

UNIT CODE	PSPFRU011
UNIT TITLE	Manage fraud control awareness
APPLICATION	<p>This unit describes the performance outcomes, skills and knowledge required to promote and disseminate the organisation's approach to fraud and corruption control internally and to external clients and the broader community.</p> <p>This unit applies to those working autonomously in management roles involved in the promotion of fraud control awareness, performing complex tasks in a range of familiar contexts.</p> <p>The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.</p> <p>No occupational licensing, certification or specific legislative or certificate requirements apply to this unit at the time of publication.</p>
PREREQUISITE UNIT	Nil
COMPETENCY FIELD	Fraud control
UNIT SECTOR	

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Disseminate fraud and corruption control strategy	<p>1.1 Raise the profile of fraud and corruption control to the highest level to indicate its key focus in the organisation.</p> <p>1.2 Articulate standards for the organisation in a manner suited to the level and experience of staff.</p> <p>1.3 Articulate ways in which the fraud and corruption control strategy contributes to the achievement of organisational corporate goals.</p> <p>1.4 Assign organisational roles and responsibilities for implementation of fraud and corruption control measures.</p> <p>1.5 Select dissemination methods to suit varied organisational audiences.</p>

2. Champion fraud and corruption control	<p>2.1 Provide leadership and motivation in highlighting the role of fraud and corruption control processes.</p> <p>2.2 Ensure the methods underpinning the championing of the fraud and corruption control process are according to organisational policies and procedures.</p> <p>2.3 Engender trust and confidence in fraud and corruption control activities.</p> <p>2.4 Establish guidelines for the establishment of formal and informal networks to nurture cooperative and ethical client relationships.</p>
3. Market fraud and corruption control inside and outside the organisation	<p>3.1 Identify and assess potential activities to promote the fraud and corruption control process and its importance to the overall objectives of the organisation.</p> <p>3.2 Coordinate implementation with management and key stakeholders.</p> <p>3.3 Encourage shared ownership of fraud and corruption processes.</p> <p>3.4 Organise promotion activities to raise stakeholders' awareness of both the ethical and financial aspects of fraud and corruption control.</p> <p>3.5 Monitor trends to ensure currency in the organisation's activities.</p>

FOUNDATION SKILLS	
<i>Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.</i>	
SKILLS	DESCRIPTION
Writing skills to:	<ul style="list-style-type: none"> communicate complex ideas relating to fraud and corruption, matching style of writing to purpose and audience.
Oral communication skills to:	<ul style="list-style-type: none"> translate organisation policies and procedures into meaningful actions for the workgroup participate in a variety of spoken exchanges with a range of audiences varying structure and language to suit the audience.
Teamwork skills to:	<ul style="list-style-type: none"> use interpersonal skills to establish effective working relationships with internal and external clients.
UNIT MAPPING INFORMATION	Release 1; This unit supersedes and is equivalent to PSPFRU011 Manage fraud control awareness.
LINKS	Companion Volume Implementation Guide

TITLE	Assessment Requirements for PSPFRU011 Manage fraud control awareness
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PERFORMANCE EVIDENCE	<p>Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:</p> <ul style="list-style-type: none"> ■ lead others in the delivery of fraud and corruption awareness promotion ■ synthesise and articulate broader fraud and corruption policy issues to responsible staff.
KNOWLEDGE EVIDENCE	<p>Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:</p> <ul style="list-style-type: none"> ■ corporate plan and strategic directions of the agency ■ agency structure and core business activities ■ agency fraud and corruption control policy ■ expectations placed on the agency by external stakeholders ■ constraints imposed by the culture of the organisation and operational factors into fraud and corruption control issues and practices ■ organisational change practices ■ legislation and procedures relating to public interest disclosures, protected disclosures or whistleblowing ■ fraud and corruption control guidelines and standards ■ public sector values and codes of conduct ■ legislation, policies and procedures relating to fraud and corruption control.
ASSESSMENT CONDITIONS	<p>Skills must be demonstrated in either a:</p> <ul style="list-style-type: none"> ■ a workplace environment or ■ a simulated environment. <p>Simulated assessment environments must simulate the real-life working environment where the skills and knowledge within this unit would be utilised, with all the relevant equipment and resources of that working environment.</p> <p>Assessment must ensure access to:</p> <ul style="list-style-type: none"> ■ legislation, policy and procedures relating to fraud and corruption control. <p>Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.</p>
LINKS	Companion Volume Implementation Guide