

UNIT CODE	PSPREG009
UNIT TITLE	Conduct search and seizure
APPLICATION	<p>This unit describes the performance outcomes, skills and knowledge required to conduct search and seizure activities.</p> <p>This unit applies to those working in public sector roles conducting regulatory activities.</p> <p>The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.</p> <p>No occupational licensing, certification or specific legislative or certificate requirements apply to this unit at the time of publication.</p>
PREREQUISITE UNIT	Nil
COMPETENCY FIELD	Regulatory
UNIT SECTOR	

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for search and/or seizure	<p>1.1 Identify the purpose of the search and confirm powers under legislation, policies and procedures relating to the search.</p> <p>1.2 Make assessments of where evidence might be obtained.</p> <p>1.3 Verify or obtain authority to search and/or seize and advise of intention to search.</p> <p>1.4 Carry out operational planning to address the range of requirements for a search and/or seizure.</p> <p>1.5 Perform risk assessment to ensure the search/seizure can be conducted safely.</p> <p>1.6 Identify the need for assistance with the search and/or seizure and organise.</p>

2. Implement search	<p>2.1 Conduct search according to standard operating procedures to ensure thorough and systematic process is used.</p> <p>2.2 Use equipment and/or technology and other resources.</p> <p>2.3 Undertake search in accordance with lead agency requirements, where assistance is obtained.</p> <p>2.4 Make records of the search process, items and evidence uncovered in the search, and subsequent action.</p>
3. Conduct seizure	<p>3.1 Consider alternatives to seizure and record and justify subsequent action.</p> <p>3.2 Seize or deal with evidence and any related information in accordance with legal requirements and standard operating procedures.</p> <p>3.3 Appraise, seize record and receipt evidence in accordance with the rules of evidence.</p> <p>3.4 Remove, secure and dispose of, if required, evidence in accordance with the rules of evidence.</p> <p>3.5 Protect the safety of self and others.</p> <p>3.6 Conduct seizure process and complying with the rules of evidence.</p>
4. Complete post search activities	<p>4.1 Record and disseminate outcomes of search and seizure activities to required personnel.</p> <p>4.2 Identify, record and act upon follow up actions as required.</p> <p>4.3 Deal with third party claims to title of seized items and/or property where required.</p> <p>4.4 Deal with damage to property during the search.</p>
5. Debrief search and seizure	<p>5.1 Seek feedback on own role in search and seizure for continuous improvement.</p> <p>5.2 Evaluate search and seizure outcomes, processes and procedures and recommend and action improvements.</p> <p>5.3 Assess the value of assistance and joint operation relationships and teamwork and recommend and action improvements.</p>

FOUNDATION SKILLS	
<p><i>Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.</i></p>	
SKILLS	DESCRIPTION
ORAL COMMUNICATION SKILLS TO:	<ul style="list-style-type: none"> exchange often complex oral information in a form to suit diverse audiences.
UNIT MAPPING INFORMATION	Release 1: Supersedes and is equivalent to PSPREG009 Conduct search and seizure.
LINKS	Companion Volume Implementation Guide

TITLE	Assessment Requirements for PSPREG009 Conduct search and seizure
PERFORMANCE EVIDENCE	<p>Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion, each of the following:</p> <ul style="list-style-type: none"> ■ undertake analysis and observation ■ complete records using formality of language and structure ■ apply legislation, including work health and safety and environmental procedures, in the context of search and seizure.
KNOWLEDGE EVIDENCE	<p>Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:</p> <ul style="list-style-type: none"> ■ enabling legislation, regulations and guidelines ■ search procedures ■ organisational procedures, including those dealing with physical evidence or obtaining a warrant, where relevant ■ roles of expert and/or other personnel ■ procedures for dealing with physical evidence ■ rules of evidence ■ use of equipment and resources ■ legislation and standards.
ASSESSMENT CONDITIONS	<p>Skills must be demonstrated in either:</p> <ul style="list-style-type: none"> ■ a workplace environment or ■ a simulated environment. <p>Simulated assessment environments must simulate the real-life working environment where the skills and knowledge within this unit would be utilised, with all the relevant equipment and resources of that working environment.</p> <p>Assessment must ensure access to:</p> <ul style="list-style-type: none"> ■ applicable legislation, policies and procedures ■ search support resources. ■ <p>Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.</p>
LINKS	Companion Volume Implementation Guide