

QUALIFICATION CODE	PSP60121
QUALIFICATION TITLE	Advanced Diploma of Government
QUALIFICATION DESCRIPTION	<p>This qualification allows for the attainment of competencies required for work in the public sector. The qualification is targeted at those who enter the public sector with another qualification as well as those progressing within the sector.</p> <p>The generalist qualification suits the requirements of working in small or regionally based organisations or where responsibilities are diverse in nature, rather than with a narrow specialisation.</p> <p>The workplace inspection specialisation covers the skills required for those responsible for the conduct of statutory investigation and enforcement requirements under any of the following legislative frameworks: work health and safety, workers' compensation, injury management or workplace relations.</p> <p>The investigations specialisation covers the skills required to manage in an investigations environment within the public sector.</p> <p>The fraud control specialisation covers the skills required to manage in a fraud control environment within the public sector.</p> <p>The skills in this qualification must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.</p> <p>No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.</p>
ENTRY REQUIREMENTS	There are no entry requirements for this qualification.

PACKAGING RULES	<p>15 units must be completed:</p> <ul style="list-style-type: none"> ■ 7 core units ■ 8 elective units, consisting of: <ul style="list-style-type: none"> ◦ at least 1 elective from Group A ◦ at least 5 electives from Group B to Group E ◦ up to 3 units from any endorsed Training Package or accredited course. <p>Packaging Rules for each specialisation:</p> <ul style="list-style-type: none"> ■ 5 Group B electives must be selected for award of the Advanced Diploma of Government (Workplace Inspection) ■ 6 Group C electives must be selected for award of the Advanced Diploma of Government (Investigations) ■ 5 Group D electives must be selected for award of the Advanced Diploma of Government (Fraud Control) <p>All elective units selected from outside this qualification must reflect the occupational learning outcomes of this AQF qualification level.</p>
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CORE UNITS	<p>PSPETH004 Maintain and enhance confidence in public service</p> <p>PSPGEN066 Apply government systems</p> <p>PSPGEN067 Establish and maintain strategic networks</p> <p>PSPLEG004 Manage compliance with legislation in the public sector</p> <p>PSPMGT004 Manage diversity</p> <p>PSPPCY010 Manage policy implementation</p> <p>PSPGEN071 Prepare high-level written communications</p>
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ELECTIVE UNITS	<p>Group A: Work health safety</p> <p>BSBWHS521 Ensure a safe workplace for a work area</p> <p>PSPWPIXXX Advise on work health and safety legislative frameworks</p> <p>Group B: Workplace inspection specialisation</p> <p>PSPMGT007 Manage risk</p> <p>PSPWPI004 Improve compliance through industry partnerships</p> <p>PSPWPI005 Investigate complex issues</p> <p>PSPWPI006 Manage emerging issues</p> <p>PSPWPI007 Represent and promote the organisation</p> <p>Group C: Investigations specialisation</p> <p>POLINV012 Coordinate multi-agency investigations</p> <p>BSBOPS501 Manage business resources</p> <p>PSPMGT014 Undertake enterprise risk management</p> <p>PSPREG027 Manage regulatory compliance</p> <p>PSPREG028 Evaluate regulatory compliance</p> <p>PSPREG030 Manage investigations program</p> <p>Group D: Fraud control specialisation</p> <p>PSPFRU004 Anticipate and detect possible fraud activity</p> <p>PSPFRU009 Develop fraud control strategy</p> <p>PSPFRU010 Manage fraud risk assessment and action plan</p> <p>PSPFRU011 Manage fraud control awareness</p> <p>PSPFRU012 Review fraud control activities</p> <p>Group E: General elective units</p> <p>BSBHRM527 Coordinate human resource functions and processes</p> <p>BSBLDR521 Lead the development of diverse workforces</p> <p>BSBLDR601 Lead and manage organisational change</p> <p>BSBWHS616 Apply safe design principles to control WHS risks</p>
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	<p>PSPBDR015 Manage operations</p> <p>PSPETH005 Lead and influence ethical practice in the public sector</p> <p>PSPGEN047 Promote diversity and inclusion</p> <p>PSPGEN069 Foster leadership and innovation</p> <p>PSPGEN070 Persuade and influence opinion</p> <p>PSPGEN071 Prepare high-level written communication</p> <p>PSPGEN078 Apply complex public sector financial requirements</p> <p>PSPGEN080 Develop public sector financial strategies</p> <p>PSPMGT002 Facilitate people management</p> <p>PSPMGT005 Manage quality client service</p> <p>PSPMGT013 Provide strategic direction</p> <p>PSPPCY009 Provide policy advice</p> <p>PSPREG025 Manage investigations</p> <p>PSPSEC017 Manage security awareness</p> <p>PUAMAN005 Manage projects</p>
QUALIFICATION MAPPING INFORMATION	This qualification supersedes and is equivalent to PSP60116 Advanced Diploma of Government (Workplace inspection/Investigations/Fraud control).
LINKS	Companion Volume Implementation Guide