

Smart and Skilled

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SMART AND SKILLED UPDATE – NO. 101

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TRAINING NEEDS IDENTIFICATION (TNI) PART QUALIFICATION FUNDING FOR PRIORITY SKILLS SETS – BUSHFIRE RECOVERY AND COVID-19 RESPONSE

This update includes further information about Priority Skills Sets to support Bushfire Recovery and the NSW Government's COVID-19 response, as previously advised in Smart and Skilled Updates No. 95 (6 April 2020), No. 96 (15 April 2020) and No. 98 (12 May 2020).

A full set of available Priority Skills Sets incorporating the changes advised in this update is available for your reference at **Appendix A**.

1. NEW NATIONALLY ACCREDITED INFECTION CONTROL SKILLS SETS NOW AVAILABLE

In response to the COVID-19 pandemic, the Australian Industry and Skills Committee (AISC) has recently approved skill sets on infection control to upskill workers and manage infection risks, following endorsement by the AISC Emergency Response Sub-Committee and the Council of Australian Governments (COAG) Skills Council.

These skill sets comprise one unit of competency (UOC), HLTINFCOV001 - *Comply with infection prevention and control policies and procedures* and have been designed to enable infection control training across the retail, food and beverage and transport and logistics sectors.

In line with advice from the Australian Skills Quality Authority (ASQA) that RTOs which have HLTINF001 - *Comply with infection prevention and control policies and procedures* on scope will automatically be approved to deliver the new unit HLTINFCOV001, Training Services NSW will fund delivery of the new single unit infection control skills sets by purchasing **both** HLTINF001 and HLTINFCOV001 for state-wide delivery.

Due to the assessment requirements for the new unit, if a provider applies to deliver HLTINFCOV001, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020 – as also applies to delivery of HLTINF001. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

For more information about the delivery of the new infection control skills sets, please go to <https://www.asqa.gov.au/news-events/news/asqa-support-rtos-deliver-new-infection-control-training-skill-sets>.

2. NEW NSW BUSHFIRE RECOVERY AND COVID-19 RESPONSE PRIORITY SKILLS SETS AVAILABLE FOR STATE-WIDE DELIVERY

In response to employer, industry and provider feedback, the Department has added the following Priority Skills Sets for state-wide delivery under the NSW Bushfire Recovery and COVID-19 Response strategies:

a. New Traffic Control Priority Skills Sets available for state-wide delivery to the Construction industry sector

The following Priority Skills Set is now available for state-wide delivery to construction industry workers in operational roles. The skills set is intended to assist them when working in live traffic environments.

Traffic Control	
RIIWHS201D	Work safely and follow WHS policies and work procedures
RIICOM201D	Communicate in the workplace
RIIWHS205E	Control traffic with a stop-slow bat
RIIWHS206	Control traffic with portable traffic control devices and temporary traffic signs

The UOCs for this skills set match those required by SafeWork NSW for a *Traffic Controller* course. Note that for participants to obtain a SafeWork NSW Traffic Control Work Training

(TCWT) card, training and assessment must be carried out by a SafeWork NSW approved training provider (see <https://www.safework.nsw.gov.au/licences-and-registrations/licences/traffic-controller-training/traffic-control-training-course-overview>).

In addition, the following UOC is now available for standalone delivery for the Construction sector state-wide:

RIIWHS303	Position, set up and program portable traffic control devices
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The unit RIIWHS303 forms part of the *Implement traffic control plans* course requirements set by SafeWork NSW.

b. New Civil Construction Priority Skills Sets available for state-wide delivery to the Construction industry sector

The following Priority Skills Sets are now available for state-wide delivery to the construction industry sector:

Civil Construction – Skills Set A	
RIISAM204D	Operate small plant and equipment
RIICCM201D	Carry out measurements and calculations
RIICCM203D	Read and interpret plans and specifications
RIICCM206D	Support plant operations
RIIRIS201D	Conduct local risk control

Civil Construction – Skills Set B*	
RIIWHS204D*	Working safely at heights*

* This unit is recommended for delivery in conjunction with RIIMPO337E - *Conduct articulated haul truck operations*.

Civil Construction – Skills Set C	
RIICCM201D	Carry out measurements and calculations
RIICCM203D	Read and interpret plans and specifications
RIIRIS201D	Conduct local risk control

c. New Resources and Infrastructure Priority Skills Set available for state-wide delivery to the Construction industry sector

The following UOC is available for standalone delivery to the Construction industry sector state-wide:

Resources and Infrastructure	
RIIRTM203D	Work as a safety observer/spotter

d. New Priority Skills Sets available for state-wide delivery to the Laboratory Operations sector

The following UOCs are available for standalone delivery to the Laboratory Operations sector state-wide:

HLTPAT003	Perform capillary blood collections
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MSL974030	Process body fluid specimens using a point of care testing device
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e. New Health and Community Services Priority Skills Set available for state-wide delivery (all industry sectors)

Health and Community Services*	
CHCCCS015	Provide individualised support
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care

* Due to the assessment conditions for the UOC *HLTINF001 Comply with infection prevention and control policies*, if a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

Alternatively, a provider can also apply to deliver only two of the three listed UOCs for this skills set, excluding *HLTINF001 Comply with infection prevention and control policies and procedures*.

3. NEW HOSPITALITY SKILLS SETS AVAILABLE FOR STATE-WIDE DELIVERY UNDER COVID-19 RESPONSE

In response to employer, industry and provider feedback, the Department has also added the following Priority Skills Sets available for state-wide delivery in response to COVID-19. These Priority Skills Sets are available across **all** industry sectors.

a. Skills Set A – Food Safety and Hygiene

This Priority Skills Set is intended to upskill cooks and chefs, for commercial kitchens pivoting to delivery, and for health, aged and care sector workers.

Hospitality – Skills Set A	
Food Safety and Hygiene	
SITXFSA001	Use hygienic practices for food safety
SITXFSA003	Transport and store food
SITHCCC004	Package prepared foodstuffs

b. Skills Set B – Financial Skills

This Priority Skills Set is intended for participants working in a small food service business, with a focus on improving financial skills, and could be useful more broadly to those working in food service, preparation, packaging and transport.

It aims to upskill cooks and chefs, for commercial kitchens pivoting to delivery or other options, and is also applicable across the tourism, travel, hospitality and events sectors and other businesses.

Hospitality – Skills Set B	
Financial Skills	
SITXFIN002	Interpret financial information
SITXFIN003	Manage finances within a budget
BSBITU212	Create and use spreadsheets

c. Skills Set C – Supervision and Leadership Skills

This Priority Skills Set is designed to focus on improving supervision and leadership skills. It is intended to upskill cooks and chefs in commercial kitchens but is also applicable across the tourism, travel, hospitality and events sectors and other businesses.

Hospitality – Skills Set C	
Supervision and Leadership Skills	
SITXHRM001	Coach others in job skills
SITXHRM003	Lead and Manage people
TAEDEL404	Mentor in the workplace

4. CORRECTIONS TO PREVIOUSLY PUBLISHED UOC CODES AND TITLES

The following corrections have been made in **Appendix A** to the UOC codes and titles previously published in Smart and Skilled Update No. 98.

The Transport and Logistics Priority Skills Sets which are available for state-wide delivery under the COVID-19 Response have been corrected as follows:

Priority Skills Set	Details
Transport and Logistics – Skills Set C	The unit code for TLIF0006 - <i>Administer a fatigue risk management system</i> has been corrected (this code was previously published as TLIF006)
Transport and Logistics – Skills Set D	The unit code for TLIF0006 - <i>Administer a fatigue risk management system</i> has been corrected (this code was previously published as TLIF006)
Transport and Logistics – Skills Set E	The unit title for TLID1001 – <i>Shift materials safely using manual handling method</i> has been corrected (this title was previously published as <i>Follow work health and safety procedures</i>)
Transport and Logistics – Skills Set F	The unit code for TLIJ3002 – <i>Apply quality systems</i> has been corrected (this code was previously published as TLI3002)

The following Priority Skills Sets, which are available for delivery to the Construction industry sector in the South and North Coasts under the NSW Bushfire Recovery and COVID-19 Response strategies, have also been corrected:

Priority Skills Set	Details
Manual Handling	The unit code for FBPOPR1010 - <i>Carry out manual handling tasks</i> has been corrected (this code was previously published as FBPOPR101)
Tool Handling	The UOC CPCCCM2007B - <i>Use explosive power tools</i> has been replaced by the superseding equivalent UOC CPCCCM2007 - <i>Use explosive power tools</i> .

5. TRACKING EMPLOYMENT OUTCOMES FOR JOBSEEKER PARTICIPANTS

Please note that when submitting Training Needs Identification (TNI) applications for delivery of Priority Skills Sets which include JobSeeker participants in the training cohort, providers are expected to be able to provide data to the Department regarding employment outcomes for these individuals.

You should therefore ensure you obtain contact details for these participants in order to follow up in the month subsequent to completion of training and report back to Training Services NSW as to their employment status where required.

For technical support in relation to this update, contact Training Market Customer Support at Training.Market@det.nsw.edu.au.

Please note that this update is for the information of approved Smart and Skilled providers only. If providers require further information for students or employers, please contact Training Market Customer Support, as above, unless otherwise instructed.

APPENDIX A

List of currently available Priority Skills Sets

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1) Priority Skills Sets to support Bushfire Clean up

Regions

The Priority Skills Sets listed below are available for delivery to students in Bushfire Affected Local Government Areas (LGAs) as per NSW Government advice. The full list of eligible LGAs can be found by clicking on the link to the further eligibility criteria for the Small Business Bushfire Support Grant at <https://www.service.nsw.gov.au/campaign/business-support-bushfire-impacted-communities/grants-and-loans>.

First Aid*	
HLTAID001	Provide cardiopulmonary resuscitation
HLTAID002	Provide basic emergency life support
HLTAID003*	Provide first aid*

* **Please note:** As advised in Smart and Skilled Update No. 95, providers proposing to submit TNIs relating to delivery of **First Aid** will be asked to provide additional details regarding their delivery arrangements given COVID-19 restrictions, in particular how delivery of the CPR component will be managed. Providers will also be asked to provide details of any delivery partners or subcontracting arrangements linked to their proposals. Advice from the Skills IQ First Aid Industry Reference Committee on delivery of First Aid is available at <https://www.skillsiq.com.au/NewsandEvents/LatestNews/IRCAAdviceonFirstAidtraining>.

Transport and Logistics – Skills Set A	
New Entrant Drivers	
TLIF2010	Apply Fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading and Unloading Cargo
TLIF0005	Apply a fatigue risk management system

Chainsaw training	
FWPCOT2237	Maintain chainsaws
FWPCOT2238	Cut materials with a hand-held chainsaw
FWPCOT2239*	Trim and cut felled trees*
AHCMOM213*	Operate and maintain chainsaws*

* **Please note re: Assessment conditions for FWPCOT2239 and AHCMOM213:** Assessment should occur in the workplace or within a simulated environment that accurately reflects performance in a real workplace setting.

Agriculture	
AHCCHM304	Transport and Store Chemicals
AHCCHM307	Prepare and Apply Chemicals to Control Pest, Weeds and diseases

2) NSW Bushfire Recovery and COVID-19 Response Priority Skills Sets by Sector and Regions

a. Sector: Construction

i. Regions: South Coast and North Coast

As per Bushfire Clean up above **plus**:

Manual Handling*	
TLID1001	Shift materials safely using manual handling methods
FBPOPR1010*	Carry out manual handling tasks*
MEM11011*	Undertake Manual handling*

* **Please note re: Assessment conditions for FBPOPR1010 and MEM11011:** Assessment must occur in a sufficiently rigorous simulated environment that reflects realistic operational workplace conditions.

Tool Handling	
CPCCCM2005B	Use Construction tools and equipment
CPCCCM2007	Use Explosive power tools

White Card	
CPCCWHS1001	Prepare to work safely in the construction industry

Fencing*	
RIICCM211D*	Erect and dismantle temporary fencing and gates*
AHCINF202	Install, maintain and repair farm fencing
AHCINF303	Plan and construct conventional fencing

* **Please note re: Assessment conditions for RIICCM211D:** Assessments may occur in a simulated environment provided it is realistic and sufficiently rigorous.

PLUS in response to COVID-19:

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS631	Apply occupational hygiene principles to manage WHS risks

ii. Regions: state-wide

Traffic Control*	
RIIWHS201D*	Work safely and follow WHS policies and work procedures*
RIICOM201D*	Communicate in the workplace*
RIIWHS205E*	Control traffic with a stop-slow bat*
RIIWHS206*	Control traffic with portable traffic control devices and temporary traffic signs*

* The UOCs for this skills set match those required by SafeWork NSW for a Traffic Controller course. Note that for participants to obtain a SafeWork NSW Traffic Control Work Training (TCWT) card, training and assessment must be carried out by a SafeWork NSW approved training provider (see <https://www.safework.nsw.gov.au/licences-and-registrations/licences/traffic-controller-training/traffic-control-training-course-overview>).

Available for standalone delivery:

RIIWH303*	Position, set up and program portable traffic control devices*
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* The unit RIIWH303 forms part of the Implement traffic control plans course requirements set by SafeWork NSW.

Civil Construction – Skills Set A

RIISAM204D	Operate small plant and equipment
RIICCM201D	Carry out measurements and calculations
RIICCM203D	Read and interpret plans and specifications
RIICCM206D	Support plant operations
RIIRIS201D	Conduct local risk control

Civil Construction – Skills Set B*

RIIWH204D*	Working safely at heights*
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* This unit is recommended for delivery in conjunction with RIIMPO337E - *Conduct articulated haul truck operations*.

Civil Construction – Skills Set C

RIICCM201D	Carry out measurements and calculations
RIICCM203D	Read and interpret plans and specifications
RIIRIS201D	Conduct local risk control

Resources and Infrastructure

RIIRTM203D	Work as a safety observer/spotter
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b. Sector: Forestry

i. Regions: South Coast, Southern Slopes (Murray and Snowy), and North Coast

Soft Wood

Predominately South Coast – processing at capacity for 18 months so focus is on support roles.

Forestry – to support replanting

FWPFGM2201	Collect Seed
FWPFGM2203	Plant trees by hand
FWPFGM2202	Prepare seedbed

Plant Operations and Licensing*

These UOCs can now be delivered as single units. However, to maximise the outcomes for participants, they should ideally be delivered in conjunction with other training, for example, white card, manual handling, hand and power tools.

RIIMPO317F*	Conduct roller operations*
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RIIMPO321F*	Conduct civil constructions wheeled front end loader operations*
RIIMPO318F*	Conduct civil construction skid steer loader operations*
RIIMPO320F*	Conduct civil construction excavator operations*
RIIMPO337E*	Conduct articulated haul truck operations*

* **Assessment conditions for all above UOCs:** Simulated work environment MUST be work-like (closely resemble the real work place in its function and operation and provides access to a broad range of related experiences and scenarios).

Hard Wood

Predominately North Coast, limited industry activity.

Site clean up

As per Bushfire Clean up **plus** Construction (as above)

Horticulture

FWPCOR2203	Follow environmental care procedures
FWPCOR2205	Follow WHS policies and procedures
FWPCOT3252	Use Environmental care procedures to undertake fire salvage operations

c. Sector: Tourism

i. Regions: state-wide

Health/Community Services – Skills Set A*	
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services

* Due to the assessment conditions for the UOC *HLTINF001 Comply with infection prevention and control policies*, if a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

Alternatively, a provider can also apply to deliver only three of the four listed UOCs for this skills set, excluding *HLTINF001 Comply with infection prevention and control policies and procedures*.

Health/Community Services – Skills Set B*	
Disability Care	
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services
CHCDIS007	Facilitate the empowerment of people with disability

- * Due to the assessment conditions for the UOCs *HLTINF001 Comply with infection prevention and control policies and procedures* and *CHCDIS007 Facilitate the empowerment of people with disability*, if a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment for these UOCs to occur in the workplace, as per the relevant assessment conditions, post COVID-19 lockdown restrictions.

First Aid*	
HLTAID001	Provide cardiopulmonary resuscitation
HLTAID002	Provide basic emergency life support
HLTAID003	Provide first aid

- * **Please note:** As advised in Smart and Skilled Update No. 95, providers proposing to submit TNIs relating to delivery of **First Aid** will be asked to provide additional details regarding their delivery arrangements given COVID-19 restrictions, in particular how delivery of the CPR component will be managed. Providers will also be asked to provide details of any delivery partners or subcontracting arrangements linked to their proposals. Advice from the Skills IQ First Aid Industry Reference Committee on delivery of First Aid is available at <https://www.skillsiq.com.au/NewsandEvents/LatestNews/IRCadviceonFirstAidtraining>.

Health – Entry level*	
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety

- * As advised in Smart and Skilled Update No. 96, if a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. Alternatively, a provider can also apply to deliver only three of the four listed UOCs for this skills set, excluding *HLTINF001 Comply with infection prevention and control policies and procedures*.

Health – Upskilling	
CHCCCS002	Assist with movement
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS026	Transport individuals
HLTAIN001	Assist with nursing care in an acute care environment
HLTAIN002	Provide non-client contact support in an acute care environment

Hospitality (linked to Aged Care sector)	
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices

Cleaning	
CPPCLO2032	Plan basic cleaning activities
CPPCLO2018	Sort, remove and recycle waste material
CPPCLO2036	Maintain external surfaces

CPPCLO2034	Maintain storage area and cleaning equipment
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Plant Operations and Licensing*

These UOCs can now be delivered as single units. However, to maximise the outcomes for participants, they should ideally be delivered in conjunction with other training, for example, white card, manual handling, hand and power tools.

RIIMPO317F*	Conduct roller operations*
RIIMPO321F*	Conduct civil constructions wheeled front end loader operations*
RIIMPO318F*	Conduct civil construction skid steer loader operations*
RIIMPO320F*	Conduct civil construction excavator operations*
RIIMPO337E*	Conduct articulated haul truck operations*

* **Assessment conditions for all above UOCs:** Simulated work environment MUST be work-like (closely resemble the real work place in its function and operation and provides access to a broad range of related experiences and scenarios).

Foundation Skills – for VET Teacher/Trainers delivering training in Foundation Skills (to enhance provider capacity to teach literacy, numeracy and communications skills for low skilled workers)

TAELLN411*	Address adult language, literacy and numeracy skills*
TAELLN412	Access resource and support to address foundation skills in vocational practice
TAELLN413	Integrate foundation skills into vocational training

* **Assessment conditions for TAELLN411:** Skills must be demonstrated with real vocational learners.

PLUS in response to COVID-19:

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS631	Apply occupational hygiene principles to manage WHS risks

d. Sector: Laboratory Operations

i. Regions: state-wide

Available for standalone delivery:

HLTPAT003	Perform capillary blood collections
MSL974030	Process body fluid specimens using a point of care testing device

e. Sector: All industries**i. Regions: state-wide**

Health and Community Services*	
CHCCCS015	Provide individualised support
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS002	Follow safe work practices for direct client care

* Due to the assessment conditions for the UOC *HLTINF001 Comply with infection prevention and control policies*, if a provider applies to deliver this Priority Skills Set in its entirety, they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

Alternatively, a provider can also apply to deliver only two of the three listed UOCs for this skills set, excluding *HLTINF001 Comply with infection prevention and control policies and procedures*.

3) COVID-19 Response Priority Skills Sets – for State-wide Delivery (All industry sectors)

a. Foundation Skills

Each Foundations Skills Priority Skills Set is shown with the current UOCs and then the equivalent, superseded Foundation Skills UOCs in italics underneath. Providers who have these equivalent, superseded Foundation Skills UOCs on scope may apply to deliver the superseded units instead if prescribed teach out periods can be met.

Foundation Skills – Literacy/Numeracy (Current UOCs)	
FSKWTG006	Write simple workplace information
FSKRDG007	Read and respond to simple workplace information
FSKNUM009	Use familiar and simple metric measurements for work
FSKNUM008	Use whole numbers and simple fractions, decimals and percentages for work
Foundation Skills – Literacy/Numeracy (Equivalent Superseded UOCs)*	
<i>FSKWTG006</i>	<i>Write simple workplace information</i>
<i>FSKRDG007</i>	<i>Read and respond to simple workplace information</i>
<i>FSKNUM009</i>	<i>Identify, measure and estimate familiar quantities for work</i>
<i>FSKNUM008</i>	<i>Identify and use whole numbers and simple fractions, decimals and percentages for work</i>

* These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

Foundation Skills – Prepare for Vocational Training (Current UOCs)	
FSKLRG008	Use simple strategies for work-related learning
FSKDIG002	Use digital technology for routine and simple workplace tasks
FSKWTG005	Write simple workplace formatted texts
FSKRDG007	Read and respond to simple workplace information
Foundation Skills – Prepare for Vocational Training (Equivalent Superseded UOCs)*	
<i>FSKLRG008</i>	<i>Use simple strategies for work-related learning</i>
<i>FSKDIG002</i>	<i>Use digital technology for simple workplace tasks</i>
<i>FSKWTG005</i>	<i>Complete simple workplace formatted texts</i>
<i>FSKRDG007</i>	<i>Read and respond to simple workplace information</i>

* These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

Foundation Skills – Literacy (Current UOCs)	
FSKWTG006	Write simple workplace information
FSKRDG007	Read and respond to simple workplace information
FSKWTG005	Write simple workplace formatted texts
FSKRDG005	Read and respond to simple and familiar workplace procedures
Foundation Skills – Literacy (Equivalent Superseded UOCs)*	
<i>FSKWTG06</i>	<i>Write simple workplace information</i>
<i>FSKRDG07</i>	<i>Read and respond to simple workplace information</i>
<i>FSKWTG05</i>	<i>Complete simple workplace formatted texts</i>
<i>FSKRDG05</i>	<i>Read and respond to simple workplace procedures</i>

* These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

Foundation Skills - Trade Preparation (Current UOCs)	
FSKLRG008	Use simple strategies for work-related learning
FSKRDG005	Read and respond to simple and familiar workplace procedures
FSKNUM009	Use familiar and simple metric measurements for work
FSKNUM008	Use whole numbers and simple fractions, decimals and percentages for work
Foundation Skills – Trade Preparation (Equivalent Superseded UOCs)*	
<i>FSKLRG08</i>	<i>Use simple strategies for work-related learning</i>
<i>FSKRDG05</i>	<i>Read and respond to simple workplace procedures</i>
<i>FSKNUM09</i>	<i>Identify, measure and estimate familiar quantities for work</i>
<i>FSKNUM08</i>	<i>Identify and use whole numbers and simple fractions, decimals and percentages for work</i>

* These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

b. Transport and Logistics

Transport and Logistics – Skills Set A	
New Entrant Drivers	
TLIF2010	Apply Fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading and Unloading Cargo
TLIF0005	Apply a fatigue risk management system

Transport and Logistics – Skills Set B**Existing Drivers**

TLIF2010	Apply fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure cargo
TLIC3037	Apply safe heavy vehicle driving procedures
TLIF0005	Apply a fatigue risk management system

Transport and Logistics – Skills Set C**New Supervisors/Managers**

TLIF0002	Administer chain of responsibility policies and procedures
TLIA4005	Check and evaluate records and documentation
TLIA4032	Organising transport of freight or goods
TLIL4010	Assess and confirm customer transport requirements
TLIF0006	Administer a fatigue risk management system

Transport and Logistics – Skills Set D**Existing Supervisors/Managers**

TLIF0002	Administer chain of responsibility policies and procedures
TLIF3013	Coordinate breakdowns and emergencies
TLIP4039	Monitor transport operations
TLIF0006	Administer a fatigue risk management system

Transport and Logistics – Skills Set E**New Entrant - Warehousing**

TLID2010	Operate a forklift
TLIA2013	Receive goods
TLID1001	Shift materials safely using manual handling methods
TLIA2012	Pick and process orders

Transport and Logistics – Skills Set F**Existing Workers - Warehousing**

TLIA3024	Organise warehouse records operations
TLIF3003	Implement and monitor work health and safety procedures
TLIJ3002	Apply quality systems
TLIG4005	Organise transport workload

c. Hospitality

Hospitality – Skills Set A	
Food Safety and Hygiene	
SITXFSA001	Use hygienic practices for food safety
SITXFSA003	Transport and store food
SITHCCC004	Package prepared foodstuffs

Hospitality – Skills Set B	
Financial Skills	
SITXFIN002	Interpret financial information
SITXFIN003	Manage finances within a budget
BSBITU212	Create and use spreadsheets

Hospitality – Skills Set C	
Supervision and Leadership Skills	
SITXHRM001	Coach others in job skills
SITXHRM003	Lead and Manage people
TAEDEL404	Mentor in the workplace

d. Plant Operations

Plant Operations*	
RIISAM204D*	Operate small plant and equipment*
RIISAM203D*	Use hand and power tools*
RIIWHS204D*	Work safely at heights*
TLILIC0005*	Licence to operate a boom-type elevating work platform*

* **Assessment conditions for all above UOCs:** assessments for these units of competency may occur in a simulated environment provided it is realistic and sufficiently rigorous.

e. Workplace Health and Safety

Workplace Health and Safety (WHS)	
BSBWHS631	Apply occupational hygiene principles to manage WHS risks
BSBRSK401	Identify risk and apply risk management processes
BSBWHS401	Implement and monitor WHS policies, procedures and program requirements

f. Health and Community Services

Health and Community Services	
CHCCCS015	Provide individualised support
HLTWHS002	Follow safe work practices for direct client care

g. Agriculture

Agriculture	
AHCCHM304	Transport and Store Chemicals
AHCCHM307	Prepare and Apply Chemicals to Control Pest, Weeds and diseases

h. Individual UOCs available for standalone delivery

- i. This unit is currently intended for individuals in health and direct care contexts that require the skills and knowledge to decrease the risk of transmission of infection whilst carrying out their daily duties:

HLTINF001* Comply with infection prevention and control policies and procedures*

- * If a provider applies to deliver this UOC, due to assessment requirements they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

- ii. This unit has been designed to enable infection control training across the retail, food and beverage and transport and logistics sectors.

HLTINFCOV001* Comply with infection prevention and control policies and procedures*

- * If a provider applies to deliver this UOC, due to assessment requirements they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.

- iii. This unit applies to workers in varied disability contexts:

CHCDIS007* Facilitate the empowerment of people with disability*

- * If a provider applies to deliver this UOC, due to assessment requirements they have the option to extend the end date of the related TNI application to post 30 June 2020 but prior to 31 December 2020. This should enable assessment to occur in the workplace post COVID-19 lockdown restrictions.