**.

3. NEW PRIORITY SKILLS SETS AVAILABLE FOR STATEWIDE DELIVERY UNDER COVID-19 RESPONSE

In response to employer, industry and provider feedback, the Department has expanded the Priority Skills Sets available in response to COVID-19.

These Priority Skills Sets are now available for statewide delivery across **all** industry sectors.

a. **New Foundation Skills Priority Skills Sets available for COVID-19 response**

Four (4) new skills sets from the Foundation Skills Training Package have been added to the Priority Skills Sets available for statewide delivery for COVID-19. This training is intended to prepare participants to undertake further education and/or vocational training.

Please note that the **current** UOCs are listed here under these Priority Skills Sets. Providers with equivalent, superseded Foundation Skills UOCs on scope may apply to deliver those superseded units instead if prescribed teach out periods can be met. Please refer to **Appendix A** for a list of these equivalent superseded UOCs.

Foundation Skills – Literacy/Numeracy	
FSKWTG006	Write simple workplace information
FSKRDG007	Read and respond to simple workplace information
FSKNUM009	Use familiar and simple metric measurements for work
FSKNUM008	Use whole numbers and simple fractions, decimals and percentages for work

Foundation Skills – Prepare for Vocational Training	
FSKLRG008	Use simple strategies for work-related learning
FSKDIG002	Use digital technology for routine and simple workplace tasks
FSKWTG005	Write simple workplace formatted texts
FSKRDG007	Read and respond to simple workplace information

Foundation Skills - Literacy	
FSKWTG006	Write simple workplace information
FSKRDG007	Read and respond to simple workplace information
FSKWTG005	Write simple workplace formatted texts
FSKRDG005	Read and respond to simple and familiar workplace procedures

Foundation Skills - Trade Preparation	
FSKLRG008	Use simple strategies for work-related learning
FSKRDG005	Read and respond to simple and familiar workplace procedures
FSKNUM009	Use familiar and simple metric measurements for work
FSKNUM008	Use whole numbers and simple fractions, decimals and percentages for work

b. **New Transport and Logistics Priority Skills Sets for COVID-19 response**

Six (6) skills sets from the Transport and Logistics Training Package are now available as Priority Skills Sets for statewide delivery for COVID-19.

Each skills set is intended for a specific target group of training participants, as indicated in the tables below:

Transport and Logistics – Skills Set A	
New Entrant Drivers	
TLIF2010	Apply Fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading and Unloading Cargo
TLIF0005	Apply a fatigue risk management system

Transport and Logistics – Skills Set B	
Existing Drivers	
TLIF2010	Apply fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure cargo
TLIC3037	Apply safe heavy vehicle driving procedures
TLIF0005	Apply a fatigue risk management system

Transport and Logistics – Skills Set C	
New Supervisors/Managers	
TLIF0002	Administer chain of responsibility policies and procedures
TLIA4005	Check and evaluate records and documentation
TLIA4032	Organising transport of freight or goods
TLIL4010	Assess and confirm customer transport requirements
TLIF006	Administer a fatigue risk management system

Transport and Logistics – Skills Set D	
Existing Supervisors/Managers	
TLIF0002	Administer chain of responsibility policies and procedures
TLIF3013	Coordinate breakdowns and emergencies
TLIP4039	Monitor transport operations
TLIF006	Administer a fatigue risk management system

Transport and Logistics – Skills Set E	
New Entrant - Warehousing	
TLID2010	Operate a forklift
TLIA2013	Receive goods
TLID1001	Follow work health and safety procedures
TLIA2012	Pick and process orders

Transport and Logistics – Skills Set F	
Existing Workers - Warehousing	
TLIA3024	Organise warehouse records operations
TLIF3003	Implement and monitor work health and safety procedures
TLI3002	Apply quality systems
TLIG4005	Organise transport workload

c. **New Plant Operations Priority Skills Set available for COVID-19 response**

A new Plant Operations Priority Skills Set is now available for statewide delivery for COVID-19, as shown below:

Plant Operations*	
RIISAM204D*	Operate small plant and equipment*
RIISAM203D*	Use hand and power tools*
RIIWHS204D*	Work safely at heights*
TLILIC0005*	Licence to operate a boom-type elevating work platform*

* **Assessment conditions for all above UOCs:** assessments for these units of competency may occur in a simulated environment provided it is realistic and sufficiently rigorous.

d. **New Workplace Health and Safety (WHS) Priority Skills Set available for COVID-19 response**

A new WHS Priority Skills Set is now available for statewide delivery for COVID-19, as shown below:

Workplace Health and Safety (WHS)	
BSBWHS631	Apply occupational hygiene principles to manage WHS risks
BSBRSK401	Identify risk and apply risk management processes
BSBWHS401	Implement and monitor WHS policies, procedures and program requirements

e. **New Health and Community Services Priority Skills Set available for COVID-19 response**

A new Health and Community Services Priority Skills Set is now available for statewide delivery for COVID-19, as shown below:

Health and Community Services	
CHCCCS015	Provide individualised support
HLTWHS002	Follow safe work practices for direct client care

This skills set is intended to support development of entry level skills for individuals seeking employment in Aged Care/Individual Support/Disability Support.

f. **Individual UOC *HLTINF001 Comply with infection prevention and control policies and procedures* now available for standalone delivery for COVID-19 response**

Also now available for delivery is the following standalone UOC:

HLTINF001	Comply with infection prevention and control policies and procedures

This unit is currently intended for individuals in health and direct care contexts that require the skills and knowledge to decrease the risk of transmission of infection whilst carrying out their daily duties.

As previously advised in Smart and Skilled Update No. 96, the Assessment Conditions for this UOC state that:

> *Skills must have been demonstrated in the workplace with the addition of simulations and scenarios where the full range of contexts and situations have not been provided in the workplace or may occur only rarely.*

However, if a provider does not have access to a workplace during the current lockdown period, they will not be able to complete the required assessment for this unit. This will in turn limit their ability to claim the final completion payment for this training.

Therefore if a provider applies to deliver *HLTINF001 Comply with infection prevention and control policies and procedures*, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

g. **Individual UOC *CHCDIS007 Facilitate the empowerment of people with disability* now available for standalone delivery for the Disability sector for COVID-19 response**

This standalone UOC applies to workers in varied disability contexts:

CHCDIS007	Facilitate the empowerment of people with disability

Please note the assessment conditions for *CHCDIS007 Facilitate the empowerment of people with disability* (training.gov.au):

> *The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies **in the context of the job role.** There must be evidence that the candidate has:*
>
> - *facilitated access to **a wide variety of choices that will assist 2 people with disability to reach their personal goals,** using:*
>   - *oral communication skills to maintain positive and respectful relationships with the person with disability.*
>   - *appropriate non-verbal communication strategies*
>
> *Skills must have been demonstrated in the disabilities workplace with the addition of simulations and scenarios where the full range of contexts and situations have not been provided in the workplace. These are situations relating to emergency or unplanned procedures where assessment in these circumstances would be unsafe, impractical or threatens the dignity of the person with disability. The following conditions must be met for this unit:*
>
> - *access to individualised plans and any equipment outlined in the plan*

Overall, assessment must involve real interactions with people with disability, their families/carers/relevant others and the person's individualised plan.

If a provider does not have access to a disability workplace during the current lockdown period, they will not be able to complete the required assessment for this unit. This will in turn limit their ability to claim the final completion payment for this training.

Therefore, if a provider applies to deliver *CHCDIS007 Facilitate the empowerment of people with disability*, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

4. NEW AGRICULTURE PRIORITY SKILLS SET AVAILABLE FOR STATEWIDE DELIVERY UNDER COVID-19 RESPONSE AND IN ELIGIBLE LGAS FOR BUSHFIRE CLEAN UP

A new Agriculture Priority Skills Set is also now available for statewide delivery for COVID-19 as well as delivery in eligible LGAs for Bushfire Clean up.

This skills set is intended to support development of entry level skills for individuals purchasing and using chemicals in agriculture.

Agriculture	
AHCCHM304	Transport and Store Chemicals
AHCCHM307	Prepare and Apply Chemicals to Control Pest, Weeds and diseases

5. 'MIXED' EMPLOYMENT STATUS – NOT TO BE USED AGAINST ICR COVID-19 AND ICR BUSHFIRE PROJECT CODES IN TRAINING NEEDS IDENTIFICATION (TNI) APPLICATIONS

As advised in Smart and Skilled Update No. 96, when submitting a TNI application in STS Online to deliver a Priority Skills Set, you must select either *ICR Bushfire* or *ICR COVID-19* under the 'Target Group' option in the 'Program Details' section.

However you must **NOT** select the 'Mixed (Job Seekers and Existing Workers)' option when determining the Employment Status of students for these TNI applications. In order for the Department to report outcomes against the *ICR Bushfire* and *ICR COVID-19* project codes, you must select **EITHER** 'Job Seekers' **OR** 'Existing Workers' in this field – as shown below:

(As previously advised, the previous *Bushfire* and *COVID* project codes are still available, but should only be used for TNI applications to deliver training **other than** that identified as a Priority Skills Set.)

Please refer to the *Smart and Skilled Training Needs Identification User Guide* available in STS Online > Smart and Skilled Provider Management > Support Documents for further details regarding the online application process.

6. CHANGES TO WHITE CARD TRAINING REQUIREMENTS DUE TO COVID-19

As you would be aware, white card training must be done face-to-face in NSW, not through on-line delivery.

However, due to social distancing restrictions currently in place as a result of COVID-19, SafeWork NSW is allowing providers to apply for delivery of this training via live streaming.

For further information and how to apply, please refer to the relevant question under "Construction" in the "For Industry" section of the *COVID-19 frequently asked questions* page on the SafeWork NSW website at https://www.safework.nsw.gov.au/resource-library/COVID-19-Coronavirus/safework-covid-19-important-information.

7. PROMOTION OF APPROVED PRIORITY SKILLS SETS AND OTHER TRAINING DELIVERED UNDER THE SMART AND SKILLED TARGETED PRIORITIES PREVOCATIONAL AND PART QUALIFICATIONS PROGRAM

The Training Services NSW website will publish details of all training courses approved by the Department under the *ICR COVID-19* and *ICR Bushfire* project codes for Priority Skills Sets, as well as the *COVID-19* and *Bushfire* project codes (for training **other than** that identified as a Priority Skills Set).

In addition, Training Services NSW is proposing to issue details of related training to local MPs so that they may share the details with their local media.

Providers are also encouraged to promote their funded training via local networks.

> **Please note, these skills sets can be promoted as 'fee-free* short courses' (ie. with an asterisk denoting that '*eligibility criteria apply').**

Further, providers are also now able to promote **ALL** training offered through the Smart and Skilled Targeted Priorities Prevocational and Part Qualifications Program (i.e. for which TNIs have been approved) as 'fee-free*' (with the asterisk denoting that '*eligibility criteria apply').

For technical support in relation to this update, contact Training Market Customer Support at Training.Market@det.nsw.edu.au.

Please note that this update is for the information of approved Smart and Skilled providers only. If providers require further information for students or employers, please contact Training Market Customer Support, as above, unless otherwise instructed.

Appendix A

Revised listing of Priority Skills Sets (further to Smart and Skilled Update No. 96)

A. Priority Skills Sets to support Bushfire Clean up

Regions

The Priority Skills Sets listed below are available for delivery to students in Bushfire Affected Local Government Areas (LGAs) as per NSW Government advice. The full list of eligible LGAs can be found by clicking on the link to the further eligibility criteria for the Small Business Bushfire Support Grant at https://www.service.nsw.gov.au/campaign/business-support-bushfire-impacted-communities/grants-and-loans.

First Aid*	
HLTAID001	Provide cardiopulmonary resuscitation
HLTAID002	Provide basic emergency life support
HLTAID003*	Provide first aid*

* **Please note:** As advised in Smart and Skilled Update No. 95, providers proposing to submit TNIs relating to delivery of **First Aid** will be asked to provide additional details regarding their delivery arrangements given COVID-19 restrictions, in particular how delivery of the CPR component will be managed. Providers will also be asked to provide details of any delivery partners or subcontracting arrangements linked to their proposals. Advice from the Skills IQ First Aid Industry Reference Committee on delivery of First Aid is available at https://www.skillsiq.com.au/NewsandEvents/LatestNews/IRCadviceonFirstAidtraining.

Transport and Logistics – Skills Set A	
New Entrant Drivers	
TLIF2010	Apply Fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading and Unloading Cargo
TLIF0005	Apply a fatigue risk management system

Chainsaw training	
FWPCOT2237	Maintain chainsaws
FWPCOT2238	Cut materials with a hand-held chainsaw
FWPCOT2239*	Trim and cut felled trees*
AHCMOM213*	Operate and maintain chainsaws*

* **Please note re: Assessment conditions for FWPCOT2239 and AHCMOM213:** Assessment should occur in the workplace or within a simulated environment that accurately reflects performance in a real workplace setting.

Agriculture	
AHCCHM304	Transport and Store Chemicals
AHCCHM307	Prepare and Apply Chemicals to Control Pest, Weeds and diseases

B. NSW Bushfire Recovery and COVID-19 Response Priority Skills Sets by Sector and Regions

a. Construction

Regions: South Coast and North Coast

As per Bushfire Clean up above *plus*:

Manual Handling*	
TLID1001	Shift Material Safely using manual handling methods
FBPOPR101*	Carry out manual handling tasks*
MEM11011*	Undertake Manual handling*

*   **Please note re: Assessment conditions for FBPOPR101 and MEM11011:** Assessment must occur in a sufficiently rigorous simulated environment that reflects realistic operational workplace conditions.

Tool Handling	
CPCCCM2005B	Use Construction tools and equipment
CPCCCM2007B	Use Explosive power tools

White Card	
CPCCWHS1001	Prepare to work safely in the construction industry

Fencing*	
RIICCM211D*	Erect and dismantle temporary fencing and gates*
AHCINF202	Install, maintain and repair farm fencing
AHCINF303	Plan and construct conventional fencing

*   **Please note re: Assessment conditions for RIICCM211D:** Assessments may occur in a simulated environment provided it is realistic and sufficiently rigorous.

PLUS in response to COVID-19:

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS631	Apply occupational hygiene principles to manage WHS risks

b. Forestry

Regions: South Coast, Southern Slopes (Murray and Snowy), and North Coast

Soft Wood
Predominately South Coast – processing at capacity for 18 months so focus is on support roles.

Forestry – to support replanting	
FWPFGM2201	Collect Seed
FWPFGM2203	Plant trees by hand
FWPFGM2202	Prepare seedbed

Plant Operations and Licensing*

These UOCs can now be delivered as single units. However, to maximise the outcomes for participants, they should ideally be delivered in conjunction with other training, for example, white card, manual handling, hand and power tools.

RIIMPO317F*	Conduct roller operations*
RIIMPO321F*	Conduct civil constructions wheeled front end loader operations*
RIIMPO318F*	Conduct civil construction skid steer loader operations*
RIIMPO320F*	Conduct civil construction excavator operations*
RIIMPO337E*	Conduct articulated haul truck operations*

*   **Assessment conditions for all above UOCs:** Simulated work environment MUST be work-like (closely resemble the real work place in its function and operation and provides access to a broad range of related experiences and scenarios).

Hard Wood
Predominately North Coast, limited industry activity.

Site clean up
As per Bushfire Clean up *plus* Construction (as above)

Horticulture	
FWPCOR2203	Follow environmental care procedures
FWPCOR2205	Follow WHS policies and procedures
FWPCOT3252	Use Environmental care procedures to undertake fire salvage operations

c. **Tourism**

Regions: Statewide

This industry has suffered severe impacts – from bushfire, drought, and COVID-19. The focus is on providing skills to broaden employment opportunities for displaced workers from both Tourism and other sectors.

Health/Community Services – Skills Set A*	
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services

*   Due to the assessment conditions for the UOC *HLTINF001 Comply with infection prevention and control policies*, if a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

Alternatively, a provider can also apply to deliver only three of the four listed UOCs for this skills set, excluding *HLTINF001 Comply with infection prevention and control policies and procedures*.

Health/Community Services – Skills Set B*	
Disability Care	
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services
CHCDIS007	Facilitate the empowerment of people with disability

*   Due to the assessment conditions for the UOCs *HLTINF001 Comply with infection prevention and control policies and procedures* and *CHCDIS007 Facilitate the empowerment of people with disability*, if a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment for these UOCs to occur in the workplace, as per the relevant assessment conditions, post COVID-19 lockdown restrictions.

First Aid*	
HLTAID001	Provide cardiopulmonary resuscitation
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*   **Please note:** As advised in Smart and Skilled Update No. 95, providers proposing to submit TNIs relating to delivery of **First Aid** will be asked to provide additional details regarding their delivery arrangements given COVID-19 restrictions, in particular how delivery of the CPR component will be managed. Providers will also be asked to provide details of any delivery partners or subcontracting arrangements linked to their proposals. Advice from the Skills IQ First Aid Industry Reference Committee on delivery of First Aid is available at https://www.skillsiq.com.au/NewsandEvents/LatestNews/IRCadviceonFirstAidtraining.

Health – Entry level*	
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety

*   As advised in Smart and Skilled Update No. 96, if a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. Alternatively, a provider can also apply to deliver only three of the four listed UOCs for this skills set, excluding *HLTINF001 Comply with infection prevention and control policies and procedures*.

Health – Upskilling	
CHCCCS002	Assist with movement
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS026	Transport individuals
HLTAIN001	Assist with nursing care in an acute care environment
HLTAIN002	Provide non-client contact support in an acute care environment

Hospitality (linked to Aged Care sector)	
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices

Cleaning	
CPPCLO2032	Plan basic cleaning activities
CPPCLO2018	Sort, remove and recycle waste material
CPPCLO2036	Maintain external surfaces
CPPCLO2034	Maintain storage area and cleaning equipment

Plant Operations and Licensing*

These UOCs can now be delivered as single units. However, to maximise the outcomes for participants, they should ideally be delivered in conjunction with other training, for example, white card, manual handling, hand and power tools.

RIIMPO317F*	Conduct roller operations*
RIIMPO321F*	Conduct civil constructions wheeled front end loader operations*
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*   **Assessment conditions for all above UOCs:** Simulated work environment MUST be work-like (closely resemble the real work place in its function and operation and provides access to a broad range of related experiences and scenarios).

Foundation Skills – for VET Teacher/Trainers delivering training in Foundation Skills (to enhance provider capacity to teach literacy, numeracy and communications skills for low skilled workers)	
TAELLN411*	Address adult language, literacy and numeracy skills*
TAELLN412	Access resource and support to address foundation skills in vocational practice
TAELLN413	Integrate foundation skills into vocational training

*   **Assessment conditions for TAELLN411:** Skills must be demonstrated with real vocational learners.

PLUS in response to COVID-19:

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS631	Apply occupational hygiene principles to manage WHS risks

C. **NEW** COVID-19 Response Priority Skills Sets – for Statewide Delivery (All Industry Sectors)

a. Foundation Skills

Each Foundations Skills Priority Skills Set is shown with the current UOCs and then the equivalent, superseded Foundation Skills UOCs in italics underneath.

Providers who have these equivalent, superseded Foundation Skills UOCs on scope may apply to deliver the superseded units instead if prescribed teach out periods can be met.

Foundation Skills – Literacy/Numeracy (Current UOCs)	
FSKWTG006	Write simple workplace information
FSKRDG007	Read and respond to simple workplace information
FSKNUM009	Use familiar and simple metric measurements for work
FSKNUM008	Use whole numbers and simple fractions, decimals and percentages for work
Foundation Skills – Literacy/Numeracy (Equivalent Superseded UOCs)*	
FSKWTG06	*Write simple workplace information*
FSKRDG07	*Read and respond to simple workplace information*
FSKNUM09	*Identify, measure and estimate familiar quantities for work*
FSKNUM08	*Identify and use whole numbers and simple fractions, decimals and percentages for work*

*   These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

Foundation Skills – Prepare for Vocational Training (Current UOCs)	
FSKLRG008	Use simple strategies for work-related learning
FSKDIG002	Use digital technology for routine and simple workplace tasks
FSKWTG005	Write simple workplace formatted texts
FSKRDG007	Read and respond to simple workplace information
Foundation Skills – Prepare for Vocational Training (Equivalent Superseded UOCs)*	
FSKLRG08	*Use simple strategies for work-related learning*
FSKDIG02	*Use digital technology for simple workplace tasks*
FSKWTG05	*Complete simple workplace formatted texts*
FSKRDG07	*Read and respond to simple workplace information*

*   These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

Foundation Skills – Literacy (Current UOCs)	
FSKWTG006	Write simple workplace information
FSKRDG007	Read and respond to simple workplace information
FSKWTG005	Write simple workplace formatted texts
FSKRDG005	Read and respond to simple and familiar workplace procedures
Foundation Skills – Literacy (Equivalent Superseded UOCs)*	
FSKWTG06	*Write simple workplace information*
FSKRDG07	*Read and respond to simple workplace information*
FSKWTG05	*Complete simple workplace formatted texts*
FSKRDG05	*Read and respond to simple workplace procedures*

*   These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

Foundation Skills - Trade Preparation (Current UOCs)	
FSKLRG008	Use simple strategies for work-related learning
FSKRDG005	Read and respond to simple and familiar workplace procedures
FSKNUM009	Use familiar and simple metric measurements for work
FSKNUM008	Use whole numbers and simple fractions, decimals and percentages for work
Foundation Skills – Trade Preparation (Equivalent Superseded UOCs)*	
FSKLRG08	*Use simple strategies for work-related learning*
FSKRDG05	*Read and respond to simple workplace procedures*
FSKNUM09	*Identify, measure and estimate familiar quantities for work*
FSKNUM08	*Identify and use whole numbers and simple fractions, decimals and percentages for work*

*   These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

b. Transport and Logistics

Transport and Logistics – Skills Set A	
New Entrant Drivers	
TLIF2010	Apply Fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading and Unloading Cargo
TLIF0005	Apply a fatigue risk management system

Transport and Logistics – Skills Set B	
Existing Drivers	
TLIF2010	Apply fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure cargo
TLIC3037	Apply safe heavy vehicle driving procedures
TLIF0005	Apply a fatigue risk management system

Transport and Logistics – Skills Set C	
New Supervisors/Managers	
TLIF0002	Administer chain of responsibility policies and procedures
TLIA4005	Check and evaluate records and documentation
TLIA4032	Organising transport of freight or goods
TLIL4010	Assess and confirm customer transport requirements
TLIF006	Administer a fatigue risk management system

Transport and Logistics – Skills Set D	
Existing Supervisors/Managers	
TLIF0002	Administer chain of responsibility policies and procedures
TLIF3013	Coordinate breakdowns and emergencies
TLIP4039	Monitor transport operations
TLIF006	Administer a fatigue risk management system

Transport and Logistics – Skills Set E	
New Entrant - Warehousing	
TLID2010	Operate a forklift
TLIA2013	Receive goods
TLID1001	Follow work health and safety procedures
TLIA2012	Pick and process orders

Transport and Logistics – Skills Set F	
Existing Workers - Warehousing	
TLIA3024	Organise warehouse records operations
TLIF3003	Implement and monitor work health and safety procedures
TLI3002	Apply quality systems
TLIG4005	Organise transport workload

c. Plant Operations

Plant Operations*	
RIISAM204D*	Operate small plant and equipment*
RIISAM203D*	Use hand and power tools*
RIIWHS204D*	Work safely at heights*
TLILIC0005*	Licence to operate a boom-type elevating work platform*

*   Assessment conditions for all above UOCs: assessments for these units of competency may occur in a simulated environment provided it is realistic and sufficiently rigorous.

d. Workplace Health and Safety

Workplace Health and Safety (WHS)	
BSBWHS631	Apply occupational hygiene principles to manage WHS risks
BSBRSK401	Identify risk and apply risk management processes
BSBWHS401	Implement and monitor WHS policies, procedures and program requirements

e. Health and Community Services

Health and Community Services	
CHCCCS015	Provide individualised support
HLTWHS002	Follow safe work practices for direct client care

f. Agriculture

Agriculture	
AHCCHM304	Transport and Store Chemicals
AHCCHM307	Prepare and Apply Chemicals to Control Pest, Weeds and diseases

g. Individual UOCs available for standalone delivery

i. This unit is currently intended for individuals in health and direct care contexts that require the skills and knowledge to decrease the risk of transmission of infection whilst carrying out their daily duties:

HLTINF001*   Comply with infection prevention and control policies and procedures*

*   If a provider applies to deliver this UOC, due to assessment requirements they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

ii. This unit applies to workers in varied disability contexts:

CHCDIS007*   Facilitate the empowerment of people with disability*

*   If a provider applies to deliver this UOC, due to assessment requirements they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.