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| UNIT CODE | PSPSEC001 |
| UNIT TITLE | Secure government assets |
| APPLICATION | <p>This unit describes the performance outcomes, skills and knowledge required to protect assets and minimise security risks, by implementing asset restrictions and advising third parties of security requirements.</p> <p>This unit applies to those working in a role where security of human and physical assets is a requirement. Those undertaking this unit would work independently and/or as part of a team, using support resources and performing routine tasks in a range of familiar and unfamiliar contexts.</p> <p>The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.</p> <p>No occupational licensing, certification or specific legislative or certificate requirements apply to this unit at the time of publication.</p> |
| PREREQUISITE UNIT | Nil |
| COMPETENCY FIELD | Security |
| UNIT SECTOR | |

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| ELEMENTS | PERFORMANCE CRITERIA |
| <i>Elements describe the essential outcomes</i> | <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i> |
| 1. Protect assets from security threats | 1.1 Secure assets, control, monitor and check access to ensure security. 1.2 Investigate suspicious activity and seek expert advice as required. |
| 2. Implement access restrictions | 2.1 Restrict access to authorised personnel and identify potential threats. 2.2 Identify breaches, take action to deal with the breach and report to appropriate personnel. |

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| 3. Advise third parties of security requirements | 3.1 Confirm needs, expectations, attitudes, and current level of knowledge of third parties and advise them of organisation's security requirements. 3.2 Identify and manage risks related to possible confrontations. 3.3 Provide current and prompt advice that meets the needs of third parties. 3.4 Obtain feedback to determine the third party's level of understanding and clarify requirements if needed. |
| 4. Minimise security risk | 4.1 Identify changes in circumstances, report to appropriate personnel and complete documentation. 4.2 Take action to reduce the likelihood of breaches reoccurring. |

FOUNDATION SKILLS

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

| SKILLS | DESCRIPTION |
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| UNIT MAPPING INFORMATION | Release 1: Supersedes and is equivalent to PSPSEC001 Secure government assets |
| LINKS | Companion Volume Implementation Guide |

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| TITLE | Assessment Requirements for PSPSEC001 Secure government assets |
| PERFORMANCE EVIDENCE | Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion: <ul style="list-style-type: none"> ■ apply legislation, regulations and policies relating to government security management ■ apply analysis and problem solving ■ tailor communication to the needs of a diverse range of people inside and outside the organisation ■ complete documentation and write reports. |

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| KNOWLEDGE EVIDENCE | <p>Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:</p> <ul style="list-style-type: none"> ■ legislation, regulations, policies, procedures and guidelines relating to government security management ■ standards for management of classified information and assets ■ available sources of expert advice ■ international protocols and treaties impacting on government security management. |
| ASSESSMENT CONDITIONS | <p>Skills must be demonstrated either a:</p> <ul style="list-style-type: none"> ■ workplace environment or ■ simulated environment. <p>Simulated assessment environments must simulate the real-life working environment where the skills and knowledge within this unit would be utilised, with all the relevant equipment and resources of that working environment.</p> <p>Assessment must ensure access to:</p> <ul style="list-style-type: none"> ■ legislation, policy, procedures and protocols relating to security of government assets ■ case studies and workplace scenarios to capture the range of situations likely to be encountered when securing government assets. <p>Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.</p> |
| LINKS | Companion Volume Implementation Guide |