

QUALIFICATION CODE	CHC52021
QUALIFICATION TITLE	Diploma of Community Services
QUALIFICATION DESCRIPTION	<p>This qualification reflects the roles of community services workers involved in the management, coordination and delivery of person-centred services to individuals, groups, and communities.</p> <p>At this level, workers have specialised skills in community services and work autonomously under broad directions from senior management.</p> <p>Workers provide direct support to individuals or groups and may also have responsibility for the supervision of other workers and volunteers. They may undertake case management, program coordination or the development of new business opportunities.</p> <p>Note that the Statutory & forensic child, youth & family welfare specialisation must be achieved in order to meet the minimum education requirements for child protection and youth justice practice in Victoria. In addition, to meet the minimum education requirements for entry into child protection practice in Victoria, diploma qualifications must be approved by the Australian Community Workers Association (ACWA).</p> <p>To achieve this qualification, the candidate must have completed at least 350 hours of work as detailed in the Assessment Requirements of the units of competency.</p> <p>No licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.</p>
ENTRY REQUIREMENTS	There are no entry requirements for this qualification.

PACKAGING RULES	<p>20 units must be completed:</p> <ul style="list-style-type: none">■ 13 core units■ 7 elective units, consisting of:<ul style="list-style-type: none">◦ at least 5 units from the electives listed in Group A, B or C below◦ up to 2 units from the electives listed below, any endorsed Training Packages or accredited courses – these units must be relevant to the work outcome <p>Any combination of electives that meets the rules above can be selected for the award of the Diploma of Community Services. Where appropriate, electives may be packaged to provide a qualification with a specialisation.</p> <p>Packaging for each specialisation:</p> <ul style="list-style-type: none">◦ at least 3 Group A electives must be selected for award of the Diploma of Community Services (Social Housing)◦ all Group B electives must be selected for award of the Diploma of Community Services (Statutory & forensic child, youth & family welfare) <p>All electives chosen must contribute to a valid, industry-supported vocational outcome.</p>
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CORE UNITS	<p>CHCCCS004 Assess co-existing needs</p> <p>CHCCCS007 Develop and implement service programs</p> <p>CHCCSL001 Establish and confirm the counselling relationship</p> <p>CHCCSL003 Facilitate the counselling relationship process</p> <p>CHCCSM004 Coordinate complex case requirements</p> <p>CHCCSM005 Develop, facilitate and review all aspects of case management</p> <p>CHCCSM008 Undertake advanced client assessment</p> <p>CHCDEV002 Analyse impacts of sociological factors on clients in community work and services</p> <p>CHCDIV001 Work with diverse people</p> <p>CHCLEG003 Manage legal and ethical compliance</p> <p>CHCMGT005 Facilitate workplace debriefing and support processes</p> <p>CHCPRP003 Reflect on and improve own professional practice</p> <p>HLTWHS003 Maintain work health and safety</p>
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ELECTIVE UNITS	<p>Group A electives – SOCIAL HOUSING specialisation</p> <p>CHCADV004 Represent organisation in court or tribunal</p> <p>CHCSOH014 Manage and maintain tenancy agreements and services</p> <p>CHCSOH019 Manage head lease</p> <p>CHCSOH020 Develop quality systems in line with registration standards</p> <p>CHCSOH022 Develop social housing enterprise opportunities</p> <p>CHCSOH023 Acquire properties by purchase or transfer</p> <p>Group B electives – STATUTORY & FORENSIC CHILD, YOUTH & FAMILY WELFARE specialisation</p> <p>CHCCCS004 Assess co-existing needs</p>
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CHCCSM005 Develop, facilitate and review all aspects of case management

CHCDEV001 Confirm client developmental status

CHCMHS013 Implement trauma informed care

CHCPRT001 Identify and respond to children and young people at risk

CHCPRT003 Work collaboratively to maintain an environment safe for children and young people

Group C - Other electives

CHCADV002 Provide advocacy and representation services

CHCADV003 Represent clients in court

CHCADV005 Provide systems advocacy services

CHCAGE001 Facilitate the empowerment of older people

CHCAOD004 Assess needs of client with alcohol and other drugs issues

CHCAOD005 Provide alcohol and other drug withdrawal services

CHCAOD007 Develop strategies for alcohol and other drugs relapse prevention and management

CHCAOD008 Provide advanced interventions to meet the needs of clients with alcohol and other drugs issues

CHCAOD009 Develop and review individual alcohol and other drugs treatment plans

CHCCCS003 Increase the safety of individuals at risk of suicide

CHCCCS009 Facilitate responsible behaviour

CHCCCS019 Recognise and respond to crisis situations

CHCCCS024 Support individuals with autism spectrum disorder

CHCCDE007 Develop and provide community projects

CHCCDE008 Support community action

CHCCDE009 Develop and Support community leadership

CHCCDE010 Develop and lead community engagement strategies to enhance participation

CHCCDE011	Implement community development strategies
CHCCDE012	Work within organisation and government structures to enable community development outcomes
CHCCDE015	Develop and implement a community renewal plan
CHCCOM003	Develop workplace communication strategies
CHCCOM004	Present information to stakeholder groups
CHCCSL002	Apply specialist interpersonal and counselling interview skills
CHCCSL003	Facilitate the counselling relationship and process
CHCCSL007	Support counselling clients in decision-making processes
CHCCSM006	Provide case management supervision
CHCCSL002	Apply specialist interpersonal and counselling interview skills
CHCCSL007	Support counselling clients in decision-making processes
CHCDEV001	Confirm client developmental status
CHCDEV003	Analyse client information for service planning and delivery
CHCDIV003	Manage and promote diversity
CHCDFV006	Counsel clients affected by domestic and family violence
CHCDFV007	Work with users of violence to effect change
CHCDIS005	Develop and provide person-centred service responses
CHCDIS006	Develop and promote positive person-centred behaviour supports
CHCDIS008	Facilitate community participation and social inclusion
CHCDIS010	Provide person-centred services to people with disability with complex needs
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCEDU002	Plan health promotion and community intervention
CHCEDU003	Provide sexual and reproductive health information to clients

CHCEDU004	Develop, implement and review sexual and reproductive health education programs
CHCEDU009	Provide parenting, health and well-being education
CHCFAM001	Operate in a family law environment
CHCFAM003	Support people to improve relationships
CHCFAM004	Facilitate changeovers
CHCFAM005	Facilitate and monitor contact
CHCFAM006	Assist families to self-manage contact
CHCGRP002	Plan and conduct group activities
CHCINM001	Meet statutory and organisation information requirements
CHCLLN001	Respond to client language, literacy and numeracy needs
CHCMGT001	Develop, implement and review quality framework
CHCMGT002	Manage partnership agreements with service providers
CHCMGT003	Lead the work team
CHCMGT004	Secure and manage funding
CHCMGT006	Coordinate client directed services
CHCMHS001	Work with people with mental health issues
CHCMHS002	Establish a self-directed recovery relationship
CHCMHS003	Provide recovery oriented mental health services
CHCMHS004	Work collaboratively with the care network and other services
CHCMHS005	Provide services to people with with co-existing mental health and alcohol and other drugs issues
CHCMHS006	Facilitate the recovery process with the person, family and carers
CHCMHS008	Promote and facilitate self-advocacy
CHCMHS011	Assess and promote social, emotional and physical wellbeing
CHCPOL002	Develop and implement policy
CHCPOL003	Research and apply evidence to practice
CHCPRP001	Develop and maintain networks and collaborative partnerships

	<p>CHCPRP003 Reflect on and improve own professional practice</p> <p>CHCPRP004 Promote and represent the service</p> <p>CHCPRP005 Engage with health professionals and the health system</p> <p>CHCPRT002 Support the rights and safety of children and young people</p> <p>CHCPRT008 Provide supervision in a secure system</p> <p>CHCSET001 Work with forced migrants</p> <p>CHCSET002 Undertake bicultural work with forced migrants in Australia</p> <p>CHCSOH013 Work with people experiencing or at risk of homelessness</p> <p>CHCYTH001 Engage respectfully with young people</p> <p>CHCYTH004 Respond to critical situations</p> <p>CHCYTH005 Develop and implement procedures to enable young people to address their needs</p> <p>CHCYTH010 Provide services for young people appropriate to their needs and circumstances</p> <p>CHCYTH012 Manage service response to young people in crisis</p> <p>HLTAID014 Provide Advanced First Aid</p>
QUALIFICATION MAPPING INFORMATION	No equivalent qualification.
LINKS	Companion Volume Implementation Guide