

<b>UNIT CODE</b>	<b>HLTAHA027</b>
<b>UNIT TITLE</b>	<b>Assist with an allied health program</b>
<b>APPLICATION</b>	<p>This unit describes the skills and knowledge required to provide assistance to an allied health professional. Work includes following treatment plans for therapeutic interventions or conducting programs.</p> <p>This unit applies to allied health assistants and should be performed under the direct, indirect or remote supervision and delegation of an Allied Health Professional (AHP).</p> <p>The skills in this unit must be applied in accordance with Allied Health Assistant Framework, Commonwealth and State/Territory legislation, Australian standards and industry codes of practice.</p> <p>No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.</p>
<b>PREREQUISITE UNIT</b>	Nil
<b>COMPETENCY FIELD</b>	Allied Health Assistance
<b>UNIT SECTOR</b>	Health

<b>ELEMENTS</b>	<b>PERFORMANCE CRITERIA</b>
<i>Elements describe the essential outcomes</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Receive delegation and gather information.	1.1 Obtain written or verbal delegation for an allied health activity. 1.2 Obtain information from relevant sources and delegating allied health professional, according to organisational policy and procedures. 1.3 Discuss and confirm with delegating allied health professional therapy, treatment plans and programs.
2. Prepare for therapy activity.	2.1 Check resources and equipment required for therapy program to ensure suitability and working order. 2.2 Recognise and minimise environmental hazards in accordance with organisational requirements.

3. Provide assistance with therapy activity.	<p>3.1 Confirm person's availability in accordance with organisational procedures.</p> <p>3.2 Complete required administrative duties in line with organisational procedures.</p> <p>3.3 Provide information to person regarding provision of allied health services.</p> <p>3.4 Prepare the person for therapeutic activity under delegation of allied health professional.</p> <p>3.5 Ensure comfort, safety and privacy of the person during therapy activity.</p> <p>3.6 Use questioning and listening techniques to identify, clarify and confirm therapy goals to person under supervision of allied health professional.</p> <p>3.7 Provide support and coach persons to achieve identified therapy goals under supervision of allied health professional.</p> <p>3.8 Maintain general therapy precautions.</p> <p>3.9 Use equipment according to manufacturer instructions and as delegated by allied health professional.</p> <p>3.10 Seek feedback in regard to therapy activity from person receiving activity.</p>
4. Provide feedback to treating health professionals.	<p>4.1 Report accidents or near misses to the supervising allied health professional.</p> <p>4.2 Document activity outcomes according to organisational procedures.</p> <p>4.3 Record data and information according to organisational procedures.</p> <p>4.4 Discuss activity outcomes with delegating allied health professional.</p> <p>4.5 Clarify next steps in delegated activities for person with delegating allied health professional.</p>
5. Assist in the maintenance of therapy equipment and resources.	<p>5.1 Assist the allied health professional to identify gaps in therapy material resources and develop solutions.</p> <p>5.2 Document therapy materials as instructed by the allied health professional.</p> <p>5.3 Construct and modify aids or therapy materials as directed by the allied health professional.</p> <p>5.4 Check and maintain stock levels and report discrepancies.</p>

## FOUNDATION SKILLS

*Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.*

SKILLS	DESCRIPTION
Reading skills to:	<ul style="list-style-type: none"> <li>interpret organisational policies and procedures</li> </ul>
Writing skills to:	<ul style="list-style-type: none"> <li>documenting</li> </ul>
Oral communication skills to:	<ul style="list-style-type: none"> <li>providing information to people and allied health professional</li> </ul>

Numeracy skills to:	<ul style="list-style-type: none"> <li>■ interpreting data</li> </ul>
Learning skills to:	<ul style="list-style-type: none"> <li>■</li> </ul>
Problem-solving skills to:	<ul style="list-style-type: none"> <li>■</li> </ul>
Initiative and enterprise skills to:	<ul style="list-style-type: none"> <li>■</li> </ul>
Teamwork skills to:	<ul style="list-style-type: none"> <li>■</li> </ul>
Planning and organising skills to:	<ul style="list-style-type: none"> <li>■</li> </ul>
Self-management skills to:	<ul style="list-style-type: none"> <li>■</li> </ul>
Technology skills to:	<ul style="list-style-type: none"> <li>■</li> </ul>
<b>UNIT MAPPING INFORMATION</b>	No equivalent unit.
<b>LINKS</b>	Companion Volume Implementation Guide

<b>TITLE</b>	<b>Assessment Requirements for HLTAHA027 Assist with an allied health program</b>
<b>PERFORMANCE EVIDENCE</b>	<p>Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:</p> <ul style="list-style-type: none"> <li>■ assist with and document five allied health activities as delegated by the allied health professional, for people with different needs, this must include: <ul style="list-style-type: none"> <li>◦ at least two individual therapy activities – in the workplace</li> <li>◦ at least one group therapy activity – in simulation</li> </ul> </li> <li>■ The above activities must be performed during a period of at least 120 hours of work in a health services setting</li> </ul>

<b>KNOWLEDGE EVIDENCE</b>	<p>Demonstrate the knowledge required to complete the tasks outlined in elements and performance criteria of this unit:</p> <ul style="list-style-type: none"> <li>■ procedures for escalation of risks</li> <li>■ allied health core competencies: <ul style="list-style-type: none"> <li>◦ person-centred care</li> <li>◦ individual therapy</li> <li>◦ group therapy</li> <li>◦ communication of person information</li> <li>◦ equipment and environment</li> </ul> </li> </ul>
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- key features and the role of the allied health assistant in allied health disciplines
- terminology used by allied health care workers
- engaging with allied health services
- communication techniques including:
  - use of open-ended questions
  - active listening
  - asking for clarification and probing
  - responses to a range of views from person, carers or others
  - understanding use of empathy with person, carers or colleagues
  - using discretion and confidentiality, respecting individual differences especially when using touch and other non-verbal means of communication
  - use of interpreters
- scope of role of the Allied Health Assistant and Allied Health Professional
- therapy tasks and programs associated with particular populations
- person's readiness for therapy and whether there are changes that might affect the prescribed therapy
- common allied health equipment and resources and their use
- organisational policies and procedures in relation to:
  - confidentiality
  - documentation
    - reporting
    - recording patient data
    - written communication to Allied Health Professional
  - professional behaviour and presentation
  - infection control practices
  - occupational health and safety
  - manual handling
  - supervisory, delegation
- difference in therapy approaches across Allied Health disciplines
- social and interpersonal behaviour
- principles of empowering the older person
- principles of empowering people living with disability or serious mental illness
- changes related to ageing
- concepts of holistic health and wellbeing
- social determinants of health.
- concepts of the medical model, the biopsychosocial models and the human rights based approach of allied health interventions
- principles of choice and control
- concept of reablement
- allied health settings:
  - hospital
  - community health
  - mental health
  - disability sector
  - aged care sectors.

<p><b>ASSESSMENT CONDITIONS</b></p>	<p>Skills must be demonstrated in the workplace or in a simulated environment. All aspects of the performance evidence must have been demonstrated using simulation prior to being demonstrated in the workplace.</p> <p>Assessment must ensure:</p> <ul style="list-style-type: none"> <li>■ access to suitable facilities, equipment and resources that reflect real working conditions and model industry operating conditions and contingencies</li> <li>■ access to individualised plans and any relevant equipment outlined in the plan</li> <li>■ access to organisational policies and procedures</li> <li>■ opportunities for engagement with real people accessing allied health services.</li> </ul> <p>Assessors must satisfy the Standards for Registered Training Organisations requirements for assessors and be an allied health assistant with a minimum of three years of professional experience in allied health services or a recognised Allied Health Professional.</p>
<p><b>LINKS</b></p>	<p>Companion Volume Implementation Guide</p>