

<b>UNIT CODE</b>	<b>PSPLND001</b>
<b>UNIT TITLE</b>	<b>Investigate tenure and land use history</b>
<b>APPLICATION</b>	<p>This unit describes the performance outcomes, skills and knowledge required to investigate a tenure and land use history.</p> <p>This unit applies to those working to form a history of land use and tenure. Those undertaking this unit would work independently, performing routine tasks in a range of familiar contexts.</p> <p>The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.</p> <p>No occupational licensing, certification or specific legislative or certificate requirements apply to this unit at the time of publication.</p>
<b>PREREQUISITE UNIT</b>	Nil
<b>COMPETENCY FIELD</b>	Public land administration
<b>UNIT SECTOR</b>	

<b>ELEMENTS</b>	<b>PERFORMANCE CRITERIA</b>
<i>Elements describe the essential outcomes</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify land	<p>1.1 Obtain sufficient details to identify the map, plan or aerial photo containing the area of land.</p> <p>1.2 Locate the area of land on the map, plan or aerial photo using the information gathered.</p>
2. Read plans and maps	<p>2.1 Establish the purpose of the plan and map.</p> <p>2.2 Identify the type of information that can be obtained from the different types of plans and maps.</p> <p>2.3 Obtain information from the plan and map to suit the intended purpose.</p>

3. Search public land records	<p>3.1 Establish the purpose for the investigation of tenure and land use history to determine the level of detail required.</p> <p>3.2 Access and search electronic data sources.</p> <p>3.3 Identify key repositories and access data sources and historic records to obtain information relating to the identified land.</p> <p>3.4 Conduct consultations to identify and corroborate tenure and land use information.</p> <p>3.5 Source and analyse all available land records related to the area and compile evidence in accordance with the purpose of the investigation.</p>
4. Interpret information	<p>4.1 Interpret legislation relevant to the jurisdiction.</p> <p>4.2 Interpret information in tenure related and land use documentation.</p> <p>4.3 Obtain expert assistance for interpretation.</p> <p>4.4 Identify and analyse evidence of past and present tenure and land use.</p>
5. Record investigation findings	<p>5.1 Compile chronology of tenure and land use history to address the purpose of the investigation.</p> <p>5.2 Record history to suit the intended purpose and audience.</p> <p>5.3 Present findings.</p>
6. Organise plans and diagrams	<p>6.1 Establish the purpose of the plan or diagram.</p> <p>6.2 Access and obtain the information and resources required to arrange for the diagram or plan.</p> <p>6.3 Check the diagram or plan to see that it suits the intended purpose.</p>

## FOUNDATION SKILLS

*Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.*

SKILLS	DESCRIPTION
Reading skills to:	<ul style="list-style-type: none"> <li>interpret legislation, instruments, organisational policies and procedures, planning records, titles, covenants and the local planning scheme.</li> </ul>
Writing skills to:	<ul style="list-style-type: none"> <li>correspond with internal personnel, applicants and interested parties to gather required information and report findings</li> <li>use factual information to complete required paperwork.</li> </ul>
Oral communication skills to:	<ul style="list-style-type: none"> <li>listen and respond to stakeholder enquiries</li> <li>ask open and closed questions to gather and confirm land tenure and historical use.</li> </ul>
Numeracy skills to:	<ul style="list-style-type: none"> <li>read, interpret, use and discuss geometric, geospatial and measurement information embedded in maps.</li> </ul>

Initiative and enterprise skills to:	<ul style="list-style-type: none"> <li>find information in systems, databases and other sources.</li> </ul>
Technology skills to:	<ul style="list-style-type: none"> <li>use information systems relevant to investigate land tenure and historical use.</li> </ul>
<b>UNIT MAPPING INFORMATION</b>	Release 1: This unit supersedes and is equivalent to PSPLND001 Investigate tenure and land use history.
<b>LINKS</b>	Companion Volume Implementation Guide

<b>TITLE</b>	<b>Assessment Requirements for PSPLND001 Investigate tenure and land use history</b>
<b>PERFORMANCE EVIDENCE</b>	<p>Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:</p> <ul style="list-style-type: none"> <li>research data repositories, including libraries and archives</li> <li>interpret tenure documents, correspondence, maps, plans</li> <li>read gazettes</li> <li>use microfiche</li> <li>produce accurate reports, setting out factual information in logical sequence</li> <li>assess facts where interpretation is required.</li> </ul>

<b>KNOWLEDGE EVIDENCE</b>	<p>Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:</p> <ul style="list-style-type: none"> <li>the organisation's spatial and textual information systems, databases and archival storage/s</li> <li>land tenure legislation, tenure types and the effect of these</li> <li>maps, plans, title documents and related legal matter</li> <li>sources of historical information and how to access them.</li> </ul>
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<p><b>ASSESSMENT CONDITIONS</b></p>	<p>Skills must be demonstrated in either a:</p> <ul style="list-style-type: none"> <li>■ workplace environment or</li> <li>■ simulated environment.</li> </ul> <p>Simulated assessment environments must simulate the real-life working environment where the skills and knowledge within this unit would be utilised.</p> <p>Assessment must ensure access to:</p> <ul style="list-style-type: none"> <li>■ legislation, policy, procedures and protocols relating to the investigation of land use and tenure history</li> <li>■ access to land information system/s.</li> </ul> <p>Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.</p>
<p><b>LINKS</b></p>	<p>Companion Volume Implementation Guide</p>