

<b>QUALIFICATION CODE</b>	<b>PSP50121</b>
<b>QUALIFICATION TITLE</b>	<b>Diploma of Government</b>
<b>QUALIFICATION DESCRIPTION</b>	<p>This qualification allows for the attainment of competencies required for independent and self-directed work in the public sector. There may be supervisory responsibilities.</p> <p>The generalist qualification is particularly suited to those working in an environment where there are a range of responsibilities which are diverse in nature rather than within a narrow specialisation. They may work in small or regionally based organisations. Chosen elective units should reflect the responsibilities of the individual.</p> <p>The three specialisation streams; injury management, workplace inspection and policy; outline the skills required to work in each of the specialty roles in the public sector.</p> <p>The skills in this qualification must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.</p> <p>No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.</p>
<b>ENTRY REQUIREMENTS</b>	There are no entry requirements for this qualification.

<b>PACKAGING RULES</b>	<p>11 units must be completed:</p> <ul style="list-style-type: none"> <li>■ 5 core units</li> <li>■ 6 elective units, consisting of: <ul style="list-style-type: none"> <li>○ at least 1 elective from Group A Work health safety</li> <li>○ at least 4 electives from Group B to E</li> <li>○ up to 1 units from any endorsed Training Package or accredited course – the units must be relevant to the work outcome</li> </ul> </li> </ul> <p>Packaging Rules for each specialisation</p> <ul style="list-style-type: none"> <li>■ 4 Group B electives must be selected for award of the Diploma of Government (Injury Management)</li> <li>■ 4 Group C electives must be selected for award of the Diploma of Government (Workplace Inspection)</li> <li>■ 3 Group D electives must be selected for award of the Diploma of Government (Policy).</li> </ul> <p>Electives which appear in <i>italics</i> have prerequisite units of competency.</p>
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<b>CORE UNITS</b>	<p>PSPETH003 Promote the values and ethos of public service</p> <p>PSPGEN047 Promote diversity</p> <p>PSPGEN054 Use complex workplace communication strategies</p> <p>PSPLEG003 Promote compliance with legislation in the public sector</p> <p>Write complex documents</p> <p>BSBWRT401</p>
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<b>ELECTIVE UNITS</b>	<p><b>Group A: Work health safety</b></p> <p>BSBWHS311 Assist with maintaining workplace safety</p> <p>BSBWHS516 Contribute to developing, implementing and maintaining an organisation's WHS management system</p> <p>Assist with workplace compliance with WHS laws Advise on work health and safety legislative frameworks</p> <p>BSBWHS412</p> <p>PSPWPXXXX</p>
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**Group B: Injury management specialisation**

FNSISV522 Work with legal teams to resolve non-routine and complex insurance claims

FNSPIM521 Develop return to work or injury management strategies

Facilitate workplace assessment with stakeholders for personal injury cases

FNSPIM522 Facilitate the setting and achievement of goals in personal injury management

FNSPIM 531

**Group C: Workplace inspection specialisation**

BSBWHS414 Contribute to WHS risk management

PSPWPI001 Evaluate and report on workplace legislative compliance

PSPWPI002 Educate and facilitate workplace legislative improvement

PSPWPI003 Investigate possible breaches of workplace legislation

**Group D: Policy development specialisation**

PSPPCY004 Support policy implementation

PSPPCY007 Advise on organisation policy

PSPPCY009 Provide policy advice

**Group E: General elective units**

BSBHRM521 Facilitate performance development

BSBHRM522 Manage employee and industrial relations

BSBHRM529 Coordinate separation and termination processes

BSBHRM531 Coordinate health and wellness programs

BSBHRM611 Contribute to organisational performance development

BSBPEF502 Develop and use emotional intelligence

PSPBDR014 Command operational forces

PSPGEN044 Develop client services

PSPGEN045 Coordinate resource allocation and usage

PSPGEN046 Undertake research and analysis

	<p>PSPGEN048 Support workplace coaching and mentoring</p> <p>PSPGEN049 Undertake negotiations</p> <p>PSPGEN050 Manage conflict</p> <p>PSPGEN051 Conduct evaluations</p> <p>PSPGEN052 Undertake and promote career management</p> <p>PSPGEN053 Provide leadership</p> <p>PSPGEN055 Refine complex workplace documents</p> <p>PSPGEN056 Facilitate change</p> <p>PSPGEN057 Develop and use political nous</p> <p>PSPGEN058 Coordinate risk management</p> <p>PSPGEN060 Manage performance</p> <p>PSPGEN075 Build and maintain community relationships</p> <p>PSPGEN077 Apply public sector financial policies and processes</p> <p>PSPHRM008 Coordinate career development</p> <p>PSPMGT007 Manage Risk</p> <p>PSPREG022 Supervise and carry out complex inspections and monitoring</p>
<b>QUALIFICATION MAPPING INFORMATION</b>	This qualification supersedes and is equivalent to PSP50116 Diploma of Government.
<b>LINKS</b>	Companion Volume Implementation Guide