

UNIT CODE	HLTAHA038
UNIT TITLE	Support the fitting of assistive equipment
APPLICATION	<p>This unit describes the skills and knowledge required to provide assistance to an allied health professional. Work includes working with individuals, their carers and other members of a multi-disciplinary team, to assist with fitting assistive equipment to meet individual person's needs.</p> <p>This unit applies to allied health assistants and should be performed under the direct, indirect or remote supervision and delegation of an Allied Health Professional (AHP)</p> <p>The skills in this unit must be applied in accordance with Allied Health Assistant Framework, Commonwealth and State/Territory legislation, Australian standards and industry codes of practice.</p> <p>No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication</p>
PREREQUISITE UNIT	Nil
COMPETENCY FIELD	Allied Health
UNIT SECTOR	Health

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Receive delegation and gather information.	1.1 Obtain written or verbal delegation for an allied health activity from the allied health professional. 1.2 Obtain information from relevant sources and delegating allied health professional, according to organisational policy and procedures. 1.3 Discuss and confirm with delegating allied health professional assistive equipment details and fitting requirements.

2. Prepare for fitting of assistive equipment.	<p>2.1 Identify any treatment requirements outside scope of role and discuss with delegating allied health professional.</p> <p>2.2 Determine the persons' availability in accordance with organisational procedures.</p> <p>2.3 Gather assistive equipment and prepare the setting for the fitting and instruction as delegated by the allied health professional.</p> <p>2.4 Obtain consent from the person before commencing the fitting.</p>
3. Fit assistive equipment.	<p>3.1 Provide person with the assistive equipment and confirm suitability, operation, meets expected performance, prescription and conforms to the manufacturer's guidelines.</p> <p>3.2 Confirm the assistive equipment is in safe working order within the user environment.</p> <p>3.3 Obtain relevant measurements and data where adjustments are required.</p> <p>3.4 Restrict equipment functions for initial or trial periods to enable familiarity and ensure safety.</p> <p>3.5 Document and report the process and outcomes of fitting ensuring that arrangements for further action are implemented.</p> <p>3.6 Document maintenance periods and requirements for the assistive equipment.</p> <p>3.7 Identify any faults and complete necessary documentation.</p> <p>3.8 Confirm that person or carer have documentation and understand any further action that needs to be taken.</p>
4. Support person to use assistive equipment.	<p>4.1 Explain information about the use of the assistive equipment and confirm person understanding and clarify any issues.</p> <p>4.2 Ensure assistive equipment is clean and in good working order before use.</p> <p>4.3 Tag and report defective assistive equipment as to organisational procedures and ensure replacement.</p> <p>4.4 Remove and minimise potential hazards.</p> <p>4.5 Educate person and carers in the safe use, transportation and maintenance of the assistive equipment for indoor and outdoor environments.</p> <p>4.6 Provide constructive feedback to support and enable the person to use the assistive equipment.</p> <p>4.7 Monitor the effectiveness of the assistive equipment and report any problems as to organisational procedures.</p> <p>4.8 Report any adverse effect, and major progress to the member of the care team.</p> <p>4.9 Follow stepping down procedures outlined in treatment plan or organisational procedures when person becomes distressed, in pain or communicates their desire to slow down, change activity or stops.</p> <p>4.10 Agree relevant trial period and review periods to co-ordinate with persons treatment plan.</p>
5. Complete basic assistive equipment construction and modification.	<p>5.1 Confirm requirements and obtain equipment construction or modification specifications from delegating allied health professional.</p> <p>5.2 Procure materials and complete construction as required for equipment or modifications in accordance with manufactures specifications.</p> <p>5.3 Check completed construction and modifications and seek support if difficulty arises from delegated allied health professional.</p> <p>5.4 Document any modifications or issues, in accordance with organisational procedures.</p>

6. Comply with supervisory requirements	6.1 Seek assistance when person presents with needs or signs outside limits of own scope of role. 6.2 Report persons difficulties to the delegating allied health professional before continuing the program. 6.3 Participate in supervision processes with the delegating allied health professional in accordance with organisational procedures.
7. Clean and store equipment and materials	7.1 Clean equipment and materials in accordance with manufacturers requirements. 7.2 Store equipment and materials in accordance with manufacturers requirements and organisational procedures. 7.3 Report equipment faults to organisational procedures.
8. Document persons information	8.1 Document information relating to the program in accordance with organisational requirements. 8.2 Provide regular feedback to the persons delegating allied health professional. 8.3 Use terminology to document symptomatic expression of identified problems related to the program.

FOUNDATION SKILLS	
<i>Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.</i>	
SKILLS	DESCRIPTION
Reading skills to:	■
Writing skills to:	■
Oral communication skills to:	■
Numeracy skills to:	■
Learning skills to:	■
Problem-solving skills to:	■
Initiative and enterprise skills to:	■
Teamwork skills to:	■

Planning and organising skills to:	■
Self-management skills to:	■
Technology skills to:	■

UNIT MAPPING INFORMATION	No equivalent unit.
LINKS	Companion Volume Implementation Guide

TITLE	Assessment Requirements for HLTAHA038 Support the fitting of assistive equipment
PERFORMANCE EVIDENCE	<p>Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:</p> <ul style="list-style-type: none"> ■ fit, test and adjust assistive equipment to three people with different conditions and equipment requirements, one in simulation and two in the workplace ■ educate three people, one in simulation and two in the workplace, in the use of a range of assistive equipment ■ perform the activities outlined in the performance criteria of this unit during a period of at least 120 hours of work.

KNOWLEDGE EVIDENCE	<p>Demonstrate the knowledge required to complete the tasks outlined in elements and performance criteria of this unit:</p> <ul style="list-style-type: none"> ■ procedures for escalation of risks ■ allied health core competencies: <ul style="list-style-type: none"> ○ person-centred care ○ individual therapy ○ group therapy ○ communication of person information ○ equipment and environment ■ how to evaluate the user environment and the importance and methods of making the environment safe for use of the assistive equipment ■ principles associated with fitting and using specific equipment, or where to access information relating to the range of assistive equipment, associated systems and purpose ■ how to fit, test and adjust assistive equipment to meet individual needs, including the range of measurements required to prepare a specification for modification or adjustment to the original prescription ■ the principles of movement, mobility, posture management and special seating, including an understanding of balance and gait ■ the range, associated systems and purpose of assistive equipment ■ the psychological effects of disability due to injury or disease and strategies used to cope ■ the signs of adverse reaction to different programs and treatment ■ factors that facilitate an effective and collaborative working relationship ■ organisation policy and procedures in relation to: <ul style="list-style-type: none"> ○ confidentiality ○ documentation <ul style="list-style-type: none"> ● reporting ● recording patient data ● written communication to Allied Health Professional ○ professional behaviour and presentation ○ infection control practices as it relates to assisting with fitting assistive equipment ○ occupational health and safety ○ manual handling ○ supervisory, delegation ○ infection control ■ legal and ethical considerations relevant to allied health: <ul style="list-style-type: none"> ○ duty of care ○ informed consent ○ privacy, confidentiality and disclosure ○ work role boundaries – responsibilities and limitations including other allied health team members and nursing, medical and other personnel ■ principles of empowering the older person ■ principles of empowering people living with disability or serious mental illness ■ changes related to ageing ■ concepts of holistic health and wellbeing ■ social determinants of health. ■ concepts of the medical model, the biopsychosocial models and the human rights based approach of allied health interventions ■ principles of choice and control ■ concept of reablement.
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<p>ASSESSMENT CONDITIONS</p>	<p>Skills must be demonstrated in the workplace or in a simulated environment. All aspects of the performance evidence must have been demonstrated using simulation prior to being demonstrated in the workplace.</p> <p>Assessment must ensure:</p> <ul style="list-style-type: none"> ■ access to suitable facilities, equipment and resources that reflect real working conditions and model industry operating conditions and contingencies ■ access to individualised plans and any relevant equipment outlined in the plan ■ access to organisational policies and procedures ■ access to a range of assistive equipment ■ opportunities for engagement with real people accessing allied health services. <p>Assessors must satisfy the Standards for Registered Training Organisations requirements for assessors and be an allied health assistant with a minimum of three years of professional experience in allied health services or a recognised Allied Health Professional.</p>
<p>LINKS</p>	<p>Companion Volume Implementation Guide</p>