

<b>UNIT CODE</b>	<b>PSPLND001</b>
<b>UNIT TITLE</b>	<b>Investigate tenure and land use history</b>
<b>APPLICATION</b>	<p>This unit describes the performance outcomes, skills and knowledge required to investigate a tenure and land use history.</p> <p>This unit applies to those working to form a history of land use and tenure. Those undertaking this unit would work independently, performing routine tasks in a range of familiar contexts.</p> <p>The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.</p> <p>No occupational licensing, certification or specific legislative or certificate requirements apply to this unit at the time of publication.</p>
<b>PREREQUISITE UNIT</b>	Nil
<b>COMPETENCY FIELD</b>	Public land administration
<b>UNIT SECTOR</b>	

<b>ELEMENTS</b>	<b>PERFORMANCE CRITERIA</b>
<i>Elements describe the essential outcomes</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify land	1.1 Obtain sufficient details to identify the map, plan or aerial photo containing the area of land. 1.2 Locate the area of land on the map, plan or aerial photo using the information gathered.
2. Read plans and maps	2.1 Establish the purpose of the plan and map. 2.2 Identify the type of information that can be obtained from the different types of plans and maps. 2.3 Obtain information from the plan and map to suit the intended purpose.

3. Search public land records	<p>3.1 Establish the purpose for the investigation of tenure and land use history to determine the level of detail required.</p> <p>3.2 Access and search electronic data sources.</p> <p>3.3 Identify key repositories and access data sources and historic records to obtain information relating to the identified land.</p> <p>3.4 Conduct consultations to identify and corroborate tenure and land use information.</p> <p>3.5 Source and analyse all available land records related to the area and compile evidence in accordance with the purpose of the investigation.</p>
4. Interpret information	<p>4.1 Interpret legislation relevant to the jurisdiction.</p> <p>4.2 Interpret information in tenure related and land use documentation.</p> <p>4.3 Obtain expert assistance for interpretation.</p> <p>4.4 Identify and analyse evidence of past and present tenure and land use.</p>
5. Record investigation findings	<p>5.1 Compile chronology of tenure and land use history to address the purpose of the investigation.</p> <p>5.2 Record history to suit the intended purpose and audience.</p> <p>5.3 Present findings.</p>
6. Organise plans and diagrams	<p>6.1 Establish the purpose of the plan or diagram.</p> <p>6.2 Access and obtain the information and resources required to arrange for the diagram or plan.</p> <p>6.3 Check the diagram or plan to see that it suits the intended purpose.</p>

<b>FOUNDATION SKILLS</b>	
<i>Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.</i>	
<b>SKILLS</b>	<b>DESCRIPTION</b>
Reading skills to:	<ul style="list-style-type: none"> <li>■ interpret legislation, instruments, organisational policies and procedures, planning records, titles, covenants and the local planning scheme.</li> </ul>
Writing skills to:	<ul style="list-style-type: none"> <li>■ correspond with internal personnel, applicants and interested parties to gather required information and report findings</li> <li>■ use factual information to complete required paperwork.</li> </ul>
Oral communication skills to:	<ul style="list-style-type: none"> <li>■ listen and respond to stakeholder enquiries</li> <li>■ ask open and closed questions to gather and confirm land tenure and historical use.</li> </ul>
Numeracy skills to:	<ul style="list-style-type: none"> <li>■ read, interpret, use and discuss geometric, geospatial and measurement information embedded in maps.</li> </ul>

Initiative and enterprise skills to:	<ul style="list-style-type: none"> <li>▪ find information in systems, databases and other sources.</li> </ul>
Technology skills to:	<ul style="list-style-type: none"> <li>▪ use information systems relevant to investigate land tenure and historical use.</li> </ul>
<b>UNIT MAPPING INFORMATION</b>	Release 1: This unit supersedes and is equivalent to PSPLND001 Investigate tenure and land use history.
<b>LINKS</b>	Companion Volume Implementation Guide

<b>TITLE</b>	<b>Assessment Requirements for PSPLND001 Investigate tenure and land use history</b>
<b>PERFORMANCE EVIDENCE</b>	<p>Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:</p> <ul style="list-style-type: none"> <li>▪ research data repositories, including libraries and archives</li> <li>▪ interpret tenure documents, correspondence, maps, plans</li> <li>▪ read gazettes</li> <li>▪ use microfiche</li> <li>▪ produce accurate reports, setting out factual information in logical sequence</li> <li>▪ assess facts where interpretation is required.</li> </ul>

<b>KNOWLEDGE EVIDENCE</b>	<p>Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:</p> <ul style="list-style-type: none"> <li>▪ the organisation's spatial and textual information systems, databases and archival storage/s</li> <li>▪ land tenure legislation, tenure types and the effect of these</li> <li>▪ maps, plans, title documents and related legal matter</li> <li>▪ sources of historical information and how to access them.</li> </ul>
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<p><b>ASSESSMENT CONDITIONS</b></p>	<p>Skills must be demonstrated in either a:</p> <ul style="list-style-type: none"> <li>■ workplace environment or</li> <li>■ simulated environment.</li> </ul> <p>Simulated assessment environments must simulate the real-life working environment where the skills and knowledge within this unit would be utilised.</p> <p>Assessment must ensure access to:</p> <ul style="list-style-type: none"> <li>■ legislation, policy, procedures and protocols relating to the investigation of land use and tenure history</li> <li>■ access to land information system/s.</li> </ul> <p>Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.</p>
<p><b>LINKS</b></p>	<p>Companion Volume Implementation Guide</p>