

<b>UNIT CODE</b>	<b>PSPBDR015</b>
<b>UNIT TITLE</b>	<b>Manage operations</b>
<b>APPLICATION</b>	<p>This unit describes the performance outcomes, skills and knowledge required to lead, manage and command operations within a compliance or law enforcement operational environment. It includes overarching management of all aspects of the patrols planning, execution and post operation review.</p> <p>This unit applies to operations managers who lead operational forces in the design and conduct of patrols to support compliance or law enforcement. They work autonomously, directing others in all aspects of operational patrol design and outcomes.</p> <p>The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian standards and industry codes of practice.</p> <p>No occupational licensing, certification or specific legislative or certificate requirements apply to this unit at the time of publication.</p>
<b>PREREQUISITE UNIT</b>	Nil
<b>COMPETENCY FIELD</b>	Border protection
<b>UNIT SECTOR</b>	

<b>ELEMENTS</b>	<b>PERFORMANCE CRITERIA</b>
<i>Elements describe the essential outcomes</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify the need for an operation	1.1 Identify the nature of the problem. 1.2 Gather all relevant information. 1.3 Analyse risks against regional risk treatment plans and work area plans. 1.4 Prioritise the risk. 1.5 Make a broad commitment to the allocation of resources.

2. Prepare and plan for the operation chief's role in the operation	2.1 Identify and clarify operational tasks with stakeholders. 2.2 Issue warning order to operation commander/s. 2.3 Gather all relevant information, including from a planned reconnaissance. 2.4 Plan the operation using operational command principles and the appreciation process. 2.5 Agree to concept and obtain stakeholder endorsement.
3. Communicate the concept of operation to operation commander/s	3.1 Produce written concept in operational command format. 3.2 Provide advice and guidance to operational forces and group commander/s.
4. Supervise operations	4.1 Authorise and provide operational resources for operation. 4.2 Maintain overarching command and control throughout operation. 4.3 Monitor situation and resources to ensure attainment of the mission. 4.4 Support the operation by redeploying resources in response to situational and resource changes.
5. Contribute to post-operation processes	5.1 Contribute to the operational debrief. 5.2 Raise recommendations for discussion regarding implementation. 5.3 Distribute recommendations to appropriate areas in the regions and central office.

FOUNDATION SKILLS	
<i>Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.</i>	
SKILLS	DESCRIPTION
Reading skills to:	<ul style="list-style-type: none"> <li>read and interpret legislation, regulations and guidelines.</li> </ul>
Writing skills to:	<ul style="list-style-type: none"> <li>document factual information according to organisational templates and requirements.</li> </ul>
Oral communication skills to:	<ul style="list-style-type: none"> <li>communicate and liaise with diverse audiences</li> <li>provide clear instructions</li> <li>conduct team meetings.</li> </ul>
Problem-solving skills to:	<ul style="list-style-type: none"> <li>obtain a situation report and reassign resources.</li> </ul>
Initiative and enterprise skills to:	<ul style="list-style-type: none"> <li>undertake analysis and decision-making using sound judgment.</li> </ul>
Teamwork skills to:	<ul style="list-style-type: none"> <li>apply negotiation and conflict resolution methods</li> <li>lead and support operational team members.</li> </ul>

Technology skills to:	<ul style="list-style-type: none"> <li>■ operate workplace equipment to support job outcomes.</li> </ul>
<b>UNIT MAPPING INFORMATION</b>	Release 1: Supersedes and is equivalent to PSPBDR015 Manage operations.
<b>LINKS</b>	Companion Volume Implementation Guide

<b>TITLE</b>	<b>Assessment Requirements for PSPBDR015 Manage operations</b>
<b>PERFORMANCE EVIDENCE</b>	<p>Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:</p> <ul style="list-style-type: none"> <li>■ apply leadership and command in the context of commanding at least one operation</li> <li>■ for the above operation: <ul style="list-style-type: none"> <li>○ determine a response to diverse circumstances</li> <li>○ justify chosen response to any given situation against legislation, guidelines, policies and regulations</li> <li>○ conduct research in the context of leading operational forces</li> </ul> </li> </ul>

<b>KNOWLEDGE EVIDENCE</b>	<p>Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:</p> <ul style="list-style-type: none"> <li>■ enabling and allied legislation</li> <li>■ knowledge of the full range of regulatory powers enforceable by officers</li> <li>■ operational command policy, methodology and principles</li> <li>■ regulations, policy, procedures, guidelines, protocols and standing operating procedures</li> <li>■ treatment options relevant to the tasks undertaken</li> <li>■ workplace and industry environment</li> <li>■ workplace technology and equipment</li> <li>■ inter-agency agreements, memoranda of understanding and relationships</li> <li>■ work health and safety and environment policies and guidelines</li> <li>■ risk assessment techniques</li> <li>■ communication systems relevant to the workplace including communications network and radio protocols</li> <li>■ organisational and jurisdictional values/ethics and codes of conduct</li> <li>■ confidentiality, privacy and security issues</li> <li>■ reporting requirements</li> </ul>
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<b>ASSESSMENT CONDITIONS</b>	<p>Skills must be demonstrated in either:</p> <ul style="list-style-type: none"><li>■ a workplace environment or</li><li>■ a simulated environment.</li></ul> <p>Assessment must ensure access to:</p> <ul style="list-style-type: none"><li>■ legislation, regulations, policies, standing operating procedures and protocols relating to managing operations</li><li>■ relevant resources and equipment required of the working environment.</li></ul> <p>Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.</p>
<b>LINKS</b>	Companion Volume Implementation Guide